



Recommendation for Action

File #: 19-3439, **Agenda Item #:** 35.

12/5/2019

Posting Language

Authorize award of a multi-term contract with Avery Williamson D/B/A Avery's Lawn Care & Landscaping LLC (MBE), to provide tree management plan services, for up to three years for a total contract amount not to exceed \$300,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Austin Water.

Fiscal Note

Funding in the amount of \$92,735 is available in the Fiscal Year 2019-2020 Capital Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bid (IFB) 6000 JSB1001 for these services. The solicitation issued on July 1, 2019 and it closed on July 25, 2019. Of the two offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation for the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link:

[Solicitation Documents](#)

https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=131439.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or

AgendaOffice@austintexas.gov

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: John Besser, at 512-974-2261 or john.besser@austintexas.gov [<mailto:john.besser@austintexas.gov>](mailto:john.besser@austintexas.gov).

Council Committee, Boards and Commission Action:

November 13, 2019 - Recommended by the Water and Wastewater Commission on an 8-0 vote, with Commissioner Ho off the dais and Commissioners Schmitt and Williams absent.

Additional Backup Information:

The contract will provide berm repair, revegetation, tree removal, and tree management services at the

Hornsby Bend Biosolids Management Plant (HBBMP). The services required are to fulfill the City's compliance plan submitted in response to a 2015 Notice of Violation issued to the City by the Texas Commission on Environmental Quality (TCEQ) for failure to maintain adequate pond berm maintenance at HBBMP. Services will be conducted in accordance with the Tree Removal Plan and Vegetation Management Plan developed by an independent engineering firm. The firm evaluated the extent of trees compromising berms and identified strategies for safely removing trees while maintaining the integrity of the earthen berms and protecting migratory birds visiting the area during their nesting season.

These services will be performed in compliance with the Migratory Bird Treaty Act and are approved by TCEQ. Due to the breeding season of North American migratory birds, services under the contract must occur between September 16 and March 14 each year of the contract. The recommended contractor is the current provider for these services.

Contract Detail:

Contract Term	Length of Term	Contract Authorization
Initial Term	1 yr.	\$100,000
Optional Extension 1	1 yr.	\$100,000
Optional Extension 2	1 yr.	\$100,000
TOTAL	3 yrs.	\$300,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.