



Business Committee Meeting of the HIV Planning Council Monday, March 22, 2021

The Business Committee Meeting to be held 03/22/2021 with Social Distancing Modifications

Public comment will be allowed via Microsoft Teams; no in-person input will be allowed. **All speakers must register in advance** (03/21/2021 by Noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the March 22, 2021 HIV Planning Council Meeting, residents must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



Versión en español a continuación.

Reunión del Special Called Buisness Committee Meeting of the HIV Planning Council

FECHA de la reunion (Monday, March 22, 2021)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**03/21/2021** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas.gov** antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>



**HIV PLANNING COUNCIL
BUSINESS COMMITTEE MEETING
Monday, March 22, 2021, 6:00 P.M.
City Hall/ Remote**

HIV PLANNING COUNCIL MEMBERS:

Chair L.J. Smith, Vice-Chair Tarik Daniel, Secretary Glenn Crawford, Akeshia Johnson-Smothers, Barry Waller, Bart Whittington, Brian Johnson, Brooks Wood, Dennis Ringler, Julio Gómez, Karson Jensen, Lee Miranda, Mattyna Stephens, Michael Everett, Tara Scarbrough, Taylor Stockett, A. Daniel Ramos, and Rocky Lane

AGENDA

CALL TO ORDER

CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

- 1. CERTIFICATION OF QUORUM**
- 2. INTRODUCTION/ANNOUNCEMENTS**
- 3. APPROVAL OF MINUTES** 🚩
- 4. QUORUM FOR COMMITTEE MEETINGS**
 - a. Review and Discuss Quorum Report
- 5. ADMINISTRATION AGENT REPORT**
 - a. Reallocation 🚩
 - b. Request regarding Priority Setting and Resource Allocations (PSRA)
- 6. PRIORITY SETTING AND RESOURCE ALLOCATIONS (PSRA) PROCESS**
 - a. Review and Discuss proposed PSRA Process Tool and Timeline
 - i. Consider request and recommendations if any from Finance/Allocations Committee
 - ii. Vote or not vote to change PSRA timeline and/or dates 🚩
- 7. NEW ELECTRONIC DEVICE POLICY** 🚩
 - a. Review, discuss, and vote to approve
- 8. PROVIDER CAPACITY AND CAPABILITY SURVEY**
 - a. Please review and advise



9. CARE STRATEGIES PRESENTATION

- a. Peer Navigation

10. HIV PLANNING COUNCIL STAFF REPORT

- a. Office of Support Staff Report
 - i. Budget Recommendations
 - a. Device purchases
 - b. Professionally print PSRA binder
 - c. Planning Council member supplies (ex. notebooks with pen)
 - d.** Print Mayoral letters and out them in frames for members
 - e. Graphic Designer
 - f. Parliamentarian
 - ii. Training Recommendations
 - a. Texas Open Meetings Act (TOMA) and Robert's Rule of Order Trainings will be completed by April Business Meeting
- b. Part B Report

ADJOURNMENT

⚡ Indicative of action items

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, please contact Hailey de Anda at (512) 972-5862.