

**ORDINANCE NO.**

AN ORDINANCE ORDERING A SPECIAL MUNICIPAL ELECTION TO BE HELD IN THE CITY OF AUSTIN **ON A DATE TO BE DETERMINED**, TO SUBMIT TO THE VOTERS PROPOSED CITIZEN-INITIATED CHARTER AMENDMENTS, CERTIFIED SUFFICIENT ON JANUARY 26, 2021, REGARDING THE DATE OF THE MAYORAL ELECTION, REGARDING RANKED CHOICE VOTING, REGARDING CHANGING TO A MAYOR-COUNCIL FORM OF GOVERNMENT THAT ALSO CREATES AN ADDITIONAL SINGLE MEMBER COUNCIL DISTRICT AND PROVIDES FOR A MAYORAL VETO, AND REGARDING A NEW PUBLIC CAMPAIGN FINANCE SYSTEM; PROVIDING FOR THE CONDUCT OF THE GENERAL MUNICIPAL AND SPECIAL ELECTIONS; AUTHORIZING THE CITY CLERK TO ENTER INTO JOINT ELECTION AGREEMENTS WITH OTHER LOCAL POLITICAL SUBDIVISIONS AS MAY BE NECESSARY FOR THE ORDERLY CONDUCT OF THE ELECTIONS; AND DECLARING AN EMERGENCY.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

**PART 1.** A charter amendment election shall be held in the City on (DATE), at which the ballot shall be prepared to permit voting “Yes” or “No” on the following propositions:

Proposition A: Shall the City Charter be amended to (change the mayoral election date) **BALLOT LANGUAGE TBD**?

**Proposition B:** Shall the City Charter be amended to (provide for ranked choice voting) **BALLOT LANGUAGE TBD**?

Proposition C: Shall the City Charter be amended to (change the form of city government from ‘council-manager’ to ‘mayor-council’) **BALLOT LANGUAGE TBD?**

**Proposition D:** Shall the City Charter be amended to (adopt democracy dollars) **BALLOT LANGUAGE TBD**?

**PART 2** – If Proposition **A** is approved by the majority of voters voting at the election, the City Charter is amended to read as follows:

## ARTICLE III.-ELECTIONS.

33  
34 **§ 2.-ELECTION DATE; COUNCIL TERMS; ELECTION BY MAJORITY**  
35 **AND RUN-OFF ELECTIONS.**

36 (E) This paragraph provides for a transition from elections for mayor occurring  
37 in even-numbered years that do not coincide with a presidential election to  
38 even-numbered years that do coincide with a presidential election. Except  
39 as provided in this paragraph, and after the transition as prescribed in this  
40 paragraph, the regular term of the mayor is four years.  
41

42 (1) The term of the mayor elected in the November 2022 general  
43 election is two years.  
44

45 (2) A general election shall be held for mayor in November 2024,  
46 marking the end of the transition period.  
47

48 **PART 3.** If Proposition **B** is approved by the majority of voters voting at the  
49 election, the City Charter is amended to read as follows:

50 **ARTICLE III.-ELECTIONS.**

51 **§ 9.-RANKED CHOICE VOTING**

52 (A) This section shall be operative provided it is not in conflict with the state  
53 constitution or the state laws.  
54

55 (B) To the extent of any conflict with other provisions of this Charter, this  
56 section controls.  
57

58 (C) For the purposes of this section, the following terms have the following  
59 meanings:  
60

61 (1) Batch elimination. The term “batch elimination” means the  
62 simultaneous elimination of multiple candidates whose election is  
63 mathematically impossible.  
64

65 (2) Continuing ballot. The term “continuing ballot” means a ballot that  
66 is not an inactive ballot.

- 67
- 68 (3) Continuing candidate. The term “continuing candidate” means any
- 69 candidate who has not been eliminated.
- 70
- 71 (4) Election is mathematically impossible. The term “election is
- 72 mathematically impossible” applies to a candidate who cannot be
- 73 elected because such candidate’s vote total in a round, plus all votes
- 74 that could possibly be transferred to such candidate in future rounds
- 75 from candidates who received a fewer or an equal number of votes,
- 76 would not be enough to surpass that of the candidate with the next
- 77 highest vote total in such round.
- 78
- 79 (5) Inactive ballot. The term “inactive ballot” means a ballot in which
- 80 all ranked candidates have been eliminated, or a ballot that assigns
- 81 equal rank to two or more candidates and all candidates with higher
- 82 ranks than the rank assigned to two or more candidates are
- 83 eliminated.
- 84
- 85 (6) Highest rank. The term “highest rank” refers to the highest rank
- 86 whether that be rank number 1, rank number 2, rank number 3, rank
- 87 number 4, or rank number 5.
- 88
- 89 (7) Last place candidate. The term “last place candidate” means a
- 90 continuing candidate with the fewest votes in a round.
- 91
- 92 (8) Rank. The term “rank” means the number assigned on a ballot by a
- 93 voter to a candidate to express the voter’s preference for that
- 94 candidate. Rank number 1 is the highest ranking, rank number 2 is
- 95 the next highest ranking, and so on.
- 96
- 97 (9) Ranked choice election. The term “ranked choice election” means
- 98 any election for a ranked choice office.
- 99
- 100 (10) Ranked choice office. The term “ranked choice office” means the
- 101 offices of mayor and council member.
- 102
- 103 (D) The provisions of this section shall apply to ranked choice elections. No
- 104 runoff election shall be held for any ranked choice office.

105  
106 (E) All candidates in a ranked choice election shall be listed on the ballot. The  
107 ballot shall permit a voter to rank five candidates for each office, inclusive  
108 of any write-in candidate permitted by law, in order of preference, unless  
109 there are fewer than five candidates on the ballot for such office, in which  
110 case the ballot shall permit a voter to rank the total number of such  
111 candidates for such office inclusive of any write-in candidate permitted by  
112 law.

113  
114 (F) For all ranked choice elections, the following tabulation procedures apply:

115  
116 (1) If a candidate receives a majority of highest rank votes, that  
117 candidate shall be elected.

118  
119 (2) If no candidate receives a majority of highest rank votes, tabulation  
120 shall proceed in rounds. In each round, the number of votes for each  
121 continuing candidate shall be counted; each continuing ballot shall  
122 count as one vote for its highest ranked continuing candidate for that  
123 round; and inactive ballots shall not be counted for any continuing  
124 candidate. A round ends with one of the following outcomes:

125  
126 (i) If there are two continuing candidates, the candidate with the  
127 most votes shall be elected.

128  
129 (ii) If there are more than two continuing candidates, the last  
130 place candidate shall be eliminated and a new round shall  
131 begin; provided, however, that batch elimination shall occur  
132 at the same time as such elimination of the last place  
133 candidate, unless such batch elimination would result in only  
134 one continuing candidate, in which case no such batch  
135 elimination shall occur.

136  
137 (3) A tie between two or more candidates shall be resolved in  
138 accordance with the election law.

139  
140 **PART 4.** If Proposition C is approved by the majority of voters voting at the  
141 election, the City Charter is amended to read as follows:

142 **ARTICLE I.-INCORPORATION, FORM OF GOVERNMENT, POWERS.**

143 **§ 2.-FORM OF GOVERNMENT.**

144 The municipal government provided by this Charter shall be, and shall be known  
145 as, [~~“council-manager government.”~~]“mayor-council government.” Pursuant to the  
146 provisions of, and subject only to the limitations imposed by, the state constitution,  
147 the state laws, and this Charter, all powers of the city shall be vested in and exercised  
148 by an elective council, hereinafter referred to as “the council,” which shall be the  
149 legislative body of the city[~~enact legislation, adopt budgets, determine policies~~], and  
150 mayor, [~~appoint the city manager~~]who shall execute the laws and administer the  
151 government of the city.

152 **§ 5.-STREET DEVELOPMENT AND IMPROVEMENT.**

153 The city shall have the power to develop and improve, or cause to be developed  
154 and improved, any and all public streets, sidewalks, alleys, highways, and other  
155 public ways within the corporate limits of the city by laying out, opening, narrowing,  
156 widening, straightening, extending and establishing building lines along the same;  
157 by purchasing, condemning, and taking property therefor; by filling, grading,  
158 raising, lowering, paving, repaving, and repairing, in a permanent manner, the same;  
159 and by constructing, reconstructing, altering, repairing, and realigning curbs, gutters,  
160 drains, sidewalks, culverts, and other appurtenances and incidentals in connection  
161 with such development and improvements. The city may make or cause to be made  
162 any one or more of the kinds or classes of development and improvement authorized  
163 hereinabove, or any combination or parts thereof. The cost of such development and  
164 improvement shall be paid by the city, or partly by the city and partly by assessments  
165 levied against the property abutting thereon and the owners thereof, and such  
166 assessments may be levied in any amounts and under any procedure now or hereafter  
167 permitted by state law.

168 If improvements be ordered constructed in any part of the area between and under  
169 rails, tracks, double-tracks, turnouts and switches, and two feet on each side thereof,  
170 of any railway using, occupying, or crossing any such highway, portion or portions  
171 thereof, ordered improved, then the city council shall have power, by ordinance, to  
172 assess the whole cost of improvements in such area against such railway, and shall  
173 have power, by ordinance, to levy a special tax upon such railway, and its road-bed,  
174 ties, rails, fixtures, rights and franchises, which tax shall constitute a lien thereon  
175 superior to any other lien or claim except state, county, and city ad valorem taxes,  
176 and which may be enforced either by sale of said property in the manner provided  
177 by law for the collection of ad valorem taxes by the city, or by suit in any court

178 having jurisdiction. The ordinance levying such tax shall prescribe the time, terms  
179 and conditions of payment thereof, and the rate of interest, not to exceed eight  
180 percent per annum, and same, if not paid when due, shall be collectible, together  
181 with interest, to expenses of collection and reasonable attorney's fees, if incurred.  
182 The city council shall have power, by ordinance, to cause to be issued assignable  
183 certificates in evidence of any such assessments.

184 As an alternate and cumulative method of developing, improving, and paving any  
185 and all public streets, sidewalks, alleys, highways, and other public ways within the  
186 corporate limits, the city shall have the power and authority to proceed in accordance  
187 with Chapter 106, page 489, Acts 1927, Fortieth Legislature, First Called Session,  
188 as now or hereafter amended, to adopt plans and specifications pursuant thereto; to  
189 pay to the contractor, the successful bidder, in cash, that part of the cost which may  
190 be assessed against the abutting property and the owners thereof; to reimburse itself  
191 for the amount paid such contractor by levying assessments against the abutting  
192 property and the owners thereof, after the hearing and notice prescribed in the  
193 aforesaid statutes, in an amount permitted by said statutes and not in excess of the  
194 enhancement in value of such property occasioned by the improvements; and to issue  
195 assignable certificates in favor of the city for such assessments, said certificates to  
196 be enforceable in the manner prescribed by the aforesaid statutes. The city shall  
197 likewise have the power to make any such development, improvement or paving  
198 with its own forces if, in the opinion of the ~~[council]~~ mayor, the work can be done  
199 more expeditiously or economically, and in such event the city shall have the power  
200 to reimburse itself for the cost of such improvement in the same amount and in the  
201 same manner as if the work had been performed by a successful bidding contractor.

## 202 **§ 7.-LIMITED PURPOSE ANNEXATION.**

203 In addition to the power to annex additional territory for all purposes, the city  
204 shall have the power, by ordinance, to fix, alter, and extend the corporate boundary  
205 limits of the city for the limited purposes of planning, zoning, health, and safety and  
206 to annex for such limited purposes additional territory lying adjacent to the city, with  
207 or without the consent of the property owners or inhabitants of such annexed  
208 territory; provided, however, that no such territory which lies farther than five miles  
209 from the corporate boundary limits enclosing the territory which is a part of the city  
210 for all purposes, as those corporate boundary limits are now or may hereafter be  
211 established shall be annexed for any limited purpose or purposes. Whenever the  
212 boundary limits annexed for such limited purposes are not coterminous with the  
213 corporate boundary limits enclosing the territory which a part of the city for all  
214 purposes, such boundary limits of the limited purpose territory shall be known as  
215 "Limited Purpose Boundary Limits." Every ordinance by which territory is to be

annexed to the city for limited purposes shall state clearly the limited purpose or purposes for which it is being annexed, and shall be published one time, in a newspaper of general circulation in the city and in the form in which it is to be finally adopted, not less than 30 days prior to its final passage.

