



Amendment No. 5
to
Agreement No. CT 4700 20051500675
for
Social Services
between
AUSTIN PUBLIC EDUCATION FOUNDATION
DBA
AUSTIN ED FUND
and the
CITY OF AUSTIN

- 1.0** The City of Austin and the Grantee hereby agree to the Agreement revisions listed below.
- 2.0** The total amount for this Amendment to the Agreement is **Three Million Nine Hundred Thousand dollars (\$3,900,000)**. The total Agreement amount is recapped below:

Term	Agreement Change Amount	Total Agreement Amount
Basic Term: (May 21, 2020 – Aug. 31, 2020)	n/a	\$ 1,319,350
Amendment No. 1: Extend Agreement to 9/15/2020 and Add Funds to Agreement (May 21, 2020 - Sept. 15, 2020)	\$1,000,000	\$ 2,319,350
Amendment No. 2: Extend Agreement to 9/15/2020 and Add Funds to Agreement (May 21, 2020 – Dec 30, 2020)	\$369,728	\$2,689,078
Amendment No. 3: Add Funds to Agreement	\$600,000	\$3,289,078
Amendment No. 3: Add Funds to Agreement	\$900,000	\$4,189,078
Amendment No. 5: Extend Agreement to 9/30/2021 and Add Funds to Agreement (May 21, 2020 - Sept. 30, 2021)	\$3,900,000	\$8,089,078

- 3.0** The following changes have been made to the original Agreement EXHIBITS:

Exhibit A.1 -- Program Work Statement is deleted in its entirety and replaced with a new **Exhibit A.1 -- Program Work Statement** [Revised 12/29/2020]

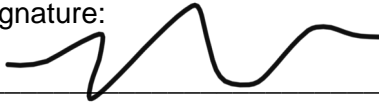
- 4.0** By signing this Amendment, the Grantee certifies that the Grantee and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the Exclusion records found at SAM.gov, the State of Texas, or the City of Austin.

5.0 All other Agreement terms and conditions remain the same.

BY THE SIGNATURES affixed below, this Amendment is hereby incorporated into and made a part of the above-referenced Agreement.

GRANTEE

Signature: _____



AUSTIN PUBLIC EDUCATION
FOUNDATION DBA Austin ED FUND
Michelle Wallis, Executive Director
4000 S. IH 35 Frontage Road
Austin, TX 78704

Date: 12/30/2020

CITY OF AUSTIN

Signature: _____



City of Austin
Purchasing Office
PO Box 1088
Austin, TX 78767

Date: 12/30/2020

Program Work Statement

Overview and Purpose

The City of Austin is providing funding to local school districts to partner with business to prepare caregiver meals and support economic recovery efforts as well as fill the gap of food insecurity created by COVID 19. Some of the costs for these expenses will be submitted by the City of Austin for reimbursement under the CARES Act.

Statement of Work

Through this agreement with the Austin Public Education Foundation , dba Austin Ed Fund, the Austin Independent School District (Austin ISD) will partner with local vendors impacted by the COVID 19 pandemic to provide caregiver meals. Austin ISD projects serving up to 6,000 meals per day at a cost of \$5/meal for the months of May 2020 through September 2021. The AISD meal delivery program provides two meals per day for caregivers of AISD students at 22 sites. Starting mid August when school resumes, Austin Ed Fund projects to expand caregiver meals to at least 40 sites.

As of October 5, the model for meal delivery will adjust to align with the change for student curbside meal distribution. Effective Thursday, October 8, caregiver meals will be distributed on Thursdays, which will include 2 meals per day for up to 7 days per week (14 meals). Starting January 1, 2021, the caregiver meals will be distributed on Thursdays, which will include 2 meals per day for 4 days per week (8 meals) at 40 sites. The number of sites may change during the course of the program to align with AISD's student meal distribution, and the number of meals per week may be adjusted based on volume and cost projections. The Austin Ed Fund will provide the City of Austin the required documentation establishing the economic impact of the program on local vendors. Austin Ed Fund will demonstrate that local vendors would have had to dismiss staff or reduce staff hours without the Caregiver Meals program funding.

