



Austin Public Library Fiscal Year 2020-21 Approved Budget

The Operating Budget for Austin Public Library in the General Fund (1000) includes an increase of \$4,182,715 or 7.6%. The increase in Materials budget, including books and subscriptions, is \$168,653, or 3.6% for inflation.

	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
Expenditures	\$52,168,472	\$54,685,661	\$58,868,376
Revenues	\$776,845	\$577,258	\$239,815
Full-Time Equivalents (FTEs):	443.55	443.55	445.55
Materials Budget:	\$4,477,635	\$5,232,169	\$5,400,823

Highlights of FY 2021 Operating Budget – General Fund

CITY-WIDE

	<u>Requirements</u>	<u>FTEs</u>
□ Personnel		
Wage increase of 2.0% for eligible employees and adjustments for accrued payroll, insurance & market adjustments	\$ 1,343,938	.00
Vacancy savings adjustment	(\$ 102,383)	
□ Internal Support Services allocation changes		
Administrative Support	\$ 94,057	
Communications & Technology Management (CTM)	\$ 2,675,356	
Capital Projects Management Fund (CPMF)	(\$ 83,886)	
Fleet Maintenance & fuel	\$ 14,644	

DEPARTMENT-WIDE

□ Facility Services Representative positions added to change from contract to employees for parking attendant services at Central Library	\$ 128,362	2.00
□ Reimbursement for Facilities Service Representative positions from parking revenue in Special Revenue Fund	(\$ 128,362)	
□ Materials Budget (Books and Subscriptions):		
3.5% increase for materials, due to inflation & population growth	\$ 147,845	
5.0% increase for subscriptions/databases to fund rising costs	\$ 20,808	
□ Cataloging/Processing – increase based on cost of Materials	\$ 29,569	
□ IT software – increase for hardware & software licenses and contracts	\$ 301,100	
□ Vacancy savings funded expenditures – Contingent upon vacancy rate		
Materials Budget (Books and Subscriptions)	\$ 584,000	
Programs	\$ 275,384	
Cataloging/Processing	\$ 116,000	
Security Cameras	\$ 100,000	
Internships - temporary employees	\$ 99,900	
Furniture	\$ 183,300	
Training	\$ 30,000	



Austin Public Library Fiscal Year 2020-21 Approved Budget

FY 2021 Operating Budget - Library Facilities Maintenance and Improvements Fund

The Operating Budget in the new Library Facilities Maintenance and Improvements Fund (7LIB) is \$911,422 in expenditures. This includes \$411,422 in operating costs for the Central Library gift shop, facility rentals, and parking garage, as well as facilities maintenance that were previously reported in unbudgeted Special Revenue Funds. Consultant fees of \$500,000 are appropriated to update the strategic plan for the Library system and facilities. Revenues from Central Library operations including gift shop, facility rentals, parking garage fees, and café rental are budgeted at \$667,556, plus a one-time transfer of \$2,142,934 from the unbudgeted Special Revenue Funds for these operations.

FY 2021 Operating Budget – Historic Preservation Fund

The Operating Budget in the Historic Preservation Fund (1160) for Austin Public Library is \$32,066. This annual funding began in FY 2020 to provide Digital Services for Austin History Center (AHC) Historic Collections. It is anticipated to continue through FY 2023.

