

Request for Grant Consideration

Date: 8/10/2020 Departmental Grants Contact: Sandra Cannon, Division Manager

Department: Library Division: Administration

Submission Deadline: 10/31/2020 ☒ High Priority

This Proposal/Application is a: ☒ New Grant ☐ Renewal
☐ Grant Revision ☐ Resolution for Application ONLY

Grant: Grantor: Texas State Library and Archives Commission (TSLAC)
Grant Title: TSLAC CARES – CYCLE 1 GRANT PROGRAM, Grant Number: CAR1-21003
Grant Program Description: Fund community needs in areas of digital access and inclusion of technology/services;

Terms: This is the (list year) 1st year of a (list year) 1 year grant.

Term Year	Month/Day/Year	Through	Month/Day/Year
Year One	4/21/2020	Through	8/31/2020
Year Two		Through	
Year Three		Through	

Authorization: ☒ Council approval required prior to submission to grantor
☐ No Council approval needed prior to submission
☐ Does not meet requirements for Council approval
☐ ACM waived Council approval
☐ Prior Council approval received in the budget process

Funding & Sustainability:

Grant Funding Amount (for this grant term): \$49,975

Required City Match (for this grant term): n/a

Fiscal Year	FY: 2021	FY:	FY:	Total
Grant Funding	\$49,975			\$49,975
Required Match	\$ 0			\$ 0
Total	\$49,975			\$49,975

City Match Source:

Amount	Description of Source (include FDU)
N/A	N/A

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Personnel:

Job Title	Status Reg/Temp	New or Existing	FTE(s)	Estimated Cost (with benefits)
N/A				
Total				

Collaborations:

COA Telecommunications & Regulatory Affairs, Austin Free-Net, Foundation Communities, Austin Independent School District

Partnerships Requiring Agreements:

In situ agreements and MOUs

Description of Need:

Digital equity is necessary for civic and cultural participation, employment, life-long learning and access to essential services. According to the 2017 U.S. Census, 26% of Austin's citizens lack Internet access and a personal computer. During the COVID-19 Stay-at-Home Order, students and parents were scrambling to implement online learning. With the upcoming school year and the continuing months of working from home, it is imperative that our citizens have access to the Internet and a computer.

Expected Outcomes (quantitative & qualitative)

To provide equitable access to digital information with a 75% increase in usage by these customers and to encourage personal, institutional and systemic usage of these assets. Our daily usage statistics track our quantitative outcomes and the qualitative outcomes will be noted via online comments on our website, social media and physical comment cards.

Transition Plan:

We will review the outcomes and make necessary changes to enhance the service.

Potential Policy Issues and/or Community Concerns:

Additional Information for Consideration:

Source of Funds: Federal - Institute of Museum and Library Services (IMLS)

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Sustainability/Transition Statement:

A.	<input type="checkbox"/>	If the grant goals and objectives are reached, the Department will change its program and will request funding from the <u>General Fund</u> to continue the program if grant funding ends.
B.	<input checked="" type="checkbox"/>	The project <u>is</u> considered a baseline program that must be continued with or without grant funding.
C.	<input type="checkbox"/>	The project <u>is not</u> considered a baseline program that must be continued with or without grant funding.
D.	<input type="checkbox"/>	This is a one-time, grant-funded project intended to <u>cease</u> at the grant-term end. <u>No other funding will be requested</u> from alternative grant sources or General Fund dollars. Grant employees are notified that the grant will cease by letter 60 days prior to grant end.
E.	<input type="checkbox"/>	If the grant funded project performance (as with a pilot project or demonstration grant) indicates the need for the Department to make a program change, additional funding may require realigning of existing resources.
F.	<input type="checkbox"/>	Other (please list):

Signatures:

Divisional	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Disapprove	Date: 09/10/2020
Name: Sandra Cannon, Division Manager	Signature: <i>Sandra Cannon</i>		
Dept. Finance	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Disapprove	Date: 9/9/2020
Name: Wendy Harrison, Financial Manager II	Signature: <i>Wendy Harrison</i>		
Asst. Director	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Disapprove	Date: 9/10/2020
Name: Dana McBee, Assistant Director of Support Services	Signature: <i>Dana McBee</i>		
Director	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Disapprove	Date: 9/10/2020
Name: Roosevelt Weeks, Director of Libraries	Signature: <i>Roosevelt Weeks</i>		
Budget Office*	<input type="checkbox"/> Approve	<input type="checkbox"/> Disapprove	Date: _____
Name: _____	Signature: _____		
* Required when City match identified. FTEs added or major sustainability impact to City presented.			
ACM	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Disapprove	Date: _____
Name: _____	Signature: _____		
<input type="checkbox"/> ACM recommends Council approval prior to submission of grant application.			

When all approvals or any denial is received, please return this form to the Departmental Grants Contact.