When any additional territory has been annexed for said limited purpose or purposes, it shall be a part of the city for such limited purpose or purposes only. However, in dealing with the property and inhabitants thereof, the city shall have every power which it otherwise possesses and which is reasonable and expedient for the accomplishment of the limited purpose or purposes for which such property is annexed, and the power of the city to deal with the property and inhabitants of such limited purpose territory shall include the powers enumerated in the next two succeeding sentences but shall not be limited or restricted thereto. With regard to territory annexed for the limited purpose of planning or zoning, the city shall have the power to control and regulate the use of property and the density of structures, to require compliance with reasonable zoning regulations, to control and regulate the subdivision of property and to control and regulate the construction of buildings. With regard to territory annexed for the limited purpose or purposes of health or safety, the city shall have the power to adopt all reasonable regulations pertaining to health and safety and to require compliance with such regulations. Every inhabitant of territory annexed for limited purpose or purposes, who is otherwise qualified, shall be entitled to vote in city elections on every issue where the question is the election or recall of the mayor or a city council member or the amendment of this Charter, and every such inhabitant shall be deemed to be a citizen of the city in connection with any ordinance, regulation, or action which is, or is alleged to be, applicable to him or her or his or her property because of such limited purpose annexation, but will not be eligible to run for any office in the City of Austin. The city shall have no power to levy any tax for municipal purposes on either the property or the inhabitants of territory annexed for limited purpose or purposes, and no funds of the city shall be spent in such territory except where reasonable and expedient for the accomplishment of the limited purpose or purposes for which the territory is annexed; but the city may collect reasonable charges from property owners and inhabitants of such territory for services rendered by the city in the accomplishment of the limited purpose or purposes for which the territory is annexed.

#### **§ 8.-TRANSITION.**

(A) This section provides for a transition from the “council-manager government” to the “mayor-council government.”

(B) The charter amendments related to the transition, with the exception of the amendments to Article II, Section 1, Paragraph C (prescribing the number of geographical council districts to be created by the independent citizens redistricting commission) and Article II, Section 3 (Redistricting), shall take effect upon the commencement of the term of the mayor elected in the November 2022 general election. The amendments to Article II, Section 1. Paragraph C and Article II, Section 3, shall take effect immediately. to provide for a council composed of 11 council members elected from single-member districts to be in place following the November 2022 general election.

## **ARTICLE II.-THE COUNCIL.**

### **§ 1.-COUNCIL MEMBERSHIP.**

(A) The council shall be composed of[÷]

~~[(1)] [a mayor elected from the city at large; and]~~

~~[(2)] [40]11~~ council members elected from single- member districts.

~~[(B)] [The term "council member(s)" includes the mayor unless otherwise provided.]~~

~~[(C)]B~~ The independent citizens redistricting commission, as prescribed below in Section 3, shall be empowered to divide the city into ~~[40]11~~ geographical council districts for the election of council members. The commission shall designate each council district by a number or by other designation.

### **§ 2.-ELIGIBILITY OF COUNCIL MEMBERS.**

~~[(A)] [A candidate for mayor must meet all eligibility requirements of state law and must have resided continuously in the state for 12 months and in the city for six months immediately preceding the regular filing deadline for a mayoral candidate's application for a place on the ballot. If the mayor ceases to reside in the city, the mayor automatically resigns.]~~

~~[(B)]~~ A candidate for city council from a council district must meet all eligibility requirements of state law and must have resided continuously in the state for 12 months and in the council district from which the member is seeking



election for six months immediately preceding the regular filing deadline for a council candidate's application for a place on the ballot. If a council member elected from a council district ceases to reside in the district as the boundaries of the district were drawn at the time of the council member's election, the council member automatically resigns.

**§ 3.-REDISTRICTING.**

(A) For purposes of this section, the following terms are defined.

(1) COMMISSION means the Independent Citizens Redistricting Commission.

(2) CONTROLLING PERSON means an officer, director, manager, principal, or shareholder or member owning at least 10% ownership of a legal entity.

(3) DAY means a calendar day, except that if the final day of a period within which an act is to be performed is a Saturday, Sunday, or holiday in which the City of Austin's offices are closed, the period is extended to the next day that is not a Saturday, Sunday, or holiday in which the City of Austin's offices are closed.

(4) PANEL means the Applicant Review Panel of three qualified, independent auditors that screens applicants for the commission.

(5) QUALIFIED INDEPENDENT AUDITOR means an auditor who is currently licensed by the Texas Board of Public Accountancy and has been a practicing independent auditor for at least five years prior to appointment to the Applicant Review Panel.

(6) SPOUSE means one's licensed marriage spouse, common law spouse, or recognized domestic partner,

(7) SUBSTANTIAL NEGLECT OF DUTY means that an individual has disregarded a manifest duty, prescribed by this section,

intentionally, knowingly, or negligently. Missing half or more of the meetings in a three month period constitutes a substantial neglect of duty.

(B) In 2013 and thereafter in each year following the year in which the national census is taken under the direction of Congress at the beginning of each decade, the commission shall adjust the boundary lines of the ~~[40]~~11 single-member districts in conformance with the standards and process set forth in this article. The commission shall be fully established no later than July 1, 2013, and thereafter no later than March 1 in each year ending in the number (1). The commission shall not draw district lines at any other time, except if the districts must be redrawn because of a judicial decision invalidating the then existing district plan, in whole or in part, or the date of the city election is moved. If the date of the city election is moved, then the dates in this article shall be adjusted to ensure the commission has sufficient time to draw the lines prior to the election date.

(C) The commission shall:

- (1) conduct an open and transparent process enabling full public consideration of and comment on the drawing of district lines;
- (2) draw district lines according to the redistricting criteria specified in this section; and
- (3) conduct themselves with integrity and fairness. This selection process is designed to produce a commission that is independent from influence by the city council and is reasonably representative of this city's diversity.

(D) The commission shall consist of 14 members.

- (1) Each commission member shall be a voter who has been continuously registered in the City of Austin for five or more years immediately preceding the date of his or her appointment. Each commission member, except the student member described below, shall have voted in at least three of the last five city of Austin general elections immediately preceding his or her application. One

commission member shall be a student duly enrolled in a community college or university in the City of Austin and who resides and is registered to vote in the City of Austin.

- (2) The term of office of each member of the commission expires upon the appointment of the first member of the succeeding commission in the year following the year in which the national census is taken.
  - (3) Nine members of the commission shall constitute a quorum. Nine or more affirmative votes shall be required for any official action, including approval of a final plan establishing the boundaries of any council district.
  - (4) Each commission member shall apply this section in a manner that is impartial and that reinforces public confidence in the integrity of the redistricting process. A commission member shall be ineligible, for a period of 10 years beginning from the date of appointment, to hold elective public office for the City of Austin. A member of the commission shall be ineligible, for a period of three years beginning from the date of appointment, to hold appointive public office for the City of Austin, to serve as paid staff for, or as a paid consultant to, the City of Austin, the city council, ~~or~~ any member of the city council or the mayor, or to receive a non-competitively bid contract with the City of Austin. This three year ban on having a paid consultancy or entering noncompetitively bid contracts applies to the member individually and all entities for which the member is a controlling person.
- (E) The commission shall establish the boundaries of the council districts for the City of Austin in a plan using the following criteria as set forth in the following order of priority:
- (1) districts shall comply with the United States Constitution. Each council district shall have reasonably equal population with other districts, except where deviation is required to comply with the federal Voting Rights Act or is allowable by law.
  - (2) districts shall comply with the federal Voting Rights Act (52 U.S.C. Sec. 10101 and following) and any other requirement of federal or

state law.

- (3) districts shall be geographically contiguous.
  - (4) the geographic integrity of any local neighborhood or local community of interest shall be respected in a manner that minimizes their division to the extent possible without violating the requirements of any of the preceding subsections. A community of interest is a contiguous population that shares common social and economic interests that should be included within a single district for purposes of its effective and fair representation. Communities of interest shall not include relationships with political parties, incumbents, or political candidates.
  - (5) to the extent practicable, district boundaries shall be drawn to encourage geographical compactness such that nearby areas of population are not bypassed for more distant populations.
  - (6) to the extent practicable, district boundaries shall be drawn using the boundaries of existing election precincts.
  - (7) to the extent practicable, district boundaries shall be drawn using geographically identifiable boundaries.
- (F) The place of residence of any incumbent or potential political candidate shall not be considered in the creation of a plan or any district. Districts shall not be drawn for the purpose of favoring or discriminating against any incumbent, political candidate, or political group.
- (G) By December 1, 2013, and thereafter by November 1 in each year ending in the number one, the commission shall adopt a final plan for the City of Austin specifically describing the district boundaries for each of the council districts prescribed above. Upon adoption, the commission shall certify the plan to the city council. The city council may not change the plan. The plan shall have the force and effect of law.
- (1) The commission shall issue a report that explains the basis on which the commission made its decisions in achieving compliance with the criteria listed above and shall include definitions of the terms and

standards used in drawing the final plan.

- (2) If the commission does not adopt a final plan by the dates in this section, the city attorney for the City of Austin shall immediately petition state court for an order prescribing the boundary lines of the single-member districts in accordance with the redistricting criteria and requirements set forth in this section. The plan prescribed by the court shall be used for all subsequent city council elections until a final plan is adopted by the commission to replace it.

- (H) The commission has the sole legal standing to defend any action regarding a certified final map, and shall inform the city council if it determines that funds or other resources provided for the operation of the commission are not adequate. The city council shall provide adequate funding to defend any action regarding a certified map. The commission has sole authority to determine whether the city attorney or other legal counsel retained by the commission at its discretion shall represent the commission in defense of a certified final map.

(I) Commission Selection Process.

- (1) No later than December 1, 2012, and thereafter by June 1 in each year ending in the number zero, the City of Austin Auditor shall initiate and widely publicize an application process, open to all registered City of Austin voters who meet the requirements of subdivision 3(D)(1) above, in a manner that promotes a large, diverse (by race, ethnicity, gender, and geography) and qualified commissioner applicant pool. The City Auditor shall take all reasonable and necessary steps to ensure that the pool has the requisite numbers, diversity, and qualifications. This process shall remain open until February 1, 2013 and thereafter until September 30 in each year ending in the number zero.

- (2) No later than December 1, 2012 and thereafter by June 1 in each year ending in the number zero, the City of Austin Auditor shall initiate and widely publicize an application process, open to all qualified independent auditors that reside in the City of Austin and who meet the requirements of subdivision 3(A)(5) above, in a manner that promotes a large pool of applicants and applicant

diversity by race, ethnicity, gender, and geography. This process shall remain open until February 1, 2013 and thereafter until September 1 in each year ending in the number zero.

(3) The City of Austin Auditor shall remove from the commissioner or independent auditor applicant pool any person with conflicts of interest including:

(a) Within the five years immediately preceding the date of application, either the applicant or their spouse, shall have done any of the following:

(i) been appointed to, elected to, or have been a candidate for state or city office.

(ii) served as an officer, employee, or paid consultant of a political party or of the campaign committee of a candidate for elective state, county or city office.

(iii) been a registered state or local lobbyist.

(iv) contributed or bundled \$1,000 or more in aggregate to candidates for City of Austin elective office in the last city election.

(b) A person who has been, within the three years immediately preceding the date of application: a paid employee of the City of Austin; person performing paid services under a professional or political contract to the City of Austin, to the city council, [or] to any member of the city council, or to the mayor; any controlling person of any such consultant; or a spouse of any of the foregoing.

(4) No later than February 15, 2013, and no later than October 1 in each year ending in the number zero, the City Auditor shall review the auditor review panel applicants and remove those who do not meet the prescribed qualifications in subdivision 3(A)(5) or have conflicts of interest as defined by subdivision 3(I)(3). No later than February

15, 2013, and no later than October 1 in each year ending in the number zero, the City Auditor shall at a public meeting randomly draw the names of three qualified independent auditors from a pool consisting of all qualified independent auditors, without conflicts of interest, that have applied to serve on the Applicant Review Panel. After the drawing, the City Auditor shall notify the three qualified independent auditors whose names have been drawn that they have been selected to serve on the panel. If any of the three qualified independent auditors declines to serve on the panel or is disqualified because of any conflict of interest prescribed above in subdivision 3(I)(2), the City Auditor shall resume the random drawing at a public meeting as soon as possible until three qualified independent auditors who meet the requirements of this section have agreed to serve on the panel.

- (5) No later than March 1, 2013, and thereafter no later than October 31 in each year ending in the number zero, the City Auditor shall have reviewed and removed individuals with conflicts of interest as defined in subdivision 3(I)(3), or who fail to meet the qualification prescribed in subdivision 3(D)(1), from among the commission applicants, and then shall publicize the names in the applicant pool and provide copies of their applications to the Applicant Review Panel.
- (6) No later than May 1, 2013, and thereafter by January 15 in each year ending in the number one, the Applicant Review Panel shall select a pool of 60 applicants from among the qualified applicants. These persons shall be the most qualified applicants on the basis of relevant analytical skills, ability to be impartial, residency in various parts of the city, and appreciation for the City of Austin's diverse demographics and geography. The members of the Applicant Review Panel shall not communicate directly or indirectly with any elected member of the city council, or their representatives, about any matter related to the nomination process or any applicant prior to the presentation by the panel of the pool of recommended applicants to the city council.
- (7) No later than May 2, 2013, and by January 16 in each year ending in the number one thereafter, the Applicant Review Panel shall

552 submit its pool of 60 recommended applicants to the city council.  
553 Each member of the city council within five days in writing may  
554 strike up to one applicant from the pool of applicants. No reason  
555 need be given for a strike. Any applicant struck by any member of  
556 the city council must be removed from the pool of applicants. No  
557 later than May 8, 2013, and thereafter by January 22 in each year  
558 ending in one, the Applicant Review Panel shall submit the pool of  
559 remaining applicants to the City Auditor.  
560

561 (8) No later than May 9, 2013 and thereafter by January 23 in each year  
562 ending in the number one, the City Auditor shall randomly draw at  
563 a public meeting eight names from the remaining pool of applicants.  
564 These eight individuals shall serve on the commission.  
565

566 (9) No later than June 30, 2013, and thereafter by February 28 in each  
567 year ending in the number one, the eight commissioners shall review  
568 the remaining names in the pool of applicants and, from the  
569 remaining applicants in that pool, shall appoint six applicants to the  
570 commission. These six appointees must be approved by at least five  
571 affirmative votes among the eight commissioners. These six  
572 appointees shall be chosen to ensure that the commission reflects the  
573 diversity of the City of Austin, including, but not limited to, racial,  
574 ethnic, and gender diversity. However, it is not intended that  
575 formulas or specific ratios be applied for this purpose. Applicants  
576 shall also be chosen based on relevant analytical skills and ability to  
577 be impartial. As for geographic diversity, for the first redistricting  
578 in 2013, the eight commissioners shall appoint the remaining six  
579 members to ensure geographic diversity and that at least three  
580 commissioners come from each of the four existing Travis County  
581 Commissioners precincts, to the extent feasible with the remaining  
582 six open seats. As for the redistricting in each year ending in the  
583 number one thereafter, the eight commissioners shall ensure that at  
584 least one commission member resides in each of the then current  
585 council districts, to the extent feasible with the remaining six open  
586 seats.  
587

588 (10) Once constituted, the commission shall conduct hearings and adopt  
589 a plan for the boundaries of the city's council districts as required by  
590 the Charter of the City of Austin.