FY 2021 Capital Budget

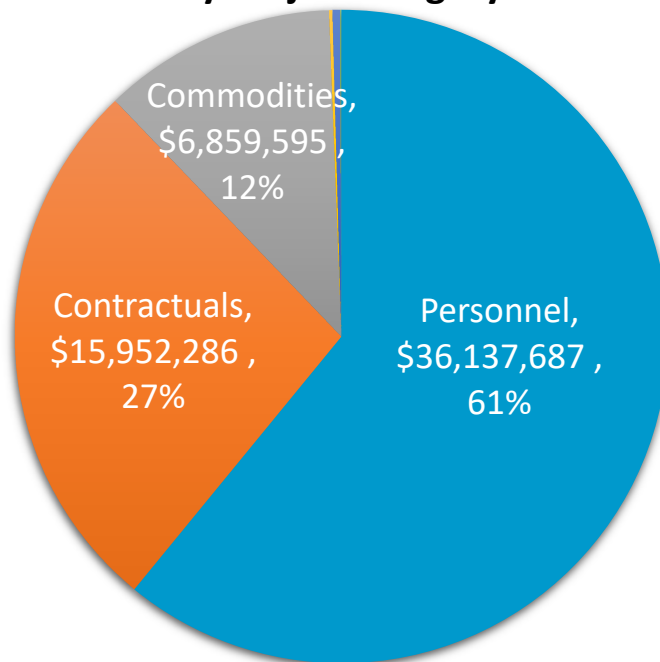
Austin Public Library continues work on renovations and repairs at various branches and locations across the city with planned spending of \$6,211,272 in 2012 and 2018 Bond CIP Funds (8118 & 8122). In FY 2021, an additional appropriation of \$500,000 was approved by the Heritage Tourism Division of the City of Austin Economic Development Department for the Austin History Center Interior and Exterior Improvements CIP Project (Fund 8410).

Fund	Subproject	Project Name	FY21 Spending Plan
2012 Bonds	6014.037	AIPP University Hills Branch Library Parking Lot Expansion	\$ 28,030
2012 Bonds	6014.038	Austin History Center Interior and Exterior Improvements	573,646
2018 Bonds	1292.002	Carver Branch Roof and Mechanical Replacement	152,483
2012 Bonds	6014.041	Cepeda Branch Library Renovation	22,298
2018 Bonds	12700.001	Cepeda Branch Trail	76,494
2018 Bonds	5888.005	Faulk Central Library Archival Repository Upgrade	3,611,600
2018 Bonds	12705.001	Hampton Branch at Oak Hill Parking Lot Expansion	187,232
2018 Bonds	12706.001	Howson Branch HVAC and Controls Upgrades/Renovation	90,412
2018 Bonds	12702.001	Little Walnut Creek Branch Renovation	273,220
2018 Bonds	12704.001	Manchaca Rd. Branch Roof Replacement/Renovation	232,522
2018 Bonds	11983.001	Old Quarry Branch Renovation	104,999
2018 Bonds	1289.002	Ruiz Branch Roof Replacement	129,532
2018 Bonds	1291.004	Spicewood Springs Branch Roof Replacement (Built Up Roof	84,800
2018 Bonds	12703.001	St. John Branch Renovation	199,892
2018 Bonds	6014.037	University Hills Branch Library Parking Lot Expansion	107,301
2018 Bonds	12701.001	University Hills Branch Roof Replacement	71,737
2018 Bonds	11981.001	Willie May Kirk Branch Renovation	122,177
2018 Bonds	788.002	Yarborough Branch Roof Replacement and HVAC Upgrade	120,491
2012 Bonds	6014.015	Zaragoza Warehouse Fire Sprinkler Upgrade	22,406
			\$ 6,211,272

Austin Public Library - Operating Budget

EXPENDITURES, BY PROGRAM & ACTIVITY:			FY21 Budget	
General Fund (1000)			\$ 58,868,376	100.0%
Materials Management Services			\$ 7,805,166	13.3%
	Cataloging Support	3CAT	1,397,628	2.4%
	Collection Support	3CLL	6,407,538	10.9%
Public Services			\$ 25,472,252	43.3%
	Austin History Center	2AHC	1,487,635	2.5%
	Circulation and Programs	2CRC	22,284,639	37.9%
	Reference and Information Services	2REF	1,550,914	2.6%
	Homelessness	6HML	149,064	0.3%
Support Services			\$ 16,250,112	27.6%
	Departmental Support Services	9ADM	16,250,112	27.6%
Transfers & Other Requirements			\$ 9,340,846	15.9%
	Other Requirements	9REQ	63,910	0.1%
	Transfers	9XFR	9,276,936	15.8%
Library Facilities Maintenance and Improvements Fund (7LIB)			\$ 911,422	100.0%
Central Library Operations			\$ 215,922	23.7%
	NCL Parking Garage		133,562	14.7%
	NCL Gift Shop		56,060	6.2%
	NCL Facility Rentals		26,300	2.9%
Support Services			\$ 695,500	76.3%
	Facilities Services		695,500	76.3%

