



**JUDICIAL COMMITTEE  
MINUTES**

**REGULAR MEETING  
December 18, 2017**

The JUDICIAL COMMITTEE convened in a regular meeting on December 18, 2017 301 W 2<sup>nd</sup> Street in Austin, Texas.

Chair Flannigan called the committee meeting to order at 3:31p.m.

**Committee Members in Attendance:**

Chair Flannigan, Vice Chair Casar, Committee members Garza, and Pool

**APPROVAL OF MINUTES**

1. Approve the minutes of the Judicial Committee meeting of November 6, 2017.

The motion approving the minutes of the November 6, 2017 Judicial Committee meeting were approved on Chair Flannigan's motion, seconded by Committee Member Garza on a 3-0 vote, Committee Member Pool was off the dais.

**CITIZEN COMMUNICATION: GENERAL**

2. The first five speakers signed up before the meeting is called to order will each be allowed to speak two minutes on any item not on this agenda.

No speakers registered

**DISCUSSION AND POSSIBLE ACTION**

3. Discussion and possible action on process and timeline for the evaluation and appointment of Austin Municipal Court judges.
4. Discussion and possible action on objectives and metrics may be used to evaluate judicial applicants based on Council Resolution No. 20171214-060.

Discussion was conducted on the proposed process and timeline for the evaluation and appointment of current judges and new applicants for Austin Municipal Court judges.

A motion to cancel the January 8, 2018 Judicial Committee meeting listed in the proposed timeline was made by Chair Flannigan and accepted without objection.

A motion to amend the Fairness points to the Evaluation Criteria for current Judges and new applicants from 35 points to 50 points was made by Committee Member Garza and accepted without objection.

The motion to approve the process and timeline for the evaluation and appointment of Austin Municipal Court judges for items three and four as revised above was made by Chair Flannigan, seconded by Committee Member Casar on a 3-0 vote. Committee Member Pool was off the dais.

6. Discussion and possible action on full 2018 Council Judicial Committee calendar.
5. Discussion and possible action on job descriptions for judicial applicants.

**A motion to require current judges to submit a letter of intent with their application was made by Chair Flannigan and accepted without objection.**

**The motion to approve job descriptions for judicial applicants as amended above was made by Committee Member Casar and approved without objection. Committee Member Pool was off the dais.**

#### **STAFF BRIEFINGS**

7. Briefing on Austin Municipal Court needs assessment and discussion on total number of FTEs and salaries.

**The presentation was made by Presiding Judge Sherry Statman, Municipal Court, and Mary Jane Grubb, Court Clerk, Municipal Court.**

#### **ADDENDUM – DISCUSSION AND POSSIBLE ACTION**

11. Discussion on the health and safety of the Austin Municipal Court Building.

**A presentation was made by Presiding Judge Sherry Statman, Municipal Court**

#### **EXECUTIVE SESSION**

8. Discuss personnel issues related to Municipal Court judicial appointments (Personnel matters-Section 551.074 of the Government Code).

**This item was withdrawn without objection**

9. Discuss legal issues related to Municipal Court appointments (Private consultation with legal counsel – Section 551.071 of the Government Code).

**This item was withdrawn without objection**

#### **FUTURE ITEMS**

10. Discussion of future agenda items.

**Chair Flannigan adjourned the meeting at 4:43 p.m. without objection.**

**These minutes were approved at the February 8, 2018 Judicial Committee meeting on Chair Flannigan's motion, seconded by Committee Member Garza on a 3-0 vote.**