591  
592 (J) Citizens Redistricting Commission Vacancy, Removal, Resignation, or  
593 Absence.  
594

595 (1) In the event of substantial neglect of duty, gross misconduct in  
596 office, or inability to discharge the duties of office, a member of the  
597 commission, having been served written notice and provided with  
598 an opportunity for a response, may be removed by a vote of 10 of  
599 the commissioners.  
600

601 (2) Any vacancy, whether created by removal, resignation, or absence,  
602 in the 14 commission positions shall be filled by the commission  
603 within 15 days after the vacancy occurs, from the remaining pool of  
604 applicants and in compliance with the applicant requirements of  
605 subdivision 3(I)(8). Nine members must agree to any appointment.  
606

607 (K) The activities of the commission are subject to all of the following:  
608

609 (1) the commission shall comply with all state and city requirements for  
610 open meetings.  
611

612 (2) the records of the commission and all data considered by the  
613 commission are public records that will be made available in a  
614 manner that ensures immediate and widespread public access.  
615

616 (3) commission members and commission staff may not communicate  
617 with or receive communications about redistricting matters from  
618 anyone outside of a public hearing. This paragraph does not prohibit  
619 communication between commission members, commission staff  
620 (which shall exclude staff of any council members or of the mayor),  
621 legal counsel, and consultants retained by the commission that is  
622 otherwise permitted by state and city open meeting requirements.  
623

624 (4) the commission shall select one of its members to serve as the chair  
625 and one to serve as vice chair. The chair and vice chair shall remain  
626 voting members of the commission.  
627

628 (5) the commission shall hire commission staff, legal counsel, and

consultants as needed; provided, however, that compensation of such persons shall be limited to the period in which the commission is active. The commission shall establish clear criteria for the hiring and removal of these individuals, communication protocols, and a code of conduct. The commission shall apply the conflicts of interest listed in subdivision 3(I)(3) to the hiring of staff, legal counsel, and consultants. The commission shall require that at least one of the legal counsel hired by the commission has demonstrated extensive experience and expertise in implementation and enforcement of the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 and following). The commission shall make hiring, removal, or contracting decisions on staff, legal counsel, and consultants by nine or more affirmative votes.

(6) notwithstanding any other provision of law, no employer shall discharge, threaten to discharge, intimidate, coerce, or retaliate against any employee by reason of such employee's membership on the commission or attendance or scheduled attendance at any meeting of the commission.

(7) the commission shall establish and implement an open hearing process for public input and deliberation that shall be subject to public notice and promoted through an extensive outreach program to solicit broad public participation in the redistricting public review process. The hearing process shall begin with hearings to receive public input before the commission votes and approves a preliminary redistricting plan. In 2013, there shall be at least two such public hearings, before the commission votes on a preliminary plan, in each of the four Travis County Commissioner precincts, and in each year ending in the number one thereafter, there shall be at least one such public hearing, before the commission votes on a preliminary redistricting plan in each of the then existing ~~[40]~~11 council districts. In addition, these hearings shall be supplemented with all other appropriate activities to further increase opportunities for the public to observe and participate in the review process.

Following the commission's vote approving the preliminary plan, there shall be at least four public hearings, geographically dispersed with at least one hearing in each of the four Travis County

Commissioners' precincts and each hearing shall be held on a different date. The commission also shall display the approved preliminary plan for written public comment in a manner designed to achieve the widest public access reasonably possible. Written public comment shall be taken for at least 14 days from the date of public display of the approved preliminary plan. The commission then shall vote on a proposed final plan and then it shall hold two subsequent public hearings, one north of Lady Bird Lake and one south of Lady Bird Lake and take at least five days of written public comments. The commission then shall be finished with all hearings and adopt a final plan by no later than December 1, 2013, and thereafter by November 1 in each year ending in the number one.

- (8) members of the commission shall not be compensated for their service. Members of the panel and the commission are eligible for reimbursement of reasonable and necessary personal expenses incurred in connection with the duties performed pursuant to this act.
- (9) the city council shall appropriate sufficient funds to meet the operational cost of the commission and the cost of any outreach program to solicit broad public participation in the redistricting process.
- (10) the commission shall remain inactive except when necessary to comply with its duties under this ordinance and the Charter of the City of Austin.

#### **§ 5.-TERM LIMITS.**

~~[(A)] [Except as provided in subsection (C), a person may not be elected to or serve in the office of mayor for more than two consecutive terms, and a person who has held the office of mayor for more than two years of a term to which some other person was elected mayor may not be elected to the office of mayor more than once in succession.]~~

702        ~~([B]A)~~ Except as provided in subsection (~~[C]B~~), a person may not be elected  
703        to, or serve on, the city council ~~[in a position other than mayor]~~for more  
704        than two consecutive terms, and a person who has held a position ~~[other~~  
705        ~~than mayor]~~for more than two years of a term to which some other  
706        person was elected to the position may not be elected to a position  
707        ~~[other than mayor]~~more than once in succession.

708        (~~[C]B~~) A person subject to a term limit with respect to an office may become  
709        a candidate for the office and serve if elected if the person's application  
710        to be a candidate for the office is accompanied by a petition requesting  
711        that the person be authorized to be a candidate and the petition is signed  
712        by at least five per cent of the qualified voters of the territory from  
713        which the office is elected.

## 714    **§ 7. - POWERS OF THE COUNCIL.**

715        All legislative powers and authority which are expressly or impliedly conferred  
716        on or possessed by the city shall be vested in and exercised by the council; provided,  
717        however, that the council shall have no power to, and shall not:

718        (A)    Sell, convey, lease, mortgage, or otherwise alienate any land which is now,  
719        or shall hereafter be, dedicated for park purposes, unless:

721            (1)    the qualified voters of the city shall authorize such act by adopting  
722            in a general or special election a proposition submitting the question  
723            and setting forth the terms and conditions under which such sale,  
724            conveyance, lease , mortgage, or other alienation is to be made; or  
725

726            (2)    a lease is to an independent school district, as defined by state law,  
727            for a purpose that two-thirds of the council find is a park purpose.  
728

729        (B)    Sell, convey, or lease all or any substantial part of the facilities of any  
730        municipally owned public utility, provided that the council may lease all  
731        or a substantial part of such facilities to any public agency of the State of  
732        Texas if the qualified voters of the city authorize such lease by adopting in  
733        a general or special election a proposition submitting the question and  
734        setting forth the terms and conditions under which such lease is to be made.  
735

(C) Accept or admit liability in, or pay any claim for damages asserted against the city without first obtaining a written opinion from the city attorney regarding the city's liability therein.

**§ 9.-~~[INTERFERENCE IN PERSONNEL MATTERS]~~REPEALED.**

~~[Neither the council nor any of its members shall instruct or request the city manager or any of his or her subordinates to appoint to or remove from office or employment any person except with respect to those offices which are to be filled by appointment by the council under the provisions of this Charter. Except for the purpose of inquiry and investigation, the council and its members shall deal with the administrative service of the city solely through the city manager and shall not give orders to any of the manager's subordinates either publicly or privately.]~~

**§ 10.-~~[MAYOR AND MAYOR PRO TEM]~~PRESIDENT OF THE COUNCIL.**

~~[The council member elected to and occupying the place designated "mayor" shall be the mayor of the City of Austin.]~~At its first meeting following each regular election of council members, the council shall, by election, designate one of its number as president of the council~~[mayor pro tem]~~, who shall serve in such capacity at the pleasure of the council. The ~~[mayor]~~president of the council shall preside at all meetings of the council~~[and shall be recognized as head of the city government for all ceremonial purposes, for the purpose of receiving service of civil process, and for military purposes, but he or she shall have no regular administrative duties. The mayor, as a member of the council, shall be entitled to vote upon all matters considered by the council, but shall have no veto power]~~. The ~~[mayor pro tem]~~president of the council shall act as mayor during the absence or disability of the mayor, and shall have power to perform every act the mayor could perform if present.

**§ 11.-CITY CLERK.**

The council shall appoint the city clerk who shall serve at the pleasure of the council. The city clerk shall keep the records of the council, and shall have such other duties and responsibilities as may be assigned by this Charter and by ordinance~~the council~~].

**§ 12.-MEETINGS OF THE COUNCIL.**

The council shall meet in regular session at the City Hall at least once each week at such time as may be prescribed by ordinance, unless otherwise ordered by the council for reasons to be documented in the minutes. Special meetings of the council shall be called by the city clerk upon written request of the mayor, the president of

the council, or two members of the council. All meetings shall be open to the public except as may be authorized by the laws of the State of Texas.

#### **§ 14.-PROCEDURE TO ENACT LEGISLATION.**

The council shall legislate by ordinance only, and the enacting clause of every ordinance shall be, "BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN." Before any ordinance shall be adopted, the city attorney shall approve such ordinance in writing or shall file with the city clerk his or her written legal objections thereto. Every ordinance passed by the council shall, before it becomes effective, be signed by the city clerk or other person authorized by the council, and be presented to the mayor for approval and signature. If the mayor does not approve the ordinance, the mayor shall endorse on it the date of its presentation to him or her, and return it to the city clerk with a written state of objections to the ordinance. The city clerk shall endorse on the ordinance that date of its return to him or her. If the mayor does not approve or veto an ordinance in accordance with this section within ten days after its presentation to him or her, the ordinance shall be effective as if signed by the mayor. The city clerk shall present the ordinance, with the objections of the mayor, at the first council meeting after the clerk has received the Mayor's objections. The council may pass any ordinance over the veto of the mayor within 45 days after the objections of the mayor are presented to the council, by two-thirds vote of the council or by three-fourths vote where two-thirds vote or more was required for passage of the original ordinance. Every ordinance adopted[enacted by the council shall be signed by the mayor, mayor pro tem, or by two council members, and] shall be filed with and recorded by the city clerk before the same shall become effective. Unless otherwise provided by law or this Charter, no ordinance shall become effective until the expiration of 10 days following the date of mayoral approval or override of mayoral veto[its final passage], except where an ordinance relating to the immediate preservation of the public peace, health or safety, is adopted as an emergency measure by the favorable votes of at least two-thirds of the council members and contains a statement of the nature of the emergency.

#### **ARTICLE III.-ELECTIONS.**

##### **§ 2.-ELECTION DATE; COUNCIL TERMS; ELECTION BY MAJORITY AND RUN-OFF ELECTIONS.**

- (A) The city's general election shall be held on the November uniform election date authorized by state law in even-numbered years. Notwithstanding any other provision of this Charter, the regular term of the mayor and council members is four years. Council terms shall be staggered so that a general

election is held every two years, and half, or as near to half as is practical, of the council is elected at each election.

(B) A council member shall hold office for a term specified by this Charter or until a successor has been elected and qualified. If elected to fill an unexpired term, a council member shall hold office for the remainder of the unexpired term or until a successor has been elected and qualified.

(C) The regular term of a council member begins on the date set by ordinance. A council member may qualify for office on that date or as soon thereafter as practicable. In the case of a special election to fill an unexpired term, the person elected may qualify and assume office as soon as practicable after the canvass of the election.

(D) At every regular election and at every special election called to fill one or more ~~[vacant places on the council]~~offices, election to each ~~[place on the council]~~office shall be by a majority of all the votes cast for such ~~[place]~~office at such election. In every such election each qualified voter shall vote for not more than one candidate for each ~~[council place]~~office to be filled. Where in an election to ~~[a place on the council]~~an office, no candidate receives a majority of all the votes cast for such ~~[place]~~office at such election, the council shall, immediately upon declaring the official results of the election, issue a call for a run-off election for every ~~[place]~~office to which no one was elected. Such run-off election shall be held in accordance with state law and the two (2) candidates who received in the preceding election the highest number of votes for each ~~[place]~~office to which no one was elected shall be voted on again, and the candidate who receives the majority of the votes cast for each such ~~[place]~~office in the run-off election shall be elected to such ~~[place]~~office.

