



Recommendation for Action

File #: 21-1226, **Agenda Item #:** 55.

3/25/2021

Posting Language

Authorize negotiation and execution of a cooperative contract with Carahsoft Technology Corp, to provide Smartsheet work management software licenses, maintenance, and support, for a term of five years for a total contract amount not to exceed \$600,000.

(Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Austin Energy; Communications and Technology Management.

Fiscal Note

Funding in the amount of \$22,304 is available in the Fiscal Year 2020-2021 Operating Budget of Austin Energy. Funding in the amount of \$27,696 is available in the Fiscal Year 2020-2021 Operating Budget of the Communications and Technology Management Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Multiple vendors within this cooperative purchasing program were reviewed for these goods and services. The Purchasing Office has determined this contractor best meets the needs of the departments to provide the goods and services required at the best value for the City.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>> or to Sai Xoomsai, at 512-505-7601 or Sai.Xoomsai@austintexas.gov <<mailto:Sai.Xoomsai@austintexas.gov>>.

Council Committee, Boards and Commission Action:

February 8, 2021 - Recommended by the Electric Utility Commission on an 8-0 vote, with Commissioners Ferchill, Funkhouser, and Wray.

Additional Backup Information:

The contract will provide software licenses, maintenance, and support of the Smartsheet work management software solution. The Smartsheet solution provides an end-to-end work platform allowing City departments to collaborate, manage, report on work in real time, and automate workflows.

This contract will consolidate 11 contracts from various City departments into a single contract. The requested

authorization amount is based on forecasted needs for the term of the contract.

The State of Texas Department of Information Resources cooperative establishes competitively bid contracts that can be utilized by the state and other government agencies through a cooperative agreement.

Cooperative agreements save taxpayer dollars by leveraging the state's volume-buying power to drive down costs on hundreds of contracts through a streamlined cooperative purchasing program.

Strategic Outcome(s):

Government that Works for All.