



## MEMORANDUM

**TO:** Mayor and City Council

**THRU:** Christopher Shorter, Assistant City Manager *CJS*

**FROM:** Kimberly McNeeley, CPRP, Director  
Austin Parks and Recreation Department *KM*

**DATE:** April 29, 2020

**SUBJECT: Resolution No. 20200312-041– Parkland Agreements between Nonprofit Organizations and the Parks and Recreation Department**

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Following the March 12, 2020 passage of Resolution No. 20200312-041, the Parks and Recreation Department (PARD) began meeting with nonprofit partners to establish base agreement terms and common agreement language. To date, the following action steps have been taken toward finalization of this effort:

- Indemnification/insurance language has been established, approved by the Law Department and agreed upon by partners;
- Developed solutions for improved City/partner engagement related to special event planning with development permits completed/established and
- Drafted standardized agreement terms which will be finalized in early summer.

PARD and partners met in April to discuss drafted terms and to share perspective. Additional meetings have been scheduled in May to finalize the standard agreement template. Staff anticipates, with the support of the Law Department, to begin the negotiation of multiple independent partner agreements during the summer months and requests an extension to October 29, 2020 to return to City Council for approval of individual partner agreement amendments and/or newly negotiated agreements.

Should you have any questions, please contact my office at (512) 974-6722.

cc: Spencer Cronk, City Manager  
Nuria Rivera-Vandermyde, Deputy City Manager  
CMO Executive Leadership Team