### **§ 3.-REGULATION OF ELECTIONS.**

All elections shall be held in accordance with the laws of the State of Texas regulating the holding of municipal elections and in accordance with the ordinances adopted by the council for the conduct of elections. The council shall by ordinance appoint the election judges and other election officials. Voting precincts shall be established by ordinance and may be altered from time to time in like manner.

### **§ 4.-FILING OF CANDIDATES.**

Any qualified person who desires to become a candidate for election to mayor or a place on the council shall file with the city clerk, at least 45 days prior to the election day, an application for his or her name to appear on the ballot. Such application shall be accompanied by a filing fee of \$500.00. Such filing fee may be reduced by \$1.00 per signature for each registered voter who signs a petition requesting that the name of the candidate be placed on the ballot, if such petition is sufficient to satisfy statutory requirements. In case of a district position, the petition shall be signed by registered voters residing in the particular district. Such application shall clearly designate by number the place on the council to which the candidate seeks election and shall contain a sworn statement by the candidate that he or she is fully qualified under the laws of Texas and the provisions of this Charter to hold the office he or she seeks.

## **§ 5. - BALLOTS.**

For every regular election and for every special election called to fill one or more vacant ~~[places on the council]~~ offices, the city clerk shall place upon the official ballot the name of every candidate who shall file an application which complies with the provisions of this Charter. The council places to be filled shall be placed on the ballot in numerical order. The name of each candidate shall be placed on the ballot under the designated ~~[place]~~ office for which he or she shall have filed, and in such manner that the names of the candidates for each ~~[place]~~ office shall be clearly separate and distinguishable from the names of the candidates for every other ~~[council place]~~ office. The order on the ballot of the names of the candidates for each respective ~~[council place]~~ office shall be determined by lot in a drawing to be held under the supervision of the city clerk, at which drawing each candidate or his or her named representative shall have a right to be present.

## **ARTICLE IV.-INITIATIVE, REFERENDUM, AND RECALL.**

### **§ 6.-POWER OF RECALL.**

In this section, “officeholder” means the mayor or a council member. The people of the city reserve the power to recall any ~~[member of the council]~~ officeholder and may exercise such power by filing with the city clerk a petition, signed by qualified voters of the territory from which the ~~[council member]~~ officeholder is elected, equal in number to at least 10 percent of the qualified voters of the territory from which the ~~[council member]~~ officeholder is elected, demanding the removal of ~~[a council member]~~ the officeholder. The petition shall be signed and verified in the manner required for an initiative petition, shall contain a general statement of the grounds



for which the removal is sought, and one of the signers of each petition paper shall make an affidavit that the statements therein made are true.

#### **§ 7.-RECALL ELECTION.**

Within 20 days after a recall petition is filed, the city clerk shall examine the same. The provisions regulating examination, certification, and amendment of initiative petitions shall apply to recall petitions. If the petition is certified by the city clerk to be sufficient and the mayor or council member whose removal is sought does not resign within five days after the certification to the council, the council shall order and hold a recall election in the territory from which the mayor or council member is elected on the first authorized election date that allows sufficient time to comply with other requirements of law.

#### **§ 8.-RECALL BALLOT.**

Ballots used at recall elections shall conform to the following requirements:

- (1) With respect to each person whose removal is sought, the question shall be submitted "Shall (name of mayor or council member) be removed from the office of (mayor or city council member)?"
- (2) Immediately below each such question there shall be printed the two following propositions, one above the other, in the order indicated:

"For the recall of (name of mayor or council member)."

"Against the recall of (name of mayor or council member)."

#### **§ 9.-RESULTS OF RECALL ELECTION.**

If a majority of the votes cast at a recall election shall be against removal of the mayor or council member named on the ballot, he or she shall continue in office. If the majority of the votes cast at such election be for the removal of the mayor or council member named on the ballot, the council shall immediately declare his or her office vacant and such vacancy shall be filled in accordance with the provisions of this Charter for the filling of vacancies. A mayor or council member thus removed shall not be a candidate to succeed himself or herself in an election called to fill the vacancy thereby created.

#### **§ 10.-LIMITATION ON RECALL.**

No recall petition shall be filed against a mayor or council member within six months after he or she takes office, and no mayor or council member shall be subject to more than one recall election during a term of office.

**ARTICLE V.-~~[ADMINISTRATIVE ORGANIZATION]~~THE EXECUTIVE.**

**§ 1 -~~THE [CITY MANAGER]~~MAYOR.**

The ~~[council shall appoint a city manager who]~~mayor shall be the chief administrative and executive officer of the city. He or she shall be recognized as head of the city government for all ceremonial purposes, for the purpose of receiving service of civil process, and for military purposes. [He or she shall be chosen by the council solely on the basis of his or her executive and administrative training, experience, and ability, and need not, when appointed, be a resident of the City of Austin; however, during the tenure of his or her office, he or she shall reside within the city.]

~~[The city manager shall not be appointed for a definite term, but may be removed at the will and pleasure of the council by a majority vote of the entire membership of the council. If removed after serving six months he or she may demand written charges and the right to be heard thereon at a public meeting of the council prior to the date on which his or her final removal shall take place. Pending such hearing, the council may suspend him or her from office. The action of the council in suspending or removing the city manager shall be final, it being the intention of this Charter to vest all authority and fix all responsibility for such suspension or removal in the council. The city manager shall receive such compensation as may be fixed by the council.]~~

~~[No member of the council shall, during the time for which he or she is elected or for two years thereafter, be chosen as city manager.]~~

**§ 2.-POWERS AND DUTIES OF THE ~~[CITY MANAGER]~~MAYOR.**

The ~~[city manager]~~mayor shall be responsible ~~[to the council]~~for the proper administration of all affairs of the city and to that end he or she shall have power and shall be required to:

- (1) Appoint and remove any officer or employee of the city except those officers appointed by the council and except as otherwise provided by this Charter.
- (2) Prepare the budget annually, submit it to the council, and be responsible

for its administration after adoption.

(3) Prepare and submit to the council as of the end of the fiscal year a complete report on the finances and administrative activities of the city for the preceding year.

(4) Keep the council advised of the financial condition and future needs of the city and make such recommendations as may seem desirable.

~~[(5)] [Appoint, by letter filed with the city clerk, a qualified administrative officer of the city to perform his or her duties during his or her temporary absence or disability.]~~

~~[(6)]~~ Perform such other duties as may be prescribed by this Charter or required of him or her by the council, not inconsistent with the provisions of this Charter.

### **§ 3.-ADMINISTRATIVE DEPARTMENTS.**

There shall be such administrative departments as are established by this Charter and as may be established by ordinance, all of which shall be under the control and direction of the ~~[city manager]~~ mayor. The council may abolish, by ordinance, any department or combine one or more departments created by it~~[-but no administrative department shall be created, abolished or combined with another department until the council has obtained and considered the recommendations of the city manager with regard thereto].~~

### **§ 4.-DIRECTORS OF DEPARTMENTS.**

At the head of each department there shall be a director who shall be appointed, and who may be removed, by the ~~[city manager]~~ mayor. Such directors shall have supervision and control over their respective departments, and may serve as chiefs of divisions within their respective departments. Two or more departments may be headed by the same individual, and the ~~[city manager]~~ mayor may head one or more departments.

### **§ 5.-DEPARTMENTAL ORGANIZATION.**

The work of each department shall be distributed among such divisions as may be established by ordinance~~[-provided, however, that no departmental division shall~~

978 ~~be made until the city manager shall have been heard and have made his or her~~  
979 ~~recommendations with respect thereto~~]. Pending passage of ordinances establishing  
980 departmental divisions, the ~~[manager]~~mayor may establish temporary divisions in  
981 any department.

## 982 **§ 6.-CITY ATTORNEY.**

983 There shall be a department of law, the head of which shall be the city attorney,  
984 who shall be appointed by the ~~[city manager]~~mayor, subject to confirmation by the  
985 council, and removed by the mayor or two-thirds vote of the council. The city  
986 attorney shall be a competent attorney who shall have practiced law in the State of  
987 Texas for at least five years immediately preceding his or her appointment. The city  
988 attorney shall be the legal advisor of, and attorney for, all of the officers and  
989 departments of the city, and he or she shall represent the city in all litigation and  
990 legal proceedings. He or she shall draft, approve, or file his or her written legal  
991 objections to every ordinance before it is acted upon by the council, and he or she  
992 shall pass upon all documents, contracts and legal instruments in which the city may  
993 have an interest.

994 There shall be such assistant city attorneys as may be authorized by the council,  
995 by ordinance, who shall be authorized to act for and on behalf of the city attorney.

## 996 **§ 7.-ELIGIBILITY OF THE MAYOR.**

997 A candidate for mayor must meet all eligibility requirements of state law and  
998 must have resided continuously in the state for 12 months and in the city for six  
999 months immediately preceding the regular filing deadline for a mayoral candidate's  
1000 application for a place on the ballot. If the mayor ceases to reside in the city, the  
1001 mayor automatically resigns.

## 1002 **§ 8.-TERM LIMITS.**

1003 (A) Except as provided in subsection (B), a person may not be elected to or  
1004 serve in the office of mayor for more than two consecutive terms, and a  
1005 person who has held the office of mayor for more than two years of a term  
1006 to which some other person was elected mayor may not be elected to the  
1007 office of mayor more than once in succession.  
1008

1009 (B) A person subject to a term limit with respect to an office may become a  
1010 candidate for the office and serve if elected if the person's application to  
1011 be a candidate for the office is accompanied by a petition requesting that

1012 the person be authorized to be a candidate and the petition is signed by at  
1013 least five per cent of the qualified voters of the territory from which the  
1014 office is elected.  
1015

1016 **§ 9.-VACANCY.**

1017 Where a vacancy in the office of mayor shall occur, the vacant place shall be  
1018 filled by a special election, and, where necessary, by a run-off election, in the same  
1019 manner as provided in this Charter for the regular election of the mayor. Such  
1020 special election shall be held on the next available state uniform election date  
1021 following the creation of the vacancy, and the run-off election shall be held  
1022 according to state law following the preceding election; provided, however, that  
1023 where a vacancy shall occur within 90 days of a regular election, no special election  
1024 to fill the vacancy shall be called.

1025 **ARTICLE VI.-MUNICIPAL COURT.**

1026 **§ 2.-JUDGE OF THE MUNICIPAL COURT.**

1027 The municipal court shall be presided over by a magistrate who shall be known  
1028 as the judge of the municipal court. He or she shall be appointed by the  
1029 ~~[council]~~mayor, subject to confirmation by the council for a four-year term  
1030 beginning on January first of even numbered years. He or she shall be removed by  
1031 the mayor, subject to confirmation by the council, only for cause or disability as  
1032 defined in the Texas Constitution. He or she shall have been admitted to practice law  
1033 in the State of Texas for not less than two years and shall have resided in the city for  
1034 a period of not less than two years immediately preceding his or her appointment.

1035 In the event the judge of the municipal court is unable to act for any reason, the  
1036 ~~[council]~~mayor shall appoint an attorney possessing the qualifications required  
1037 above to act in his or her place, subject to confirmation by the council. The judge, or  
1038 anyone acting in his or her place, shall receive such compensation as may be set by  
1039 the council by ordinance.

1040 The council shall have the power, by ordinance, to create and establish additional  
1041 municipal courts, and the mayor shall have the power to appoint, subject to  
1042 confirmation by the council, more than one judge of each municipal court, whether  
1043 one or more, each of whom shall be a magistrate and shall have the qualifications  
1044 and serve the term of office prescribed in the first paragraph of this section.

If any judge of a municipal court announces candidacy, or in fact becomes a candidate, in any general, special, or primary election, for any elective public office, at a time when the unexpired term of the judge's office exceeds one year, the judge's announcement or candidacy is an automatic resignation of the office of municipal judge.

### **§ 3-CLERK OF THE MUNICIPAL COURT.**

There shall be a clerk of the municipal court who shall be appointed by, and who shall serve at the pleasure of, the ~~[council]~~mayor, subject in both appointment and removal to confirmation by the council. The clerk shall have the power to administer oaths and affidavits, make certificates, affix the seal of the court thereto, and otherwise perform any and all acts necessary in issuing process for such court and conducting the business thereof.

There shall be such deputy clerks of the municipal court as may be authorized by the council by ordinance, who shall have authority to act for and on behalf of the clerk of the municipal court, and who shall be appointed by the clerk of the municipal court.

### **§ 4.-FINES AND FORFEITURES - POWER OF COUNCIL.**

The ~~[city council]~~mayor, subject to confirmation by the council, shall have the power to remit fines, forfeitures and penalties for the violation of penal ordinances of the city, and to grant reprieves and pardons for all offenses arising under the penal ordinances of the city.

## **ARTICLE VII.-FINANCE.**

### **§ 1.-DEPARTMENT OF FINANCE.**

There shall be a department of finance, the head of which shall be the director of finance. The director of finance shall be appointed by the ~~[city manager]~~mayor, shall have knowledge of municipal accounting and shall have had experience in budgeting and financial control. Said director shall provide a bond with such surety and in such amount as the council may require, by ordinance. The premium on such bond shall be paid by the city.

