



## Recommendation for Action

**File #:** 20-2451, **Agenda Item #:** 73.

7/29/2020

### **Posting Language**

Authorize negotiation and execution of a contract with Peter J. Park, LLC, to provide continued urban planning consulting services, including but not limited to, area planning and land development code revision, for a term of two years in an amount not to exceed \$210,000.

(Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

Development Services Department.

### **Fiscal Note**

Funding in the amount of \$17,500 is available in the Fiscal Year 2019-2020 Operating Budget of the Development Services Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

Professional Services.

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>> or to Sydney Ceder, at 512-974-2225 or [Sydney.ceder@austintexas.gov](mailto:Sydney.ceder@austintexas.gov) <<mailto:Sydney.ceder@austintexas.gov>> or Annick Beaudet, at 512-974-7959 or [Annick.beaudet@austintexas.gov](mailto:Annick.beaudet@austintexas.gov) <<mailto:Annick.beaudet@austintexas.gov>>.

### **Additional Backup Information:**

The contract is for the continuation of consulting services to assist City staff with urban planning, including the drafting of the Land Development Code Revision. The contractor will advise the Land Development Code Revision Team on city planning activities that implement the district-level planning and related code revision activities identified in the document entitled "Direction in Response to the City Manager's March 14, 2019 Memo: re: Land Development Code Policy Guidance," adopted by the Council on May 2, 2019. The contractor will also assist in the preparation and delivery of presentations related to the code revision options and city planning processes and capacities.

In addition, the contractor will be available to meet with Council members, committee and commission

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members, stakeholder groups, and the public, to explain the drafting process, code concepts, and how the draft addresses Council's policy direction. The contractor will also deliver presentations as requested.

Peter J. Park is an experienced City Planner who has served as Planning Director for the City of Milwaukee, WI and Denver, CO. He has also taught urban planning and design at the University of Colorado and the Harvard School of Design. He has specific knowledge of the City's land development code and has worked extensively with the City on revisions to the Land Development Code through several contracts as listed below:

- In June 2019, Peter J. Park began working with City staff to rewrite the Land Development Code. The contractor assisted staff with the initial drafting of the Code and oversaw public and private Code testing to determine if it met Council policy objectives.
- In August 2019, this contractor continued to work on code development and met with stakeholders and assisted City staff with presentations during Council deliberations. This work continued until a legal matter stalled the progress of the Code.

This contract will allow the contractor to continue to work with City staff to develop a Code that meets all policy objective and best practices, as well as consult with City staff on developing the district-level and area planning program.

**Contract Detail:**

<b><u>Contract Term</u></b>	<b><u>Length of Term</u></b>	<b><u>Contract Authorization</u></b>
Initial Term	1 yr.	\$155,000
Optional Extension 1	1 yr.	\$ 55,000
<b>TOTAL</b>	<b>2 yrs.</b>	<b>\$210,000</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.

**Strategic Outcome(s):**

Government that Works for All; Economic Opportunity and Affordability.