Meals for caregivers will be prepared by local, third party vendors and distributed at Austin ISD curbside and bus stop meal delivery sites. Caregiver meals will be available only to the adults accompanying children or with documentation of the children they are picking meals up for. If the parent does not have documentation, the child must be present to receive a meal. To maintain a safe physical distance, at curbside sites, caregivers will tape the documentation to their car window or dash so staff may review through the glass. At bus stops sites, parents will place the documentation on the table for staff to review . Staff will wear masks and gloves at all times.

Changes may be made to this Work Statement based on need and when mutually agreed upon between Austin Ed Fund and Austin Public Health in writing.

The total contract amount is \$8,089,078, which is approximately 1,617,815 caregiver meals. Austin Public Education Foundation will submit payment requests every two weeks based on actual expenses incurred and paid the previous two weeks. As of December 21, 2020, the agency has billed APH \$4,189,078. The difference between the amount already billed and the total will be charged during the remaining contract period.

Contract Deliverables

Deliverable Description	Due	Supporting Documentation Required	Payment Amount	Fund %
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1	A. Economic Recovery B. Distribution Sites C. Safety Protocols	05/26/2020	A. Brief summary of all local vendors that will provide caregiver meals. Summary must include quantitative and verifiable information establishing the funding the local vendor receives from the Economic Recovery and Caregiver Meal Distribution contract is enabling the local vendor to retain staff that would otherwise have to be dismissed or experience a decrease in income due to a lack of funding. The summary should include at minimum. - # of employees prior to COVID-19 - negative financial impact of COVID-19 - anticipated financial impact of AISD Economic Recovery and Caregiver Meal Distribution contract. B. List of all schools where caregiver meals will be distributed including percentage of students eligible for SNAP benefits based on most recent report. C. Policy and Procedures for safe meal distribution	140,000.00	3.34
2	A. Insurance B. Reconciliation C. New expenses	06/03/2020	A. Certificate of Insurance with required coverages B. Reconciliation of the expenses paid with the original \$140K with number of caregiver meals provided by campus C. Invoices for additional expenses not covered by the \$140K with number of caregiver meals provided by campus	141,400.00	3.38
3	New expenses for the week of June 1st to June 5th	06/10/2020	For the week of June 1st to June 5th Invoices for expenses incurred and paid Report with the number of caregiver meals provided by campus.	155,965.00	3.72
4	New expenses for the week of June 8th to June 12th	06/17/2020	For the week of June 8th to June 12th Invoices for expenses incurred and paid Report with the number of caregiver meals provided by campus.	136,200.00	3.25
5	New expenses for the week of June 15th to June 19th	06/24/2020	For the week of June 15th to June 19th Invoices for expenses incurred and paid Report with the number of caregiver meals provided by campus.	133,200.00	3.18
6	New expenses for the week of June 22nd to June 26th	07/01/2020	For the week of June 22nd to June 26th Invoices for expenses incurred and paid Report with the number of caregiver meals provided by campus.	129,800.00	3.10

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7	New expenses for the week of June 29th to July 3rd	07/08/2020	For the week of June 29th to July 3rd Invoices for expenses incurred and paid Report with the number of caregiver meals provided by campus.	123,300.00	2.94
8	New expenses for the week of July 6th to July 10th	07/15/2020	For the week of July 6th to July 10th Invoices for expenses incurred and paid Report with the number of caregiver meals provided by campus.	0.00	0.00
9	New expenses for the week of July 13th to July 17th	07/22/2020	For the week of July 13th to July 17th Invoices for expenses incurred and paid Report with the number of caregiver meals provided by campus.	124,150.00	2.96
10	New expenses for the week of July 20th to July 24th	07/29/2020	For the week of July 20th to July 24th Invoices for expenses incurred and paid Report with the number of caregiver meals provided by campus.	121,440.00	2.90
11	New expenses for the week of July 27th to July 31st	08/05/2020	For the week of July 27th to July 31st Invoices for expenses incurred and paid Report with the number of caregiver meals provided by campus.	120,950.00	2.89
12	A) New expenses for the week of August 3 to 7 B) Expenses for program administration	08/12/2020	For the week of August 3 to 7 A) Invoices for expenses incurred and paid Report with the number of caregiver meals provided by campus. B) Financial documentation of expenses incurred and paid for program administration (up to \$5000)	124,847.00	2.98