### **§ 2.-DIRECTOR OF FINANCE- POWERS AND DUTIES.**

1075 The director of finance shall administer all financial affairs of the city, other than  
1076 the assessment and collection of taxes. He or she shall have authority and be required  
1077 to:

- 1078 (1) Maintain a general accounting system for the city government and exercise  
1079 financial control over all offices, departments, and agencies thereof;  
1080
- 1081 (2) Certify as to the availability of funds for all proposed expenditures. Unless  
1082 the Director of Finance shall certify that there is an unencumbered balance  
1083 in the appropriation and funds available, no appropriation shall be  
1084 encumbered, and no expenditure shall be made;  
1085
- 1086 (3) Submit to the council, through the ~~[city manager]~~mayor, a monthly  
1087 statement of all receipts and disbursements in sufficient detail to show the  
1088 exact financial condition of the city;  
1089
- 1090 (4) Prepare, as of the end of the fiscal year, a complete financial statement and  
1091 report.  
1092

#### 1093 § 4.-INTERIM BUDGET.

1094 The ~~[city manager]~~mayor shall submit to the council an interim budget which  
1095 shall be prepared, as nearly as practicable, in accordance with the requirements for  
1096 the budget document herein prescribed, for the interim fiscal period hereinabove  
1097 established. Following the approval of such interim budget, the council shall enact  
1098 such appropriation and other ordinances as may be necessary for the effectuation of  
1099 such interim budget.

#### 1100 § 5.-THE BUDGET DOCUMENT.

1101 The budget for the city government shall present a complete financial plan for  
1102 the ensuing fiscal year, and shall consist of three parts as follows:

1103 Part I shall contain:

- 1104 (1) A budget message, prepared by the ~~[city manager]~~mayor, which shall  
1105 outline his or her proposed fiscal plan for the city and describe significant  
1106 features of the budget for the forthcoming fiscal period;
- 1107 (2) A general budget summary which, with supporting schedules, will show  
1108 the relationship between total proposed expenditures and total anticipated

1109 revenues for the forthcoming fiscal period and which shall compare these  
1110 figures with corresponding figures for the last completed fiscal year and  
1111 the year in progress.

1112 Part II shall contain:

- 1113 (1) Detailed estimates of all proposed expenditures, showing the  
1114 corresponding expenditures for each item for the current fiscal year and  
1115 the last preceding fiscal year with explanations of increases or decreases  
1116 recommended;
- 1117 (2) Detailed estimates of anticipated revenues and other income;
- 1118 (3) Delinquent taxes for current and preceding years, with the estimated  
1119 percentage collectible; and
- 1120 (4) Statement of the indebtedness of the city, showing debt redemption and  
1121 interest requirements, debt authorized and unissued, and conditions of the  
1122 sinking funds.  
1123

1124 Part III shall contain a proposed complete draft of the appropriation ordinance,  
1125 the tax levying ordinance, and any other ordinances required to effectuate the budget.

1126 **§ 7.-WORK PROGRAMS AND ALLOTMENTS.**

1127 At the beginning of each fiscal year the head of each department or agency of the  
1128 city government, upon the direction of the ~~[city-manager]~~mayor, shall submit to the  
1129 department of finance a work program for the year. Said work program shall include  
1130 all appropriations for operation, maintenance, and capital outlays and shall indicate  
1131 the requested allotments of such appropriations by months for the entire fiscal year.  
1132 The ~~[city-manager]~~mayor shall review the requested allotments, and, after such  
1133 alteration or revision as he may deem necessary, authorize such for expenditure.  
1134 Thereafter the department of finance shall authorize all expenditures for departments  
1135 and agencies to be made from the appropriations on the basis of the approved  
1136 allotments and not otherwise. The approved allotments may be revised during the  
1137 fiscal year by the ~~[city-manager]~~mayor, or upon application by the head of any  
1138 department or agency and approval by the ~~[city-manager]~~mayor, but in no event shall  
1139 the aggregate of departmental or agency allotments exceed the appropriation  
1140 available to such departments or agencies for the fiscal year. If, at any time during  
1141 the fiscal year, the ~~[city-manager]~~mayor shall ascertain that available revenues will  
1142 be less than total appropriations for the year, he or she shall reconsider the work



program and allotments of the departments and agencies and revise them so as to prevent the making of expenditures in excess of available revenues.

#### **§ 8.-APPROPRIATIONS.**

No funds of the city shall be expended nor shall any obligation for the expenditure of money be incurred, except in pursuance of the annual or interim period appropriation ordinance provided by this Charter. At the close of each fiscal year any unencumbered balance of an appropriation shall revert to the fund from which appropriated and may be reappropriated by the city council. The council may, by ordinance, transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another. The ~~[city manager]~~mayor shall have authority, without council approval, to transfer appropriation balances from one expenditure account to another within a single office, department, or agency of the city.

#### **§ 9.-DEPOSITORIES.**

All monies received by any person, department, or agency of the city for or in connection with affairs of the city shall be deposited promptly in city depositories, which shall be designated by the council, by ordinance, in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance. All checks, vouchers, or warrants for the withdrawal of money from the city depositories shall be signed by the director of finance or his or her deputy and countersigned by the ~~[city manager]~~mayor.

#### **§ 11.-REVENUE BONDS.**

The city shall have power to borrow money for the purpose of constructing, purchasing, improving, extending or repairing of public utilities, recreational facilities or facilities for any other self liquidating municipal function not now or hereafter prohibited by any general law of the state, and to issue revenue bonds to evidence the obligation created thereby. Such bonds shall be a charge upon and payable solely from the properties, or interest therein, acquired and the income therefrom, and shall never be a debt of the city. All revenue bonds issued by the city shall first be authorized by a majority of the qualified electors voting at an election held for such purpose. The council shall have authority to provide, by ordinance, for the terms and form of any purchase agreement, contract, mortgage, bond or document desired or necessary for the issuance of revenue bonds and the acquisition and operation of any such property or interest.

#### **§ 12.-REVENUE BONDS FOR CONSERVATION.**

In order to conserve the energy-producing resources, water resources, and wastewater treatment facilities of the city and, therefore, to save money of the city, the city shall have power to borrow money for the purpose of providing conservation facilities, including facilities to be owned or operated by persons other than the city, and to issue revenue bonds, notes or other obligation in evidence of such borrowing. Such bonds shall be a charge upon and payable solely from the public utilities referred to in the first paragraph of Section 11 and the income therefrom, and shall never be a debt of the city. All revenue bonds or obligations shall be issued in accordance with applicable laws of the State of Texas. The council shall have the authority to provide, by ordinance, for the terms and form of any purchase agreement, contract, mortgage, bond or document desired or necessary for the issuance of revenue bonds and the providing of any such resource conservation facilities.

#### **§ 14.-SINKING FUND.**

It shall be the duty of the council to levy, by ordinance, an annual tax sufficient to pay the interest on and provide the necessary sinking fund required by law on all outstanding general obligation bonds of the city. The interest and sinking fund shall be deposited in a separate account and shall not be diverted to or used for any other purpose than to pay the interest and principal on such bonds. The sinking fund maintained for the redemption of any debt may be invested in any interest bearing bonds of the United States government, the State of Texas, the County of Travis, or the City of Austin.

#### **§ 15.-PURCHASE PROCEDURE**

All purchases made and contracts executed by the city shall be pursuant to a written requisition from the head of the office, department or agency whose appropriation will be charged, and no contract or order shall be binding upon the city unless and until the director of finance certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation balance to pay for the supplies, materials, equipment or contractual services for which the contract or order is to be issued. Before the city makes any purchase or contract for supplies, materials, equipment or contractual services, opportunity shall be given for competition unless exempted by state statute. The [~~city manager~~]mayor shall have the authority to contract for expenditures without further approval of the council for an expenditure that does not exceed forty-three thousand dollars annually. A contract or an amendment to a contract, involving an expenditure of more than forty-three thousand dollars annually must be expressly approved by the council. All contracts or purchases involving more than \$5,000.00 shall be let to the bid deemed most

1215 advantageous to the city after there has been an opportunity for competitive bidding;  
1216 provided, however, that the council shall have the right to reject any and all bids.  
1217 Contracts for personal or professional services shall not be let on competitive bids  
1218 and each such contract, or amendment to a contract, involving more than forty-three  
1219 thousand dollars annually shall be approved by the council. The [~~city~~  
1220 ~~manager~~]mayor may not contract for personal or professional services under the  
1221 [~~manager's~~]mayor's authority if the [~~manager~~]mayor knows or reasonably should  
1222 know that the contractor's full scope of work will exceed the limit of the  
1223 [~~manager's~~]mayor's authority. The amount of the forty-three thousand dollar annual  
1224 limitation shall be modified each year with the adoption of the budget to increase or  
1225 decrease in accordance with the most recently published federal government, Bureau  
1226 of Labor Statistics Indicator, Consumer Price Index (CPI-W U.S. City Average) U.S.  
1227 City Average. The most recently published Consumer Price Index on May 4, 2002,  
1228 shall be used as a base of 100 and the adjustment thereafter will be to the nearest  
1229 \$1,000.00.

## 1230 **ARTICLE IX.-PERSONNEL.**

### 1231 **§ 1.-CLASSIFIED CIVIL SERVICE.**

1232 (A) To the extent of any conflict with other provisions of this Charter, this  
1233 article controls. If another ballot proposition amending the previous  
1234 Section 1 of this article is approved by the voters at the same election at  
1235 which this section is adopted, this section supersedes and replaces the other  
1236 amendment to Section 1, but does not supersede or replace other  
1237 amendments to this article that were part of the other proposition.  
1238

1239 (B) There is hereby established a classified civil service in which all  
1240 employment and promotions shall be made on the basis of merit and  
1241 fitness. The civil service shall include all appointive offices and  
1242 employments in the administrative service and in other agencies and  
1243 offices of the city, except the following:  
1244

- 1245 (1) members of the city council and their direct staff;
- 1246 (2) persons who are appointed, confirmed, or elected by the city council  
1247 pursuant to this Charter;
- 1248 (3) the [~~city manager~~]mayor and [~~assistant city managers~~]the mayor's  
1249 direct reports;
- 1250 (4) department directors and assistant department directors;

- 1251 (5) the city attorney and all assistant city attorneys;  
1252 (6) temporary and seasonal employees; and  
1253 (7) employees covered by a state civil service statute.  
1254

1255 **§ 2.-MUNICIPAL CIVIL SERVICE COMMISSION.**

- 1256 (A) There shall be a municipal civil service commission consisting of five  
1257 commissioners, one of whom shall serve as chair.  
1258
- 1259 (B) The city council shall appoint the commissioners, and shall designate one  
1260 of the five as chair. Commissioners shall be appointed for a term of three  
1261 years, except that of the first five commissioners appointed after adoption  
1262 of this section, one shall be appointed for a one year term and two each  
1263 shall be appointed for two and three-year terms so that thereafter  
1264 commissioners will serve staggered terms. Any vacancy occurring after  
1265 appointment shall be filled by the city council for the remainder of the  
1266 unexpired term.  
1267
- 1268 (C) Each commissioner must be a qualified voter of the city who does not,  
1269 during the commissioner's term, hold or become a candidate for any other  
1270 public office of the city or of the State of Texas.  
1271
- 1272 (D) Commissioners may be paid compensation for their services as determined  
1273 in advance by the city council, by ordinance.  
1274
- 1275 (E) A commissioner may be removed before the end of the commissioner's  
1276 term only for cause, and after receiving a written statement of the reasons  
1277 for removal and a public hearing before the city council if the  
1278 commissioner requests a hearing.  
1279
- 1280 (F) Three members of the commission constitute a quorum. The commission  
1281 must act by majority vote. The chair has the same voting rights as the other  
1282 commissioners.  
1283
- 1284 (G) The commission shall:  
1285
- 1286 (1) hear appeals and make final, binding decisions in the case of any

- 1287 municipal civil service employee or appointee who is discharged,  
1288 suspended, demoted, denied a promotion, or put on disciplinary  
1289 probation;  
1290
- 1291 (2) recommend the adoption of civil service rules and perform services  
1292 under the civil service rules as provided in this section;  
1293
- 1294 (3) conduct any investigations it may consider desirable or which it may  
1295 be required to make by the city council or the ~~[city manager]~~mayor  
1296 concerning the administration of municipal civil service, and report  
1297 its findings and recommendations to the city council;  
1298
- 1299 (4) perform other duties regarding the municipal civil service, not  
1300 inconsistent with this article, that the city council may require, by  
1301 ordinance;  
1302
- 1303 (5) issue subpoenas and subpoenas duces tecum to witnesses, whether  
1304 at the request of interested parties or on its own motion, when  
1305 reasonably necessary to obtain pertinent evidence at a hearing or  
1306 investigation; and  
1307
- 1308 (6) administer oaths to witnesses appearing at a hearing or investigation.  
1309