**FY21 Budget - General Fund,
by Major Category**



Austin Public Library
Expenditures, by Category and Unit



General Fund

EXPENDITURES, BY CATEGORY:	FY18	FY19	FY20	FY20	Under/	% for FY	FY21	Budget to budget	Budget to budget
	Actual	Actual	Budget	CYE	(Over)	Est. Spent	Budget	\$ diff	% diff
Personnel	\$ 32,245,491	\$ 34,232,599	\$ 34,896,132	\$ 34,083,212	\$ 812,920	97.7%	\$ 36,137,687	\$ 1,241,555	3.6%
Contractuals	11,190,498	11,495,881	13,051,733	12,906,427	145,306	98.9%	15,952,286	2,900,553	22.2%
Commodities	6,348,435	5,945,019	6,606,740	6,097,661	509,079	92.3%	6,859,595	252,855	3.8%
Non-CIP Capital	119,395	107,390	100,000	100,000	-	100.0%	100,000	-	0.0%
Expense Refunds	(330,853)	(236,864)	(93,000)	(306,324)	213,324	329.4%	(221,362)	(128,362)	138.0%
Transfers	494,372	236,433	124,056	127,716	(3,660)	103.0%	40,170	(83,886)	-67.6%
	<u>\$ 50,067,338</u>	<u>\$ 51,780,458</u>	<u>\$ 54,685,661</u>	<u>\$ 53,008,693</u>	<u>\$ 1,676,968</u>	<u>96.9%</u>	<u>\$ 58,868,376</u>	<u>\$ 4,182,715</u>	<u>7.6%</u>

EXPENDITURES, BY UNIT:	FY18	FY19	FY20	FY20	Under/	% for FY	FY21	Budget to budget	Budget to budget
	Actual	Actual	Budget	CYE	(Over)	Est. Spent	Budget	\$ diff	% diff
2300 Central Circulation	2,778,554	2,796,314	2,229,333	2,044,602	184,731	91.7%	2,003,247	(226,086)	-10.1%
2400 Reference	1,446,177	1,502,072	1,721,653	1,490,625	231,028	86.6%	1,620,714	(100,939)	-5.9%
2600 Public Printing Services	27,786	(4,464)	(69,800)	(14,113)	(55,687)	20.2%	(69,800)	-	0.0%
2700 Community Services	-	-	157,792	152,277	5,515	96.5%	149,064	(8,728)	-5.5%
3000 Branch Services	14,438,173	15,230,402	15,345,107	15,203,110	141,997	99.1%	16,089,282	744,175	4.8%
3100 Cataloging Support	1,373,987	1,267,170	1,349,125	893,917	455,208	66.3%	1,397,628	48,503	3.6%
3200 Collection Support	5,917,847	5,869,757	6,171,122	6,123,631	47,491	99.2%	6,407,538	236,416	3.8%
3300 Customer Service	763,506	785,480	834,628	715,169	119,459	85.7%	845,656	11,028	1.3%
3400 Delivery - Circ. Support	665,663	563,410	541,913	514,988	26,925	95.0%	492,178	(49,735)	-9.2%
5000 Austin History Center	1,251,962	1,360,032	1,470,705	1,416,485	54,220	96.3%	1,487,635	16,930	1.2%
8100 Youth Services	(13,749)	9,736	946,010	863,476	82,534	91.3%	997,433	51,423	5.4%
8770 Administration	1,905,230	2,141,745	1,492,872	1,929,539	(436,667)	129.3%	1,870,262	377,390	25.3%
8772 Mail Services	19,423	16,376	35,000	17,899	17,101	51.1%	35,000	-	0.0%
8773 Facilities Services	3,200,412	3,122,789	3,402,520	3,347,399	55,121	98.4%	3,461,471	58,951	1.7%
8774 Security	1,994,389	2,059,984	1,876,154	2,115,303	(239,149)	112.7%	1,879,464	3,310	0.2%
8775 Custodial	1,890,790	2,164,391	1,729,452	2,103,796	(374,344)	121.6%	1,766,809	37,357	2.2%
8781 Human Resources	622,805	710,885	865,383	826,418	38,965	95.5%	960,626	95,243	11.0%
8782 Training	322,270	321,555	265,309	228,478	36,831	86.1%	409,730	144,421	54.4%
8783 Financial Services	872,844	1,036,352	709,070	738,804	(29,734)	104.2%	827,305	118,235	16.7%
8784 Information Technology Support	3,312,628	3,110,102	3,622,908	3,588,387	34,521	99.0%	3,891,758	268,850	7.4%
8785 Communications	1,783,807	1,704,425	439,427	420,487	18,940	95.7%	463,429	24,002	5.5%
8787 Programs and Partnerships	-	-	1,459,381	917,238	542,143	62.9%	1,494,663	35,282	2.4%
8788 Outreach	-	-	410,496	442,222	(31,726)	107.7%	362,180	(48,316)	-11.8%
8789 Vehicle Maintenance	165,195	177,788	128,264	147,964	(19,700)	115.4%	142,908	14,644	11.4%
8791 Sales and Event Services	-	-	535,314	533,059	2,255	99.6%	541,350	6,036	1.1%
9998 Other Requirements	111,995	235,559	399,678	(369,310)	768,988	-92.4%	63,910	(335,768)	-84.0%
9999 Transfers Out	5,215,646	5,598,599	6,616,845	6,616,845	-	100.0%	9,276,936	2,660,091	40.2%
	<u>\$ 50,067,338</u>	<u>\$ 51,780,458</u>	<u>\$ 54,685,661</u>	<u>\$ 53,008,693</u>	<u>\$ 1,676,968</u>	<u>96.9%</u>	<u>\$ 58,868,376</u>	<u>\$ 4,182,715</u>	<u>7.6%</u>

