



Recommendation for Action

File #: 20-2941, **Agenda Item #:** 48.

9/17/2020

Posting Language

Authorize an amendment to an existing contract with Conventional Wisdom, for continued technical advice on Austin Convention Center operations and expansion initiatives, for an increase in the amount up to \$815,000, for a revised total contract amount not to exceed \$1,109,000.

(Note: This amendment was reviewed in compliance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this contract, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Austin Convention Center Department.

Fiscal Note

Funding in the amount of \$285,000 is available in Fiscal Year 2020-2021 Operating Budget of the Austin Convention Center Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Contract Amendment.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>> or to Shawn Willett, at 512-974-2021 or Shawn.Willett@austintexas.gov <<mailto:Shawn.Willett@austintexas.gov>>.

Additional Backup Information:

In July 2018, the Austin Convention Center Department (ACCD) entered into an administratively awarded Professional Services contract with Conventional Wisdom to provide technical advice on convention center operations related to the convention center expansion initiative for up to five years. The Convention Center, following Council direction as it relates to Resolution 20190523-029, expanded the scope of work for the existing contract to provide additional consulting services as it relates to the Long-Range Master Plan. This report was delivered to Council on August 19, 2020. As expansion moves into the next phases, the Convention Center desires to continue to utilize the contractor's expertise as it relates to the Convention Center expansion. The contractor will continue to provide technical advice as expansion moves into the design and construction phases. The proposed amendment will allow the Convention Center to add up to \$815,000 to the existing contract which will be used over the existing term and the optional extension options (\$285,000 for the current term, \$500,000 for the next available extension option, and \$30,000 for the final optional extension).

The proposed amendment is for funding authorization to be added to the current extension option that will expire in July 2021, as well as the remaining two extension options.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Current Contract Authorization</u>	<u>Requested Additional Authorization</u>	<u>Revised Total Authorization</u>
Initial Term	1 yr.	\$ 50,000		\$ 50,000
Extension Option 1	1 yr.	\$ 61,000		\$ 61,000
Extension Option 2	1 yr.	\$ 61,000		\$ 61,000
Proposed Amendment			\$285,000	\$ 285,000
Optional Extension 3	1 yr.	\$ 61,000	\$500,000	\$ 561,000
Optional Extension 4	1 yr.	\$ 61,000	\$ 30,000	\$ 91,000
TOTALS	5 yrs.	\$294,000	\$815,000	\$1,109,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.

Strategic Outcome(s):

Government that Works for All.