1310 **§ 3.-HUMAN RESOURCES DIRECTOR.**

- 1311 (A) There shall be a human resources department, the head of which shall be  
1312 the human resources director. The human resources director shall be  
1313 appointed and may be removed by the ~~[city manager]~~mayor, and must have  
1314 had training and experience in personnel administration.  
1315
- 1316 (B) The human resources director shall:  
1317
- 1318 (1) perform the duties prescribed by this article, by ordinance, by the  
1319 commission, or by the ~~[city manager]~~mayor, according to their  
1320 respective authorities under this Charter;  
1321
- 1322 (2) prepare and recommend to the ~~[city manager]~~mayor a classification  
1323 plan, and amendments thereto, for a classified municipal civil

1324 service;

1325  
1326 (3) certify all payrolls for persons in the classified service at the time of  
1327 initial employment, upon change of status, or upon removal from  
1328 the payroll; and

1329  
1330 (4) perform such other duties and functions as may be prescribed by the  
1331 council, by ordinance, or the ~~[city manager]~~ mayor.  
1332

1333 **§ 4.-CIVIL SERVICE RULES.**

1334 (A) The administration of the classified municipal civil service, including the  
1335 employment or appointment of all persons in the municipal civil service,  
1336 shall be governed, as far as practicable, by rules and regulations known as  
1337 the municipal civil service rules.  
1338

1339 (B) Within 12 months following the adoption of this section, the human  
1340 resources director shall prepare civil service rules that meet the  
1341 requirements specified in this section and recommend them to the civil  
1342 service commission. After notice and public hearing, the commission shall  
1343 make any modifications it deems necessary, and recommend that the city  
1344 council adopt the rules. The civil service rules become effective when  
1345 adopted by the city council by ordinance.  
1346

1347 (C) After the civil service rules are adopted, they may be amended at any time  
1348 by using the same process used for the initial adoption of the rules.  
1349

1350 (D) At a minimum, the civil service rules must contain provisions governing:  
1351

1352 (1) initial appointments, promotions, and lateral transfers, all of which  
1353 shall be based on merit and fitness;  
1354

1355 (2) disciplinary probation or suspension, involuntary demotion, denial  
1356 of promotion, and discharge, all of which, in the case of non-  
1357 probationary employees, must be for cause;  
1358

1359 (3) the establishment of probationary periods not to exceed six months  
1360 for all initial appointments, during which time the appointee may be

1361 removed from the position without cause;  
1362

- 1363 (4) the establishment of probationary periods not to exceed three  
1364 months for all promotional appointments, during which time the  
1365 appointee may be removed from the position promoted to, and  
1366 returned to his/her prior position, without cause;  
1367

- 1368 (5) procedures for reductions in force that give consideration to the  
1369 affected employees' length of service and past work performance;  
1370 and  
1371

- 1372 (6) other provisions, not inconsistent with this subsection, that may be  
1373 required by the city council, by ordinance.  
1374

- 1375 (E) The personnel policies in effect and applicable to the classified service on  
1376 the effective date of this ordinance shall remain in effect until superseded  
1377 by civil service rules adopted under this section.  
1378

1379 **§ 5.-EMPLOYEES' RETIREMENT SYSTEM.**

1380 There shall be a retirement system for the employees of the city which shall be  
1381 known as the employees' retirement system of the City of Austin. After the first six  
1382 months of employment, all municipal employees except the mayor, members of the  
1383 council, members of boards and commissions, employees of the fire department, and  
1384 part-time or temporary employees, shall become members of such system. Such  
1385 system shall be governed by a board of directors composed of such members and  
1386 selected in such a manner as may be provided by ordinance of the council, provided  
1387 that classified employees shall have representation on the board. Such system shall  
1388 be financed by a retirement fund created by contributions of the members and of the  
1389 city, and the contributions by the city shall always be equal to or greater than the  
1390 contributions of the members. The benefits payable to any member upon retirement  
1391 shall be based upon the amount of contributions made on behalf of such member,  
1392 and shall be determined on an actuarial basis. Upon separation of any member from  
1393 the service of the city before retirement, such member shall be entitled to receive  
1394 only the amount of his or her contributions to the fund and interest thereon.

Establishment of the employees' retirement system shall not preclude the council from, by ordinance, merging such system with, or adopting, any voluntary statewide or national retirement system where the general benefits of such merger or change are at least equal to those under the employees' retirement system. The council shall likewise not be precluded from consolidating, by ordinance, any retirement system maintained by employees of the fire department with the employees' retirement system of the City of Austin under terms agreeable to both systems.

## **§ 6.-COUNCIL APPOINTEES.**

(A) Notwithstanding any other provision of this Charter:

- (1) each member of the city council may hire assistants and other office staff as may be necessary to carry out the duties and responsibilities of the city council, and as may be authorized by ordinance;
- (2) each of the salaried city employees that this Charter provides be appointed by the city council shall hire and manage the appointee's own staff as may be authorized by ordinance;
- (3) the city council may by ordinance provide for the adoption of the personnel policies for the employees subject to this section.

(B) If an officer or employee who is appointed by the mayor or city council under this charter, other than a judge of a municipal court, announces candidacy, or in fact becomes a candidate, in any general, special, or primary election, for any elective public office, the officer's or employee's announcement or candidacy is an automatic resignation of the office or employment.

## **ARTICLE X.-PLANNING.**

### **§ 2.-THE PLANNING COMMISSION - ORGANIZATION.**

There shall be established a planning commission which shall consist of citizens of the City of Austin who must be registered voters in the city and must have resided within the city for one year next preceding their appointment. The planning commission shall have a number of members equal to the number of members on the council plus two additional members, a minimum of two-thirds of the members



who shall be lay members not directly or indirectly connected with real estate and land development. The ~~[city manager, the]~~chairperson of the zoning board of adjustment, the director of public works and the president of the board of trustees of the Austin Independent School District shall serve as ex officio members. ~~[The]~~A number of members of said commission equal to the number of members of the council shall be appointed by the council for a term of up to two years. The other two members of said commission shall be appointed by the mayor for a term of up to two years. The timing of appointments, as well as a process for removing commissioners prior to expiration of a term, shall be established by ordinance. The commission shall elect a chairperson from among its membership and shall meet not less than once each month. Vacancies in an unexpired term shall be filled by the ~~[council]~~appointing entity for the remainder of the term.

### **§ 3.-DIRECTORS FOR PLANNING, GROWTH MANAGEMENT AND LAND DEVELOPMENT SERVICES.**

The city council shall create by ordinance the department or departments necessary to provide technical and administrative support in the areas of planning, growth management and land development, and the director(s) of said department(s) shall be appointed by the ~~[city manager]~~mayor.

### **§ 4.-THE PLANNING COMMISSION - POWERS AND DUTIES.**

The planning commission shall:

- (1) Review and make recommendations to the council regarding the adoption and implementation of a comprehensive plan (as defined by section 5 of this article) or element or portion thereof prepared under authorization of the city council and under the direction of the ~~[city manager]~~mayor and responsible city planning staff;
- (2) After a comprehensive plan or element or portion thereof has been adopted in conformity with this article:
  - (a) Review and make recommendation to the council on all amendments to the comprehensive plan or element or portion thereof;
  - (b) Review and make recommendations to the council on all proposals to adopt or amend land development regulations for the purpose of establishing the relationship of such proposal to, and its consistency

1467 with, the adopted comprehensive plan or element or portion thereof.  
1468 For purposes of this article and subsection, "land development  
1469 regulations" includes zoning, subdivision, building and  
1470 construction, environmental, and other police power regulations  
1471 controlling, regulating, or affecting the use or development of land;  
1472

1473 (3) Pursuant to ordinances adopted by the council, exercise control over  
1474 platting and subdividing land within the corporate limits and the  
1475 extraterritorial jurisdiction of the city to insure the consistency of any such  
1476 plats or subdivision with the adopted comprehensive plan or element or  
1477 portion thereof;  
1478

1479 (4) Submit annually to the [~~city manager~~] mayor, not less than 90 days prior to  
1480 the beginning of the budget year, a list of recommended capital  
1481 improvements, which in the opinion of the commission are necessary or  
1482 desirable to implement the adopted comprehensive plan or element or  
1483 portion thereof during the forthcoming five-year period;  
1484

1485 (5) Monitor and oversee the effectiveness and status of the comprehensive  
1486 plan and recommend annually to the council any changes in or  
1487 amendments to the comprehensive plan as may be desired or required;  
1488

1489 (6) Prepare periodic evaluation and appraisal reports on the comprehensive  
1490 plan, which shall be sent to the council at least once every five years after  
1491 the adoption of the comprehensive plan or element or portion thereof;  
1492

1493 (7) Require information from the [~~city manager~~] mayor relative to its work;  
1494

1495 The commission shall be responsible to and act as an advisory body to the council  
1496 and shall perform such additional duties and exercise such additional powers as may  
1497 be prescribed by ordinance of the council not inconsistent with the provisions of this  
1498 Charter.

## 1499 **§ 5.-THE COMPREHENSIVE PLAN.**

1500 The council shall adopt by ordinance a comprehensive plan, which shall  
1501 constitute the master and general plan. The comprehensive plan shall contain the  
1502 [~~council's~~] city's policies for growth, development, and beautification of the land  
1503 within the corporate limits and the extraterritorial jurisdiction of the city, or for

geographic portions thereof including neighborhood, community or areawide plans. The comprehensive plan shall include the following elements: (1) a future land use element; (2) a traffic circulation and mass transit element; (3) a wastewater, solid waste, drainage and potable water element; (4) a conservation and environmental resources element; (5) a recreation and open space element; (6) a housing element; (7) a public services and facilities element, which shall include but not be limited to a capital improvement program; (8) a public buildings and related facilities element; (9) an economic element for commercial and industrial development and redevelopment; and (10) health and human service element.

The council may also adopt by ordinance other elements as are necessary or desirable to establish and implement policies for growth, development and beautification within the city, its extraterritorial jurisdiction, or for geographic portions thereof, including neighborhood, community, or areawide plans. The council shall provide for financing of all elements contained in the comprehensive plan in accordance with law.

The several elements of the comprehensive plan shall be coordinated and be internally consistent. Each element shall include policy recommendations for its implementation and shall be implemented, in part, by the adoption and enforcement of appropriate land development regulations.

The planning commission shall forward the proposed comprehensive plan or element or portion thereof to the ~~[city manager]~~mayor, who shall thereupon submit such plan, or element or portion thereof, to the council with recommendations thereon.

The council may adopt, or adopt with changes or amendments, the proposed comprehensive plan or element or portion thereof, after at least one public hearing. The council shall act on such plan, element or portion thereof, within 60 days following its submission by the ~~[city manager]~~mayor. If such plan or element or portion thereof is not adopted by the council, it shall, with policy direction, return such plan or element thereof the planning commission, which may modify such plan or element or portion thereof, and again forward it to the ~~[city manager]~~mayor for submission in like manner to the council. Furthermore, all amendments to the comprehensive plan or element or portion thereof recommended by the planning commission shall be forwarded to the ~~[city manager]~~mayor and shall be subject to review and adoption in the same manner as for the original adoption of the comprehensive plan as set forth above.

## **ARTICLE XI.-FRANCHISES AND PUBLIC UTILITIES.**

1540    **§ 3.-ORDINANCE GRANTING FRANCHISE.**

1541       Every ordinance granting, renewing, extending, or amending a franchise shall be  
1542 read at three regular meetings of the council, and shall not be finally acted upon until  
1543 30 days after the first reading thereof. Within five days following each of the three  
1544 readings of the ordinance, the full text thereof shall be published one time in some  
1545 newspaper of general circulation in the city, and the expense of such publication  
1546 shall be borne by the prospective franchise holder. No such ordinance shall become  
1547 effective until the expiration of 60 days following the date of ~~[its final adoption by~~  
1548 ~~the council]~~mayoral approval or override of mayoral veto, and every such ordinance  
1549 shall be subject to the referendum procedure provided by state law.

1550    **§ 5.-REGULATION OF FRANCHISE.**

1551       Every grant, renewal, extension, or amendment of a franchise granted under this  
1552 article, whether so provided in the ordinance or not, shall be subject to the right of  
1553 the council, by ordinance:

- 1554       (1)   To forfeit any such franchise by ordinance at any time for failure of the  
1555 holder thereof to comply with the terms of the franchise, such power to be  
1556 exercised only after notice and hearing.  
1557
- 1558       (2)   To impose reasonable regulations to insure safe, efficient and continuous  
1559 service to the public.  
1560
- 1561       (3)   To require such expansion and extension of plants and facilities as are  
1562 necessary to provide adequate service to the public.  
1563
- 1564       (4)   To require every franchise holder to furnish to the city, without cost to the  
1565 city, full information regarding the location, character, extent and  
1566 condition of all facilities of such franchise holder in, over and under the  
1567 streets, alleys, and other public property of the city; and to regulate and  
1568 control the location, relocation, and removal of such facilities.  
1569
- 1570       (5)   To collect from every franchise holder operating in the city its fair and just  
1571 proportion of the expense of excavating, grading, paving, repaving,  
1572 constructing, reconstructing, draining, repairing, maintaining, lighting,  
1573 sweeping, and sprinkling such portions of the alleys, bridges, culverts,  
1574 viaducts, and other public places and ways of the city as may be occupied  
1575 or used in whole or in part by such utilities; or to compel such franchise

holder to perform, at its own expense, its just share of such excavating, grading, paving, repaving, constructing, reconstructing, draining, repairing, maintaining, lighting, sweeping and sprinkling.