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13	<p>A) New expenses for the week of August 10 to 14</p> <p>B) Updated Economic Recovery Impact Information, if applicable</p> <p>C) Updated distribution sites</p>	08/19/2020	<p>For the week of August 10 to 14</p> <p>A) Invoices for expenses incurred and paid</p> <p>Report with the number of caregiver meals provided by campus</p> <p>B) If there are changes or additions to the employees or hired workers at local vendors providing meals, provide a summary of the changes. Summary must include quantitative and verifiable information establishing the funding the local vendor receives from the Economic Recovery and Caregiver Meal Distribution contract is enabling the local vendor to retain staff that would otherwise have to be dismissed or experience a decrease in income due to a lack of funding. The summary should include at minimum</p> <ul style="list-style-type: none"> - # of employees prior to COVID 19 - negative financial impact of COVID 19 - anticipated financial impact of AISD Economic Recovery and Caregiver Meal Distribution contract <p>C) List of sites where caregiver meals distributed including percentage of students eligible for SNAP benefits based on most recent report for remainder of the program</p>	119,150.00	2.84
14	New expenses for the week of August 17 to 21	08/26/2020	<p>For the week of August 17 to 21</p> <p>Invoices for expenses incurred and paid</p> <p>Report with the number of caregiver meals provided by campus.</p>	204,350.00	4.88
15	New expenses for the week of August 24 to 28	09/02/2020	<p>For the week of August 24 to 28</p> <p>Invoices for expenses incurred and paid</p> <p>Report with the number of caregiver meals provided by campus.</p>	180,600.00	4.31
16	New expenses for the week of August 31 to September 4	09/09/2020	<p>For the week of August 31 to September 4</p> <p>Invoices for expenses incurred and paid</p> <p>Report with the number of caregiver meals provided by campus</p>	183,000.00	4.37

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17	New expenses for the week of September 7 to 11	09/16/2020	For the week of September 7 to 11 Invoices for expenses incurred and paid Report with the number of caregiver meals provided per campus	130,500.00	3.12
18	A) New expenses for the week of September 14 to 18 B) Economic Impact Update C) Distribution Sites update	09/23/2020	For the week of September 14 to 18 A) Invoices for expenses incurred and paid Report with the number of caregiver meals provided by campus B) If there are changes or additions to the employees or hired workers at local vendors providing meals, provide a summary of the changes. Summary must include quantitative and verifiable information establishing the funding the local vendor receives from the Economic Recovery and Caregiver Meal Distribution contract is enabling the local vendor to retain staff that would otherwise have to be dismissed or experience a decrease in income due to a lack of funding. The summary should include at minimum - # of employees prior to COVID 19 - negative financial impact of COVID 19 - anticipated financial impact of AISD Economic Recovery and Caregiver Meal Distribution contract C) List of sites where caregiver meals distributed including percentage of students eligible for SNAP benefits based on most recent report for remainder of the program	152,750.00	3.65
19	New expenses for the week of September 21 to 25	09/30/2020	For the week of September 21 to 25 Invoices for expenses incurred and paid Report with the number of caregiver meals provided per campus	152,800.00	3.65
20	New expenses for the week of September 28 to October 2	10/07/2020	For the week of September 28 to October 2 Invoices for expenses incurred and paid Report with number of caregiver meals provided per campus	152,600.00	3.64

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21	A) New expenses for the week of October 5 to 9 B) Economic Impact Update	10/14/2020	A) For the week of October 5 to 9, Invoices for expenses incurred and paid, Report with the number of caregiver meals provided by campus. B) If there are changes or additions to the employees or hired workers at local vendors providing meals, provide a summary of the changes. Summary must include quantitative and verifiable information establishing the funding the local vendor receives from the Economic Recovery and Caregiver Meal Distribution contract is enabling the local vendor to retain staff that would otherwise have to be dismissed or experience a decrease in income due to a lack of funding. The summary should include at minimum - # of employees prior to COVID 19 - negative financial impact of COVID 19 - anticipated financial impact of AISD Economic Recovery and Caregiver Meal Distribution contract	96,600.00	2.31
22	A) New expenses for the week of October 12 to 16 B) Updated insurance certificate and coverages	10/21/2020	A) For the week of October 12 to 16 Invoices for expenses incurred and paid Report with number of caregiver meals provided per campus B) Insurance COI	94,305.00	2.25
23	New expenses for the week October 19 to 23	10/28/2020	For the week of October 19 to 23 Invoices for expenses incurred and paid Report with number of caregiver meals provided per campus	99,083.00	2.37
24	New expenses for the week October 26 to 30	11/04/2020	For the week of October 26 to 30 Invoices for expenses incurred and paid Report with number of caregiver meals provided per campus	172,270.00	4.11
25	New expenses for the week November 2 to 6	11/11/2020	For the week of November 2 to 6 Invoices for expenses incurred and paid Report with number of caregiver meals provided per campus	170,100.00	4.06
26	A) New expenses for the week November 9 to 13 B) Updated COI	11/18/2020	A) For the week of November 9 to 13 Invoices for expenses incurred and paid Report with number of caregiver meals provided per campus B) Updated insurance certificate and coverages	170,100.00	4.06
27	New expenses for the week November 16 to 20	11/25/2020	For the week of November 16 to 20 Invoices for expenses incurred and paid Report with number of caregiver meals provided per campus	169,400.00	4.04

