




## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Kimberly McNeeley, CPRP, Director  
Austin Parks and Recreation Department 

**DATE:** September 15, 2020

**SUBJECT:** Use of the construction manager-at-risk method for renovations and additions to the Asian American Resource Center  
District 1  
Staff Postponement Request

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Staff requests a postponement of Council Agenda Item 8 – Approve a resolution finding the use of the construction manager-at-risk method of contracting, as authorized by Subchapter F, Chapter 2269 of the Texas Government Code, as the project delivery method that provides the best value to the City for renovations and additions to the Asian American Resource Center – from September 17, 2020 to October 1, 2020. Should you have any questions, please contact me at (512) 974-6717.

cc: Spencer Cronk, City Manager  
Nuria Rivera-Vandermyde, Deputy City Manager  
Christopher Shorter, Assistant City Manager  
Greg Canally, Deputy Chief Financial Officer