

From: Fernandez, Rolando
Sent: Wednesday, February 26, 2020 5:09 PM
To: Mayor and Council Staff DL
Cc: Gonzales, Cynthia [CMD]; Cronk, Spencer; Rivera-Vandermyde, Nuria; Hart, Elaine; Morgan, Anne; Crosby, Cindy; Powers, Catie
Subject: Update on Item #8 from the February 20, 2020 Council Meeting Agenda

Mayor & Council-

This purpose of this email is provide you an update on Item #8 from the February 20, 2020 Council Meeting Agenda. If you recall, Item #8 was staff's recommendation to award a contract to Terracon Consultants Inc. for the Branch Library Roof Replacement & System Upgrades project. Council postponed Item #8 to the March 12, 2020 Council Meeting to allow time to ask questions of staff regarding the procurement evaluation process for this solicitation.

On Friday, February 21, 2020, a Terracon Consultants Inc. employee emailed Council Members in regards to Council's action on Item #8. I have determined that these email communications to Council Members are prohibited representations under the City of Austin Anti-Lobbying and Procurement Ordinance, Section 2-7-104 - RESTRICTION ON LOBBYING. Today, I communicated to Terracon Consultants Inc. that they have been disqualified from the subject solicitation and any subsequent re-issue of this solicitation.

Given this occurrence, on the March 12, 2020 Council Meeting, staff will be asking Council to withdraw the RCA related to this item. Staff will present a new RCA recommending Baer Engineering and Environmental Consulting Inc. for award of this contract given their ranking derived from the evaluation process. Due to the circumstances, staff will not be providing the supporting documentation for this solicitation evaluation process unless specifically requested by Council Members.

Please feel free to contact me with any questions.

[Rolando Fernandez Jr.](#)

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