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28	New expenses for the week November 23 to 27	12/02/2020	For the week of November 23 to 27 Invoices for expenses incurred and paid Report with number of caregiver meals provided per campus	105,000.00	2.51
29	New expenses for the week November 30 to December 4	12/09/2020	For the week of November 30 to December 4 Invoices for expenses incurred and paid Report with number of caregiver meals provided per campus	168,000.00	4.01
30	New expenses for the week December 7 to 11	12/16/2020	For the week of December 7 to 11, Invoices for expenses incurred and paid Report with number of caregiver meals provided per campus	168,000.00	4.01
31	Partial new expenses for the week of December 14 to 18	12/22/2020	For the week of December 14 to 18, Invoices for partial expenses incurred and paid, Report with the number of caregiver meals provided by campus.	49,218.00	1.17
32	A) Amount remaining unbilled to APH for the week of December 14 through 18 (\$118,782) B) New expenses and meals provided during December 21 through 30, 2020 C) Updated Economic Impact	01/04/2021	A) Report of number of meals provided by campus, and invoices for expenses incurred and paid for unbilled services provided December 14 through 18 B) Report of number of meals provided by campus, and invoices for expenses incurred and paid during December 21 through 30, 2020 C) If there are changes or additions to the employees or hired workers at local vendors providing meals, provide a summary of the changes. Summary must include quantitative and verifiable information establishing the funding the local vendor receives from the Economic Recovery and Caregiver Meal Distribution contract is enabling the local vendor to retain staff that would otherwise have to be dismissed or experience a decrease in income due to a lack of funding. The summary should include at minimum - # of employees prior to COVID 19 - negative financial impact of COVID 19 - anticipated financial impact of AISD Economic Recovery and Caregiver Meal Distribution contract	0.00	0.00
33	A) New expenses and meals provided during period January 4 through 15, 2021 B) Updated Certificate of Insurance	01/18/2021	A) Report of number of meals by campus, and invoices of expenses incurred and paid during period January 4 through 15, 2021 B) Updated Certificate of Insurance	0.00	0.00
34	New expenses and meals provided during previous two weeks, due on Monday following the 2 week reporting period starting on February 1, 2021 until September 13, 2021	02/01/2021	Report of number of meals provided by campus, and invoices of expenses incurred and paid for previous two weeks	0.00	0.00

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35	A) New expenses and meals provided during period September 13 through 30, 2021 B) Economic Impact Update C) General Ledger(s) of all expenses incurred and paid throughout the contract period D) Final Report	09/30/2021	A) Report of number of meals by campus, and invoices for expenses incurred and paid during period September 13 through 30, 2021 B) Total economic impact of the program, including changes or additions to the employees or hired workers at local vendors providing meals, provide a summary of the changes. Summary must include quantitative and verifiable information establishing the funding the local vendor receives from the Economic Recovery and Caregiver Meal Distribution contract is enabling the local vendor to retain staff that would otherwise have to be dismissed or experience a decrease in income due to a lack of funding. The summary should include at minimum - # of employees prior to COVID 19 - negative financial impact of COVID 19 - anticipated financial impact of AISD Economic Recovery and Caregiver Meal Distribution contract D) Final report including number of meals provided by campus and any other pertinent information	0.00	0.00
				4,189,078.00	100.00