



## Recommendation for Action

**File #:** 19-3497, **Agenda Item #:** 49.

12/5/2019

### **Posting Language**

Authorize negotiation and execution of a multi-term contract with Smart Charge Residential, LLC, or one of the other qualified offerors to Request For Proposals 1100 EAL3005, to provide electric vehicle charging stations maintenance and repairs, for up to five years for a total contract amount not to exceed \$800,125.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

Austin Energy.

### **Fiscal Note**

Funding in the amount of \$160,025 is available in the Fiscal Year 2019-2020 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Purchasing Office issued a Request for Proposals (RFP) 1100 EAL3005 for these goods and services. The solicitation issued on June 3, 2019 and it closed on July 2, 2019. Of the four offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](#).

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Liz Lock, at 512-322-6251 or [Liz.Lock@austintexas.gov](mailto:Liz.Lock@austintexas.gov) <<mailto:Liz.Lock@austintexas.gov>>.

### **Council Committee, Boards and Commission Action:**

November 18, 2019 - Recommended by the Electric Utility Commission on a 7-0 vote, with Vice Chair Hopkins and Commissioners Funkhouser and Wray absent, and Commissioner Hadden off the dais.

November 19, 2019 - Recommended by the Resource Management Commission on a 6-0 vote, with Commissioners Brenneman, Fralin and Smith off the dais and Commissioners Johnson and Kohan absent.

### **Additional Backup Information:**

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The contract will provide maintenance, replacement parts, repairs, and related services on ChargePoint electric vehicle (EV) charging infrastructure for stations located in the Austin Energy service area. These services are required to ensure the EV charging station infrastructure continues to provide reliable energy to EV drivers. The contractor is responsible for testing and monitoring equipment, maintaining historical data, and planning regular maintenance schedules.

This contract also supports the Austin Energy Resource, Generation, and Climate Protection Plan through 2027 which establishes EV goals, energy efficiency goals, and a commitment to renewable energy.

This contract replaces an existing contract that expires on December 26, 2019. The recommended contractor is local and is the current provider for these goods and services.

An evaluation team with expertise in this area evaluated the offers and scored Smart Charge Residential, LLC as the best to provide these services based on solution, price, experience and qualifications, equipment and parts, local preference, and service disabled business enterprise.

This request allows for the development of a contract with a qualified offeror selected by Council. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that another qualified offeror may be selected, authorizing new contract negotiations.

**Contract Detail:**

<b><u>Contract Term</u></b>	<b><u>Length of Term</u></b>	<b><u>Contract Authorization</u></b>
Initial Term	2 yrs.	\$320,050
Optional Extension 1	1 yr.	\$160,025
Optional Extension 2	1 yr.	\$160,025
Optional Extension 3	1 yr.	\$160,025
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$800,125</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.