



## **MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Jerry Rusthoven, Assistant Director / Interim Lead  
Planning and Zoning Department

**DATE:** July 2, 2020

**SUBJECT:** C14-2019-0152  
Castle East – 1109 W 11<sup>th</sup> St.  
(District 9)  
Request for Postponement

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The Applicant has requested a postponement of the above-referenced zoning case to August 27, 2020. (see attached email)

If you need additional information, please contact Jerry Rusthoven, at 512-974-3207.

**Jerry Rusthoven, Assistant Director / Interim Lead  
Planning and Zoning Department**

xc: Spencer Cronk, City Manager  
J. Rodney Gonzales, Assistant City Manager

**From:** [Alice Glasco](#)  
**To:** [Graham, Mark](#)  
**Subject:** RE: Castle East case postponed to July 30 - Reply  
**Date:** Thursday, July 2, 2020 9:46:59 AM

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\*\*\* External Email - Exercise Caution \*\*\*

Mark,

Please consider this email as my request to postpone the case to August 27, 2020. Thank you.

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Alice Glasco, President  
Alice Glasco Consulting  
512-231-8110 W  
512-626-4461 C  
Email: [alice@agconsultingcompany.com](mailto:alice@agconsultingcompany.com)

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**From:** Graham, Mark <Mark.Graham@austintexas.gov>  
**Sent:** Wednesday, July 1, 2020 12:53 PM  
**To:** Alice Glasco <[alice@agconsultingcompany.com](mailto:alice@agconsultingcompany.com)>  
**Subject:** Castle East case postponed to July 30

Hi Alice,

Your Castle East case was postponed to the July 30, 2020 City Council meeting. We're putting together the Agenda for that meeting, so I'm writing to confirm that you intend to present your case to Council on that date. Please send me an email to confirm.

Regards,

Mark Graham

Mark Graham, Senior Planner  
City of Austin Planning and Zoning  
505 Barton Springs Rd, Suite 575, Austin, TX 78704  
Mail: P.O. Box 1088, Austin, Texas 78767

512-974-3574  
[Mark.graham@austintexas.gov](mailto:Mark.graham@austintexas.gov)

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