



Recommendation for Action

File #: 20-3546, **Agenda Item #:** 15.

12/10/2020

Posting Language

Authorize negotiation and execution of a professional services agreement with the following seven staff recommended firms (or other qualified responders): Raba Kistner, Inc.; Kitchell Corporation dba Kitchell Cem; Wiss, Janney, Estner Associates, Inc.; Amtech Solutions, Inc.; Braun Intertec Corporation; PBK Architects, Inc. dba BEAM Professionals; and Engineered Exteriors, LLC (WBE); for Request for Qualifications Solicitation No. CLMP307 for architectural services for the 2021 Roofing and Waterproofing Consultant Services Rotation List in an amount not to exceed \$1,600,000.

[Note: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were insufficient subcontracting opportunities, therefore, no subcontracting goals were established.]

Lead Department

Capital Contracting Office

Managing Department

Capital Contracting Office

Fiscal Note

Funding is available in the Capital and/or Operating and Maintenance Budgets of the various departments requiring services.

Purchasing Language:

Staff recommendation is based on the selection of the seven most qualified firms out of nine firms evaluated through the City's qualification-based selection process.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>.

NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749, Beverly Mendez, 512-974-3596, or the Rotation List Manager, Scott Hilton, 512-974-7054.

Additional Backup Information:

As a standard business practice, the City routinely engages the services of professional engineering firms to perform analysis, design and support services associated with construction or improvement of City capital assets. Rotation List contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project and operational needs of the City.

Prior to issuing, this solicitation was reviewed by the City's Rotation List Advisory Committee, which is made up of staff from the Capital Contracting Office, Small and Minority Business Resource Department, Public

Works Department, and other user departments. The total authorization amount, the number of firms to be recommended for selection, and the authorization amount per firm were discussed and reviewed by the Committee. The Capital Contracting Office expects that user departments will require these services to meet current and future roofing and waterproofing needs.

The City currently has rotation list service agreements with seven firms to provide roofing and waterproofing consultant services on various building projects and renovations. This rotation list has been in service since 2015.

The objective of this project is to provide roofing and waterproofing consultant services to various City departments in order to accommodate, in a timely manner, the evaluation, design, production, bidding and construction administration of projects addressing roofing and/or waterproofing problems.

Consultant services which may be required include:

- Building envelope evaluations and conditions reports, including options for remediation with estimates of construction costs.
- Design Phase through Construction Phase observation of:
 - Roof replacements and/or roof repairs;
 - Waterproofing repairs of existing building envelopes, including repairs to curtain wall systems, wall panels and traffic decks;
 - Correction of subgrade water infiltration problems.
- It is anticipated that all participating firms will specify materials and the method of work of the type that will allow for use or substitute of approved equal.
- The prime firm or team is required to have the following: at least one Roof Consultant Institute (RCI) Registered Roof Consultant with at least three years' experience, an RCI Registered Roof Observer, or a RCI Registered Waterproofing Consultant. They should also be members in good standing of the National Roof Contractors Association and provide documentation that supports certification and standing.

This request allows for the development of a professional services agreement with each of the seven recommended firms until the financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased, through the life of the contract, based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm(s) ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

RECOMMENDED FIRMS:

Raba Kistner, Inc. is located in Austin, Texas
Kitchell Corporation dba Kitchell Cem is located in Austin, Texas
Wiss, Janney, Estner Associates, Inc. is located in Austin, Texas
Amtech Solutions, Inc. is located in Austin, Texas
Braun Intertec Corporation is located in Austin, Texas
PBK Architects, Inc. dba BEAM Professionals is located in Austin, Texas
Engineered Exteriors, LLC (WBE/FW) is located in Austin, Texas

Strategic Outcome(s):

Safety; Health and Environment