- (6) To require every franchise holder to allow other franchise holder to use its tracks, poles, wires, pipes or other facilities, including bridges and viaducts, wherever in the judgment of the council such use shall be in the public interest, provided that in such event the council shall fix a reasonable rental to be paid to the owner of the facility for such use, after notice to the interested parties and a hearing of the facts.
- (7) (a) To prescribe the form of accounts kept by every franchise holder.
- (b) To examine and audit at any time the accounts and other records of any franchise holder.
- (c) To require annual and other reports, including reports on the local operations of the utility, which shall be in such form and contain such information as the council shall prescribe.
- (8) To require and collect any compensation and rental not now or hereafter prohibited by the laws of this state.
- (9) To require such franchise holders who request an increase in rates, charges or fares, to reimburse the city for reasonable expenses incurred in employing rate consultants to conduct investigations, present evidence and advise the council on such requested increase.

## **ARTICLE XII.-GENERAL PROVISIONS.**

### **§ 3.-NOTICE OF CLAIMS**

Before the City of Austin shall be liable for damages for the death or personal injuries of any person or for damage to or destruction of property of any kind, which does not constitute a taking or damaging of property under Article I, Section 17, Constitution of Texas, the person injured, if living, or his or her representatives, if dead, or the owner of the property damaged or destroyed, shall give the city council or ~~[city manager]~~mayor notice in writing of such death, injury, damage or destruction, duly verified by affidavit, within 45 days after same has been sustained, stating specifically in such written notice when, where, and how the death, injury,

1612 damage or destruction, occurred, and the apparent extent of any such injury, the  
1613 amount of damages sustained, the actual residence of the claimant by street and  
1614 number at the date the claim is presented, the actual residence of such claimant for  
1615 six months immediately preceding the occurrence of such death, injury, damage or  
1616 destruction, and the names and addresses of all witnesses upon whom it is relied to  
1617 establish the claim for damages; and the failure to so notify the council or [~~city~~  
1618 ~~manager~~]mayor within the time and manner specified herein shall exonerate, excuse  
1619 and exempt the city from any liability whatsoever. No act of any officer or employee  
1620 of the city shall waive compliance, or estop the city from requiring compliance, with  
1621 the provisions of this section as to notice, but such provisions may be waived by  
1622 resolution of the council, made and passed before the expiration of the 45-day period  
1623 herein provided, and evidenced by minutes of the council.

1624 **PART 5.** If Proposition **D** is approved by the majority of voters voting at the  
1625 election, the City Charter is amended to read as follows:

1626 **ARTICLE III.-ELECTIONS.**

1627 **§ 10.-DEMOCRACY DOLLARS PROGRAM.**

- 1628 (A) Purpose. The Democracy Dollars Program (“Program”) is vital to ensure  
1629 all the people of Austin have equal opportunity to participate in political  
1630 campaigns and be heard by candidates, to strengthen democracy, to fulfill  
1631 the purposes of single-member districts, to enhance candidate competition,  
1632 and prevent corruption.  
1633
- 1634 (B) Definitions. For the purposes of this section, the following terms have the  
1635 following meanings:  
1636
- 1637 (1) City-elected position. The term “city-elected position” means the  
1638 position of mayor or city council member.  
1639
- 1640 (2) Election cycle. The term “election cycle” means the period between  
1641 (a) the 365th day before the date of the general election and (b) the  
1642 later of the date of the general election and the date of any run-off  
1643 election for a city-elected position required by the results of the  
1644 general election.  
1645
- 1646 (3) Holder. The term “holder” means the individual who may assign a  
1647 Democracy Dollars Voucher.

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- (4) Qualifying contributions. The term “qualifying contribution” means a contribution of at least \$10 from an adult Austin resident (18 years of age or older) who is a natural person and is eligible under federal law to make political contributions.
- (5) Voucher aggregate limit. The term “voucher aggregate limit” means the cumulative dollar value of Democracy Dollars Vouchers that may be redeemed by a candidate for a general or run-off election.

(C) Issuance of Democracy Dollars.

- (1) Amount and Delivery. No later than the first business day of June 2022 and the first business day of March of each subsequent municipal election year, the city clerk shall mail to each person who was on or about that January 1 duly and actively registered to vote in Austin, at his or her address in the voter registration records, one \$25 Democracy Dollars Voucher for each city-elected position that the person may vote for in Austin in the general election that year, for a maximum of two \$25 Democracy Dollars Vouchers. However, the city clerk may deliver Democracy Dollars Vouchers online or in another manner if the city clerk so elects. Thereafter, the city clerk shall regularly issue one \$25 Democracy Dollars Voucher for each city-elected position that the person may vote for in Austin in the general election that year, to any person becoming a duly registered Austin voter after that January 1st up until at least October 1 of the election year, with regular issuance after October 1 allowable in the city clerk’s discretion. Any person who is actively registered to vote in Austin may obtain an equivalent number of Democracy Dollars Vouchers by application to the city clerk, provided that no person shall be entitled to or receive more than one \$25 Democracy Dollars Voucher for each city-elected position that the person may vote for in Austin in the general election that year. Any such eligible adult may request Democracy Dollars Vouchers be mailed or emailed to an address other than that indicated in the voter registration records, or be delivered at the city clerk’s office, as soon as the city clerk shall have developed a secure system for such distributions of Democracy Dollars, including distribution online, in person, or to

an address not listed in the voter registration records. No person residing outside of Austin, no corporation or other non-human entity. and no person under the age of 18 years, may receive a Democracy Dollars Voucher.

(2) Form of Democracy Dollars Voucher. Each \$25 Democracy Dollars Voucher shall be issued with:

- (i) the holder's full name;
- (ii) a unique voucher identification number;
- (iii) the election for which the voucher is issued;
- (iv) the city-elected position for which the voucher is issued;
- (v) the amount of voucher funds that the voucher represents;
- (vi) a place to write the date on which the holder assigns the voucher;
- (vii) a place to write the name of the candidate to whom the holder assigns the voucher;
- (viii) a statement that informs the holder of all of the following: the holder may not revoke an assignment of the voucher, the holder may not transfer the voucher, the voucher has no monetary value, and the holder may assign the voucher only as provided in this section;
- (ix) a statement that affirms that the holder assigns the voucher voluntarily, free from duress, and not in exchange for consideration;
- (x) a signature line; and
- (xi) additional information as the city clerk determines is necessary to administer a voucher.

(3) Assignment of Democracy Dollars. Democracy Dollars Vouchers are only transferable or assignable as stated herein. A Democracy Dollars Voucher may only be assigned to a candidate for the city-elected position for which it was issued. Any person properly obtaining and holding a Democracy Dollars Voucher may assign it by writing in the name of the assignee candidate, signing the holder's name on and dating the Democracy Dollars Voucher where indicated thereon, and delivering the signed and dated Democracy Dollars Voucher to the candidate, to the city clerk, or to any candidate's representative who shall be registered for this purpose



with the city clerk. Delivery may be by mail, in person (by any person the holder requests to deliver the voucher), or electronically via a secure online system. The city clerk shall establish a secure online system for delivery of Democracy Dollars Vouchers (without prejudice to any eligible person's option to receive Democracy Dollars Vouchers in the mail) no later than January 1, 2024, unless the city clerk determines this target date is not practicable; and in any event no later than January 1, 2026.

- (4) Limitations on Assignment. A person may only assign a Democracy Dollars Voucher to a candidate who has chosen to participate in the Program and who has filed a signed statement of participation and pledge with the city clerk as described below. No Democracy Dollars Voucher may be assigned after the day of the run-off election, or to any candidate filing for participation who then fails to qualify, loses, or becomes unqualified for the position sought or for the Program. A candidate or registered candidate representative may seek assignment in person or through representatives or by assisting a voter to access the city clerk secure online system. A valid assignment is irrevocable. A person may assign \$25 Democracy Dollars Vouchers only to candidates for city council in a council district they reside in and to candidates for mayor, if the council or mayoral election is on the ballot, in a given election cycle. The city council shall adopt legislation prohibiting the assignment or transfer of Democracy Dollar Vouchers for cash or any consideration, as well as the offer to purchase, buy or sell a Democracy Dollars Voucher. No person may give or gift a Democracy Dollars Voucher to another person, except by assigning it to a candidate as provided herein. Democracy Dollars Vouchers have no cash value and are not assets, income or property of the holder. A Democracy Dollars Voucher may not be assigned by proxy, power of attorney or by an agent.

- (5) Assignor Assumes Certain Risks. A Democracy Dollars Voucher expires if the holder is no longer eligible to vote under state law, no longer a resident of Austin, or, in the case of Democracy Dollars Vouchers issued for a city council election, no longer a resident of a city council district whose council member will be elected in the

1763 pending city election, if such circumstances take place prior to the  
1764 receipt of the Democracy Dollars Voucher by the city clerk. The  
1765 holder of a Democracy Dollars Voucher assumes the risk that the  
1766 holder may wish to change the assignment, or that the Democracy  
1767 Dollars Voucher may not be redeemed due to any contingency,  
1768 including but not limited to unavailability of Program funds; the  
1769 assignee candidate reaching the voucher aggregate limit; a  
1770 candidate's death, disqualification, dropping out, or failure to  
1771 redeem or use the Democracy Dollars Voucher; and a candidate not  
1772 qualifying or violating the terms of qualification.  
1773

- 1774 (6) Repeal. City Code Sections 2-2-11 through 2-2-17 (*Voluntary*  
1775 *Limitations on Contributions and Expenditures*) and City Code  
1776 Sections 2-2-61 through 2-2-65 (Austin Fair Campaign Finance  
1777 Fund) are repealed.  
1778

1779 (D) Candidates Qualify by Showing Grassroots Support and Other  
1780 Requirements  
1781

- 1782 (1) Only Qualified Candidates May Redeem Democracy Dollars  
1783 Vouchers. Only a candidate who has filed with the city clerk for  
1784 participation in the Program may receive assignment of a  
1785 Democracy Dollars Voucher. Only a candidate certified as qualified  
1786 by the city clerk may redeem a Democracy Dollars Voucher. Only  
1787 a person eligible for and seeking the office of mayor or city council  
1788 shall be eligible to file for Program participation.  
1789

- 1790 (2) Candidate Requirements for Program. To seek qualification, the  
1791 candidate shall file with the city clerk, on or after the 365th day  
1792 before the date of the general election and within four weeks after  
1793 appointing a campaign treasurer, a sworn statement attesting to his  
1794 or her intent to participate, asserting that the candidate shall comply  
1795 with Program requirements and applicable campaign laws. Such  
1796 Program requirements are that the candidate:  
1797

1798 (i) shall comply with campaign laws and contribution limits;  
1799

1800 (ii) shall not knowingly themselves, or through their agents,

solicit money for or on behalf of any political action committee, political party, or any organization that will make an independent expenditure for or against any candidate for a city-elected position within the same election cycle (for the purposes of this section, appearing as a featured speaker at a fundraising event for a committee or entity shall constitute soliciting money for such committee or entity);

(iii) shall take part in at least three public debates for general and run-off elections each (as defined by the city clerk, which may waive or reduce at its discretion the number of debates, if a qualifying candidate makes all reasonable efforts to participate in debates and similar public events); and

(iv) shall not solicit or accept total contributions from any individual or entity in excess of the contribution limits per election specified the Austin City Charter and Code (including any contribution used to qualify for Democracy Dollars Vouchers and the value of Democracy Dollars Vouchers assigned to such candidate).

(3) Signatures and Qualifying Contributions. To qualify for the Program, candidates shall show to the city clerk's satisfaction that they have received at least the following numbers of signatures from qualified voters residing in the territory from which the office is elected and qualifying contributions: for signatures, at least twice the number of signatures required by statute for a place on the ballot for the office sought by the candidate; and for qualifying contributions, at least 150. The city clerk shall maintain a list of qualified candidates and make it readily accessible to the public, including by publishing it on the City's website. The city clerk shall establish rules for campaign disclaimers as to whether candidates are participating or not in the Program. After every election cycle and after holding public hearings, the city clerk may adjust the signature and qualifying contribution thresholds as circumstances change to ensure that the purposes of the Program are fulfilled.

(4) Voucher Aggregate Limits. Participating candidates shall comply

with all campaign laws and not exceed the following voucher aggregate limits for Democracy Dollars Vouchers that the candidate shall have allocated to the general or run-off election: for mayoral candidates, \$300,000 for the general election and \$300,000 for the run-off election; for city council candidates, \$75,000 for the general election and \$75,000 for the run-off election. Prior to the 365th day before the date of each general election, the city clerk shall modify the voucher aggregate limit to increase or decrease in accordance with the most recently published federal government Bureau of Labor Statistics Indicator, Consumer Price Index (CPI-W U.S. City Average) U.S. City Average. The most recently published Consumer Price Index on May 1, 2021, shall be used as a base of 100 and the adjustment thereafter will be to the nearest \$50,000 for candidates for mayor and to the nearest \$12,500 for candidates for city council.

(5) Further Limits on Redemption A qualified candidate may collect Democracy Dollars Vouchers for the run-off election before the general election takes place and allocate same to the run-off election, but may not redeem Democracy Dollars Vouchers for the run-off election unless such candidate advances to the run-off election.