Library Facilities Maintenance and Improvements Fund

EXPENDITURES, BY CATEGORY:	FY21 Budget
Personnel	\$ 153,562
Contractuals	679,020
Commodities	78,840
	<u>\$ 911,422</u>

EXPENDITURES, BY UNIT:	FY21 Budget
8771 NCL Parking Garage	\$ 133,562
8773 Facilities Services	695,500
8776 NCL Facility Rentals	26,300
8778 NCL Gift Shop	56,060
	<u>\$ 911,422</u>

**Austin Public Library
Revenues, by Category**



General Fund									
Revenue By Category	FY18 Actual	FY19 Actual	FY20 Budget	FY20 CYE	Under/ (Over)	Est. % Coll.	FY21 Budget	Budget to budget \$ diff	Budget to budget % diff
<u>Fines, Forfeitures, Penalties</u>									
Library Fines	\$ 562,580	\$ 428,028	\$ 442,340	\$ 248,073	\$ (194,267)	56%	\$ 162,607	\$ (279,733)	-63%
<u>Charges For Services</u>									
Non-Resident Card Fee	135,991	84,508	97,650	42,206	(55,444)	43%	31,691	(65,959)	-68%
Photocopies	16,356	16,888	17,155	8,953	(8,202)	52%	6,310	(10,845)	-63%
<u>Charges for Other Services</u>									
Miscellaneous									
Austin History Center	24,577	22,175	20,113	8,719	(11,394)	43%	8,397	(11,716)	-58%
Passport Services	-	-	-	5,135	5,135	n/a	30,810	30,810	n/a
Over/Short	4	258	-	-	-		-	-	
Total Revenue	\$ 739,508	\$ 551,857	\$ 577,258	\$ 313,086	\$ (264,172)	54%	\$ 239,815	\$ (337,443)	-58%

Library Facilities Maintenance and Improvements Fund	
Revenue By Category	FY21 Budget
<u>Use of Property</u>	
Parking revenue (Parking garage)	\$ 193,200
Facility rental (Sales & Events)	137,400
Building rental (Café)	228,236
<u>Other Revenue</u>	
Sale of promotional items (Gift Shop)	108,720
	<u>667,556</u>
<u>Transfer from unbudgeted Special Revenue Funds</u>	
NCL Parking Garage - Fund 7240	1,080,730
NCL Special Events - Fund 7240	473,888
NCL Café Tenant - Fund 7240	296,386
Recycled Reads Boutique - Fund 7695	291,930
	<u>2,142,934</u>
Total Revenue	\$ 2,810,490