



## Recommendation for Action

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**File #:** 21-1073, **Agenda Item #:** 45.

2/4/2021

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### **Posting Language**

Authorize an amendment to an existing contract with CentralSquare Canada Software, Inc., for continued maintenance and support of the FDM Records Management System software and interface, for an increase in the amount of \$355,000 and to extend the term by three years, for a revised total contract amount not to exceed \$920,845.

(Note: This contract was awarded as a sole source and is exempt from City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

Communications and Technology Management, Combined Transportation, Emergency and Communications Center.

### **Fiscal Note**

Funding in the amount of \$115,000 is available in the Fiscal Year 2020-2021 Operating Budget of Communications and Technology Management, Combined Transportation, Emergency and Communications Center. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

Contract Amendment.

### **Prior Council Action:**

November 19, 2015 - Council approved the original contract, item 58, on a 10-0 vote with Council Member Zimmerman abstained.

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>> or to Brett Hardy, at 512-322-6122 or [Brett.Hardy@austintexas.gov](mailto:Brett.Hardy@austintexas.gov) <<mailto:Brett.Hardy@austintexas.gov>>.

### **Additional Backup Information:**

The proposed amendment is for the continued maintenance and support of the FDM Records Management System software and interfaces, which is utilized by the Austin Fire Department (AFD) and Austin Travis County Emergency Medical Services (ATCEMS) for records retention and management system. The software is a critical application that AFD and ATCEMS currently use to track personnel records and shift data, incident data, fire inspections, facility data and produces mandated reports to the Texas Department of Health, Texas Fire Incident Reporting System, and Texas Emergency Management, federal agencies (Federal Emergency

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Management), and medical institutions that include statistics and trend data.

CentralSquare Canada Software, Inc. owns all intellectual property related to this proprietary software and does not have any distributors or resellers or allow others to provide associated services to users.

**Contract Detail:**

<b>Contract Term</b>	<b>Length of Term</b>	<b>Current Contract Authorization</b>	<b>Requested Additional Authorization</b>	<b>Revised Total Authorization</b>
Initial Term	3 yrs.	\$331,092		\$331,092
Extension Option 1	1 yr.	\$115,927		\$115,927
Extension Option 2	1 yr.	\$118,826		\$118,826
Proposed Amendment	3 yrs.		\$355,000	\$355,000
<b>TOTALS</b>	<b>8 yrs.</b>	<b>\$565,845</b>	<b>\$355,000</b>	<b>\$920,845</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.

**Strategic Outcome(s):**

Safety; Government That Works for All.