



MEMORANDUM

TO: Candidates for the 2020 City Council Election

FROM: Jannette Goodall, City Clerk

DATE: May 1, 2020

SUBJECT: **New:** City of Austin E-Filing System for Campaign Finance Reporting

Pursuant to City Code, a candidate, officeholder, political committee, entity, or person required by City Code or state law to file a campaign finance report with the City Clerk shall, in addition to the required report, also provide to the City Clerk a structured data file containing the contents of the campaign finance report. You are receiving this message because you are either filing campaign finance reports with our office or still have an “active” campaign treasurer form on file.

Beginning with the July 15, 2020 C/OH Report, all reports and associated data will be submitted to the City Clerk using the City of Austin Electronic Filing System located at: <https://austintexas.ethicsefile.com/EthFile/>. Starting July 1, 2020, the Clerk’s Office will no longer accept hard copy reports or the associated data files.

If you expect no further reportable activity to occur, the campaign treasurer may file a dissolution report which relieves the campaign treasurer of obligation of filing additional reports. Information on dissolving a campaign is available at <https://www.ethics.state.tx.us/forms/coh/cohfrm.php>. Prior to the July 1, 2020, dissolution reports may be filed in hardcopy with the associated data file. After July 1, all reports including a dissolution report would be required to be filed electronically.

Attached is an informational flyer on the Electronic Filing System, instructions for requesting an account and dates for upcoming training sessions.

If you have questions you may email the Clerk’s Office at efiling@austintexas.gov or call 512-974-2210.