



Recommendation for Action

File #: 21-1683, **Agenda Item #:** 32.

5/6/2021

Posting Language

Authorize negotiation and execution of a cooperative contract with immixTechnology, Inc., to provide an enterprise software solution for time and attendance, labor scheduling, leave management, and related services, for a term of two years in an amount not to exceed \$8,000,000.

(Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Financial Services Department.

Fiscal Note

Funding in the amount of \$3,000,000 is available in the Fiscal Year 2020-2021 Operating Budget of the Financial Services Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Multiple cooperative purchase programs were reviewed for these services. The Purchasing Office has determined this contractor best meets the needs of the department to provide the services required at the best value for the City.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>> or to Daniel Dellemonache, at 512-974-2981 or Daniel.Dellemonache@austintexas.gov <<mailto:Daniel.Dellemonache@austintexas.gov>>.

Additional Backup Information:

The contract will provide a software solution for an electronic time and attendance, labor scheduling, and leave management solution for the City. The contract will extend electronic time-keeping citywide in future years and replace reliance on the paper time-keeping approach. The solution will have time entry options that include entry from multiple sources such as timeclocks, web access, and mobile devices. Labor scheduling capabilities will be greatly enhanced and leave management will also become automated. The enhanced leave reporting will improve accountability for City staff.

The State of Texas Department of Information Resources cooperative establishes competitively bid contracts that can be utilized by the State and other government agencies through a cooperative agreement.

Cooperative agreements save taxpayer dollars by leveraging the State's volume-buying power to drive down costs on hundreds of contracts through a streamlined cooperative purchasing program.

This contract replaces the existing contract and will deploy this solution citywide.

Strategic Outcome(s):

Government That Works for All.