



Recommendation for Action

File #: 20-3301, **Agenda Item #:** 33.

11/12/2020

Posting Language

Authorize award of a multi-term contract with KBS Electrical Distributors Inc., to provide substation signs, for up to five years for a total contract amount not to exceed \$550,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Austin Energy.

Fiscal Note

Funding in the amount of \$100,833 is available in the Fiscal Year 2020-2021 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 1100 DTB1018 for these goods. The solicitation issued on July 13, 2020 and it closed on August 11, 2020. Of the two offers received, the recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134233)
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134233>.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: DeJuan Brown, at 512-322-6472 or DeJuan.Brown@austintexas.gov <<mailto:DeJuan.Brown@austintexas.gov>>.

Council Committee, Boards and Commission Action:

October 12, 2020 - Recommended unanimously by the Electric Utility Commission on a 7-0 vote, with Commissioner Hadden off the dais and Commissioners Funkhouser, Stone and Wray absent.

Additional Backup Information:

The contract will provide signs for Austin Energy substations. The signs are used to communicate safety and emergency information such as the presence of dangers, mandatory requirements, and prohibited actions.

These signs will conform to the guidelines of the American National Standard Institute.

This is a new contract. Previously, these goods were acquired through spot purchases.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	1 yr.	\$110,000
Optional Extension 1	1 yr.	\$110,000
Optional Extension 2	1 yr.	\$110,000
Optional Extension 3	1 yr.	\$110,000
Optional Extension 4	1 yr.	\$110,000
TOTAL	5 yrs.	\$550,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.

Strategic Outcome(s):

Government That Works for All.