



**SPECIAL EVENTS TASK FORCE  
MEETING MINUTES**

**REGULAR MEETING**

**MONDAY, September 19, 2019**

September 19, 2019 2 pm – 4 pm  
**Austin City Hall**  
**Boards and Commissions Room**  
301 W.2<sup>nd</sup> St  
Austin, Texas 78701

The Special Events Task Force convened in a meeting on Monday, August 19, 2019 at 301 W. 2<sup>nd</sup> St.

**SETF Members present:** James Russell, Cindy Lo, Laurel White, Jeff Smith, Heath Riddles, Mandi Thomas, Frances Thompson

**SETF Members not present:** Bobby Garza, Shelley Philips, Dan Carroll, Ingrid Weigand

**Staff in attendance:** Bill Manno, Brian Block, Frances Hargrove, Elaine Garrett, Jason Maurer, Sonya Castillo, Phil Mueller, Drew Britcher, Leslie Tello, Rachel Freeman, Michael Suda, Gerardo Molina, Alicia Dean

**A. CALL TO ORDER-** Meeting called to order at 2:12pm by James Russell.

**B. APPROVAL OF MINUTES-** Minutes were not approved for July 15<sup>th</sup> and August 19<sup>th</sup> meeting. Postponed to the October 21<sup>st</sup> meeting.

**C. CITIZEN COMMUNICATION-** The first 10 speakers signed up prior to the meeting being called to order each will be allowed a three-minute allotment to address their concerns regarding items not posted on agenda.

**D. OLD BUSINESS: BRIEFING, DISCUSSION, AND POSSIBLE ACTION-**

**E. New BUSINESS: BRIEFING, DISCUSSION, AND POSSIBLE ACTION**

- 1) Discussion and possible action on Tier 2 Waste Management Form. **No Action Taken**
- 2) Discussion and possible action regarding tent permits. **No Action Taken**
- 3) Discussion and possible action on Tiers 1 & @, including comments from invited speakers. **No Action Taken**

- 4) Discussion and possible action on Tiers 3 & 4. **No Action Taken**
- 5) Discussion and possible action on SETF meeting notes. **No Action Taken**

**F. FUTURE ITEMS from Task Force or City Staff.**

**NOTE**-Future agenda items will NOT be discussed at the current meeting, but will be offered for possible briefing, discussion, and action at a FUTURE meeting.

**G.ADJOURNMENT-** Meeting was adjourned @4:06pm by James Russell and was second by Cindy Lo.

The task force may take up items in any order, and may take action on any item except citizen's communication.

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Bill Manno, with the Corporate Special Events Office, at 512-974-1000, for additional information; TTY users route through Relay Texas at 711.

For more information on the Special Events Task Force, please contact Bill Manno at [william.manno@austintexas.gov](mailto:william.manno@austintexas.gov) or by phone at 512-974-1000.