(6) Loss of Qualification. A candidate loses qualification for the Program by publicly announcing withdrawal, abandoning the race, failing to advance to the run-off election, or if the city clerk finds sufficient material violations of election laws or Program requirements such as violation of contribution limits, or fraudulent or attempted fraudulent transfer or assignment of Democracy Dollars Vouchers.

(7) Redemption of Democracy Dollars Vouchers. The city clerk shall redeem Democracy Dollars Vouchers only:

- (i) if redemption shall not put the candidate over the voucher aggregate limit;
- (ii) if Program funds are available;

1876 (iii) after verifying the Democracy Dollars Voucher was received  
1877 from an eligible person; and

1878 (iv) after verifying the Democracy Dollars Voucher signature. To  
1879 verify signatures, the city clerk may contract with other  
1880 governmental agencies.

1881 The city clerk shall redeem Democracy Dollars Vouchers on  
1882 published regular redemption dates that shall be no less frequent  
1883 than twice a month. The city clerk shall not redeem any Democracy  
1884 Dollars Voucher received later than one day after the day of general  
1885 election from any candidate who does not qualify for the run-off  
1886 election or received later than one day after the day of run-off  
1887 election from any candidate in the run-off election.

1888 (8) Limits on Use of Voucher Proceeds. Candidates shall use  
1889 Democracy Dollars Voucher proceeds only to pay their own  
1890 campaign costs or debts, as defined by state and local laws, for the  
1891 relevant election, and may not use such proceeds after a reasonable  
1892 period (to be set by the city clerk) following the election to pay  
1893 campaign debts incurred before the election. Candidates shall not  
1894 use Democracy Dollars Voucher proceeds:

1895  
1896 (i) far any cash payments or in violation of any law;  
1897

1898 (ii) to pay the candidate or family members within the 3rd  
1899 degree of consanguinity and affinity for any goods, services,  
1900 or things of value;

1901  
1902 (iii) to pay any entity in which the candidate, or family members  
1903 within the third degree of consanguinity and affinity, holds  
1904 a five percent or greater ownership interest;

1905  
1906 (iv) to pay any amount over fair market value for any goods,  
1907 services or things of value;

1908  
1909 (v) to pay any penalty or fine;

1910  
1911 (vi) to pay any costs related to contested elections, defense of  
1912 campaign or ethics violations, inaugurations, or officeholder

1913 expenses; or

1914

1915 (vii) to donate any amount to another candidate, political  
1916 committee, or non-profit organization.

1917

1918 The city clerk may promulgate regulations defining what constitutes  
1919 campaign use that is stricter than state law. The candidate and their  
1920 campaign are liable for their campaign's misuse of Democracy  
1921 Dollars. Penalties for misuse of Democracy Dollars Vouchers or  
1922 other violations of the rules of the Program may include any of the  
1923 following: disqualification from participation in the Program;  
1924 restitution to the Program of all costs of prosecution, including  
1925 attorneys' fees; restitution to the Program of all funds received by  
1926 the candidate from the Program in that election cycle; and restitution  
1927 to the Program of any amounts misappropriated or the face value of  
1928 Democracy Dollars Vouchers misused.

1929 (9) Return of Democracy Dollars Voucher Proceeds. A candidate who  
1930 has redeemed a Democracy Dollars Voucher, then withdraws, dies,  
1931 becomes ineligible, loses qualification, or is eliminated in any  
1932 general or run-off election, or wins a general election, shall within a  
1933 reasonable period, as defined by the city clerk, pay all reasonable  
1934 and necessary debts and obligations, account to the city clerk, and  
1935 restore to city clerk and the Program unspent Democracy Dollars  
1936 Voucher proceeds, which the city clerk shall define by rule.

1937

1938 (E) Funding and Spending Limits.

1939

1940 (1) The city clerk shall establish a Program dedicated fund account into  
1941 which all the Program's proceeds shall be deposited. This account  
1942 shall be under the city clerk's discretion and full control.

1943

1944 (2) These funds shall be deposited promptly into the Program dedicated  
1945 fund account for the exclusive use of funding the Program: all  
1946 candidate filing fees; all campaign finance, lobbyist reporting, and  
1947 ethics fines, late fees, and criminal penalties; all donations and  
1948 grants for the Program allowed by the city clerk; interest or other

1949 gains from the dedicated fund; and any other funds appropriated or  
1950 designated for the Program.  
1951

1952 (3) The Council shall provide the city clerk the funds it needs to  
1953 effectively administer and publicize the Program.  
1954

1955 (4) At the beginning of each calendar year, the City of Austin shall  
1956 transfer in general revenue funds at least \$500,000 to the Program  
1957 fund account for the purpose of funding the redemption of  
1958 Democracy Dollars Vouchers.  
1959

1960 (5) If there is an excess of funds in the dedicated fund for the Program's  
1961 current or reasonably foreseeable future use of Democracy Dollars  
1962 Vouchers, the city clerk, at its discretion, may transfer the excess to  
1963 the City's general fund.  
1964

1965 (F) Transparency.  
1966

1967 (1) Assigning a Democracy Dollars Voucher is a public act. Recipients  
1968 of Democracy Dollars Vouchers shall expect the same to be public  
1969 and made public and shall have no expectation of privacy in  
1970 registering to obtain, or in assigning, Democracy Dollars Vouchers.  
1971 All Democracy Dollars Vouchers holders are on notice that the  
1972 process is public and transparent, except that the city clerk shall not  
1973 publish mail, email, or other addresses to which Democracy Dollars  
1974 Vouchers are sent, unless required by law.  
1975

1976 (2) The city clerk shall make transparent, at its offices and on its  
1977 website, all assignments and redemptions of Democracy Dollars  
1978 Vouchers, including recipient name, voucher identification number,  
1979 date assigned, to whom assigned, and when redeemed. The city  
1980 clerk shall provide other necessary means to make the Democracy  
1981 Dollars Voucher process and Program open and transparent so that  
1982 each Democracy Dollars Voucher recipient and the media and  
1983 public can track assignments of Democracy Dollars Voucher.  
1984

1985 (3) If a Democracy Dollars Voucher recipient believes the recipient's  
1986 Democracy Dollars Voucher was lost, stolen, or fraudulently or

1987 improperly assigned or redeemed, the city clerk may require a  
1988 notarized declaration or affidavit or other process to find the relevant  
1989 facts and provide relief it deems appropriate, including Democracy  
1990 Dollars Voucher replacement, cancellation of assignment, or  
1991 reimbursement of any improperly obtained Program funds.  
1992

1993 (4) The city clerk shall promulgate rules and regulations regarding its  
1994 receipt of duplicate Democracy Dollars Voucher and shall ensure  
1995 that a process exists for any Democracy Dollars Voucher recipient  
1996 to attempt to show, without any filing fee or charge, the facts of loss,  
1997 theft, destruction, forgery of, duress in, or other improper acts  
1998 concerning or in the assignment of the Democracy Dollars Voucher.  
1999 Such process shall at minimum include procedures to submit  
2000 information through mails or in person.  
2001

2002 (5) In all cases, no Democracy Dollars Voucher assignment shall be  
2003 deemed invalid or revocable unless for reason of being a duplicate  
2004 voucher or forgery, threats, coercion, or physical duress, shown by  
2005 clear and convincing evidence. The city clerk shall issue regulations  
2006 providing remedies and consequences for such acts, which may  
2007 include, for sufficient material violation of Program requirements,  
2008 campaign laws, or any acts of intentional forgery. threats, duress, or  
2009 coercion in obtaining assigned Democracy Dollars Voucher, an  
2010 order requiring a candidate to return to the Program any proceeds of  
2011 Democracy Dollars Voucher or disqualifying a candidate from the  
2012 Program.  
2013

2014 (G) Administration.  
2015

2016 (1) The city clerk shall implement and administer the Program, Program  
2017 funds, and provisions in this section. including issuing and  
2018 promulgating appropriate regulations, forms, rules, information  
2019 packets, procedures, and enforcement mechanisms. The city clerk  
2020 shall through rule-making carry out the provisions of this  
2021 Subchapter VIII, including but not limited to making regulations,  
2022 defining terms, establishing other rules, or promulgating any other  
2023 administrative regulations or guidelines not inconsistent with the  
2024 provisions or this section.  
2025



- (2) Prior to distributing Democracy Dollars Vouchers, the city clerk shall inform the public about Democracy Dollars Vouchers and the Program. The city clerk shall publish appropriate guidebooks for candidates and Democracy Dollars Vouchers recipients, and all forms, instructions, brochures and documents necessary and proper for the Program.
- (3) After each election in which Democracy Dollar Vouchers are made available, the city clerk shall review the Program and submit reports to the public and the city council. The city clerk shall project Program revenue, expenditures, and Program funds balances, and shall revise and update such projections regularly, and at all times shall manage Program funds as a fiduciary, ensuring proper accumulation and distribution of funds, during nonelection and election years, to achieve Program purposes and goals. In making such projections and administering this Program, the city clerk shall consider all relevant circumstances, including differing voucher aggregate limits for different offices, differing funding needs in mayoral and non-mayoral election years, and the need to manage the Program and funds to seek participation by candidates.
- (4) By June 1, 2022, and January 1 of each municipal election year thereafter, the city clerk shall manage and prudently conserve Program funds by considering and projecting Program funds availability and disbursements for that year and by publicizing such projections, which shall include and consider needs of participating candidates, needs for conservation of funds for future years or reserve accumulation, prudent operating and administration cost, and prudent conservation of public resources.
- (5) By June 1, 2022 and January 1 of each municipal election year thereafter, to assure candidates that ample funds will be available for Democracy Dollars Voucher redemptions and to assure the public that Democracy Dollars Voucher redemptions will be prudently managed the city clerk shall set and publish an “Available Program Funds Limit” for that year for Democracy Dollars Voucher redemptions. In setting the Available Program Funds Limit, the city clerk shall work to reasonably project and ensure that adequate Program funds are available for that election year consistent with

2065 this section and its goals and purpose.  
2066

- 2067 (6) During any municipal election year, as soon as the city clerk  
2068 receives or reasonably believes it shall receive Democracy Dollars  
2069 Vouchers for redemption in excess of the Available Program Funds  
2070 Limit for that year, then Program funds shall be deemed unavailable,  
2071 and the city clerk shall publicly announce the same and set a prompt  
2072 deadline date for Democracy Dollars Vouchers delivery, After the  
2073 deadline, the city clerk, considering Democracy Dollars Vouchers  
2074 received and available Program funds, shall allocate remaining  
2075 available Program funds proportionately per unredeemed verified  
2076 Democracy Dollars Vouchers on hand, pro rata among all  
2077 participating candidates for all offices without discrimination.  
2078

- 2079 (7) If any special election is called, the city clerk shall set aside Program  
2080 funds for such election in an amount it deems appropriate. The city  
2081 clerk may set, implement, or modify standards, procedures, limits,  
2082 and deadlines similar to those in this section as the city clerk deems  
2083 proper and necessary for such special election, taking care to not  
2084 unduly prejudice accumulation of Program funds.  
2085

- 2086 (H) Severability. If any provision of this section, or the application of that  
2087 provision to any persons or circumstances, shall be held invalid, then the  
2088 remainder of this section, to the extent that it can be given effect, and the  
2089 application of that provision to persons or circumstances other than those  
2090 to which it was held invalid, shall not be affected thereby, and to this extent  
2091 the provisions of this section are severable.  
2092

2093 **PART 6.** The elections shall be conducted between the hours of 7:00 a.m. and 7:00  
2094 p.m. The location of the main early voting polling place, the dates and hours for  
2095 early voting, and the early voting clerk's official mailing address are provided in  
2096 Exhibit A, attached and incorporated as a part of this ordinance.

2097 **PART 7.** A direct electronic recording voting system, as the term is defined in Title  
2098 8 of the Texas Election Code, shall be used for early voting and for voting conducted  
2099 on election day. The central counting station is established at the Travis County  
2100 Elections Division, 5501 Airport Boulevard, Austin, Texas.

**PART 8.** Notice of this election shall be posted and published in accordance with state law. The notice shall be posted, in both English and Spanish, in the office of the City Clerk and at the City Hall notice kiosk not later than the 21<sup>st</sup> day before election day. Notice of this election shall be published one time, in English and Spanish, not earlier than the 30<sup>th</sup> day before the date of the election or later than the 10<sup>th</sup> day before the date of the election, in a newspaper of general circulation in the City of Austin.

**PART 9.** In accordance with Chapter 271 of the Texas Election Code, the **(DATE)** special municipal election may be held jointly with the various political subdivisions that share territory with the City of Austin and that are holding elections on that day. The City Clerk may enter and sign joint election agreements with other political subdivisions for this purpose, and their terms as stated in the agreements are hereby adopted.

**PART 10.** The Council finds that the need to immediately begin required preparations for these elections constitutes an emergency. Because of this emergency, this ordinance takes effect immediately on its passage for the immediate preservation of the public peace, health, and safety.

**PASSED AND APPROVED**

§  
§  
§

\_\_\_\_\_  
Steve Adler  
Mayor

**APPROVED:** \_\_\_\_\_  
Anne L. Morgan  
City Attorney

**ATTEST:** \_\_\_\_\_  
Jannette S. Goodall  
City Clerk