



MEMORANDUM

TO: Mayor and City Council

FROM: Jerry Rusthoven, Assistant Director/Interim Lead
Planning and Zoning Department

DATE: November 13, 2019

RE: 2711-2717 Manor Road
Rezoning Case # C14-2019-0105
Postponement Request by Staff

Staff requests a postponement of the above referenced rezoning to the January 23, 2020 agenda. The items are currently scheduled to be heard at Planning Commission on December 10, 2019.

If you have any questions about this item, please contact me at (512) 974-3207.

**Jerry Rusthoven, Assistant Director/Interim Lead
Planning and Zoning Department**

xc: Spencer Cronk, City Manager
J. Rodney Gonzales, Assistant City Manager