



**SPECIAL EVENTS TASK FORCE  
MEETING MINUTES**

**REGULAR MEETING  
MONDAY, August 19, 2019**

August 19, 2019, 3 pm – 5 pm  
**One Texas Center**  
505 Barton Springs Rd., Suite 1070  
Austin, Texas 78704

The Special Events Task Force convened in a meeting on Monday, August 19, 2019 at 505 Barton Springs Road

**SETF Members present:** Cindy Lo, Bobby Garza, Shelley Philips, Dan Carroll, Ingrid Weigand, Frances Thompson

**SETF Members not present:** James Russell, Laurel White, Jeff Smith, Heath Riddles, Mandi Thomas

**Staff in attendance:** Bill Manno, Brian Block, Kelly Davenport, Frances Hargrove, Elaine Garrett, Jason Maurer, Vincent Cordova, Phil Mueller, Leslie Tello, Rachel Freeman, Michael Suda

- A. CALL TO ORDER-** Meeting called to order at 3:05pm by Bobby Garza.
- B. APPROVAL OF MINUTES-** Minutes were not approved. Postponed to the September 16<sup>th</sup> meeting.
- C. CITIZEN COMMUNICATION-** No citizens were signed up to speak.
- D. OLD BUSINESS: BRIEFING, DISCUSSION, AND POSSIBLE ACTION-**
- E. New BUSINESS: BRIEFING, DISCUSSION, AND POSSIBLE ACTION**
  - 1)** Discussion and possible action on the SETF Tier spreadsheet. **No Action Taken**
  - 2)** Discussion and possible action on subgroup work. **No Action Taken**
  - 3)** Discussion and possible action regarding the length of an event being a factor to determine a Tier category. **No Action Taken**

**F. FUTURE ITEMS from Task Force or City Staff.**

**NOTE**-Future agenda items will NOT be discussed at the current meeting, but will be offered for possible briefing, discussion, and action at a FUTURE meeting.

**G.ADJOURNMENT- Meeting was adjourned @4:29pm by Bobby Garza and was second by Cindy Lo.**

The task force may take up items in any order, and may take action on any item except citizen's communication.

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Bill Manno, with the Corporate Special Events Office, at 512-974-1000, for additional information; TTY users route through Relay Texas at 711.

For more information on the Special Events Task Force, please contact Bill Manno at [william.manno@austintexas.gov](mailto:william.manno@austintexas.gov) or by phone at 512-974-1000.