



## Recommendation for Action

**File #:** 20-1001, **Agenda Item #:** 46.

1/23/2020

### **Posting Language**

Authorize award of a contract with Employee Owned Nursery Enterprises Ltd D/B/A Organics by Gosh, to provide topsoil, for up to five years for a total contract amount not to exceed \$351,825.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

Watershed Protection Department.

### **Fiscal Note**

Funding in the amount of \$70,365 is available in the Fiscal Year 2019-2020 Operating Budget of the Watershed Protection Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Purchasing Office issued an Invitation for Bids (IFB) 6300 DTB1006 for these goods. The solicitation issued on September 2, 2019 and it closed on October 3, 2019. The recommended contractor submitted the sole offer. A complete solicitation package, including a tabulation of the bid received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=132758)  
<[https://www.austintexas.gov/financeonline/account\\_services/solicitation/solicitation\\_details.cfm?sid=132758](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=132758)>.

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or

[AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: DeJuan Brown at 512-322-6472 or [DeJuan.Brown@austintexas.gov](mailto:DeJuan.Brown@austintexas.gov) <<mailto:DeJuan.Brown@austintexas.gov>>.

### **Additional Backup Information:**

The contract will provide topsoil for the Watershed Protection Department on an as needed basis for construction associated with in-house design projects. This topsoil is a high-quality plant growth medium having the chemical and physical characteristics necessary for the establishment and long-term health of vegetation. The topsoil will be used for re-vegetation of various projects that restore and stabilize stream banks in green infrastructure facilities such as: rain gardens, bio-filtration ponds, and vegetative filter strips.

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The recommended contractor is the current provider for these goods. The contract will replace a contract which expires March 10, 2020. The requested authorization amount for the contract was determined using departmental estimates based on historical spend and future usage.

**Contract Detail:**

<b><u>Contract Term</u></b>	<b><u>Length of Term</u></b>	<b><u>Contract Authorization</u></b>
Initial Term	2 yrs.	\$140,730
Optional Extension 1	1 yr.	\$ 70,365
Optional Extension 2	1 yr.	\$ 70,365
Optional Extension 3	1 yr.	\$ 70,365
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$351,825</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.