



Recommendation for Action

File #: 21-1171, **Agenda Item #:** 38.

2/18/2021

Posting Language

Ratify a contract with Workplace Resource LLC D/B/A Workplace Resource, to provide COVID-19 pandemic office upgrades for the Austin Public Health Department, Environmental Health Services Division's public facing offices, in the amount of \$76,786.

(Note: This contract is exempt from the City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting opportunities).

Lead Department

Purchasing Office.

Client Department(s)

Austin Public Health.

Fiscal Note

Funding was available in the Fiscal Year 2020-2021 Operating Budget of Austin Public Health.

Purchasing Language:

Ratification.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>> or to Jo Gutierrez, at 512-974-2829 or jo.gutierrez@austintexas.gov <<mailto:jo.gutierrez@austintexas.gov>>.

Additional Backup Information:

The contract provided required COVID-19 pandemic office upgrades for the Austin Public Health Department, Environmental Health Services Division's (EHSD) public facing offices. The office upgrades provide required customer service, staff management, and executive solutions through the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding. The upgrades will support EHSD staff that provide over 20 unique support services to the public including permitting and inspections for Certificate of Occupancy, food establishments, mobile vending, food establishment complaints and investigations, Food/Environmental Borne Illness Investigations, and recreational water sampling. The contract aligns directly with the City's future reintegration plans while continually reacting to the COVID-19 pandemic.

The contract incorporates recommendations provided by the Center for Disease Control, the World Health Organization, the Environmental Protection Agency, and the Occupational Safety and Health Administration. While information and data on the COVID-19 virus are being introduced and published on an almost daily basis, this contract follows recommendations regarding the most effective controls, including protecting employee's health and safety, and follows the most recently published best practices and guidance. The contractor is certified by the State of Texas as a Historically Underutilized Business.

Strategic Outcome(s):

Safety; Government that Works for All; Health and Environment.