2020 Annual CTTC Review Discussion Document

Agenda Items, Budget Recommendations, & Council Agenda Item Requests

October 2019
- Sustainable Transit Strategies (Susan Engelking, Executive Director, Institute for Community MicroMobility)
- Small Cell Permitting Process (John Guinan, Project Manager, City of Austin)
- Adoption of the 2020 schedule and meeting locations

November 2019
- Smart Mobility and Innovation at CapMetro (Charlie Jackson, Director of Transit Technology Systems, Capital Metropolitan Transportation Authority)
- Selection of the GTOPs 2020 Grant Review Panel and update on the Letters of Interest received for the GTOPs 2020 application process (Jesse Rodriguez, Business Process Specialist, City of Austin)

December 2019
- GTOPs 2020 Process Update (Jesse Rodriguez, Telecommunications & Regulatory Affairs)
- Potential Strategic Technology & Telecom Policy Impact Working Group merger with Digital Inclusion & Civic Engagement Working Group (Chair Nehemiah Pitts)
- CTTC Working Group Conference Call Calendaring (Chair Nehemiah Pitts)

January 2020
- Communications & Technology Management Department Update (Stephen Elkins, Communications and Technology Management)
- Improving the resident experience with City forms (Daniel Honker, Soolin Withrow, and Andrew Do, Communications and Technology Management)

February 2020
- 2020 Census (John Lawler, Travis County Census Program Manager)
- Digital Inclusion Ecosystem - Austin Urban Technology Movement (Michael Ward, Jr., President of AUTM)
- City Website Upgrade (Yasmin Wagner, Corporate Public Information & Marketing Manager, Communications & Public Information Office)
- Commission discussion and action on the FY21 Budget Recommendations including City Council Vote Tabulation, Police Video Processing, Remote Meeting Participation
- Commission discussion and action on GTOPs 2020 Award Recommendations

April 2020

- Commission discussion and action on the Digital Inclusion Stakeholder Summit
- Commission discussion and action on the FY21 Budget Recommendations including City Council Vote Tabulation, Digital Inclusion Stakeholder Summit, Police Video Processing, Remote Meeting Participation, Grant for Technology Opportunities Program Marketing, and Residential Technology Study

May 2020

- Commission discussion and action on the FY21 Budget Recommendations including Police Video Processing, APL Wi-Fi Lending Program, and the Austin Public Health Department website.
- DECA & Digital Inclusion Office information and resource distribution amid COVID-19

July 2020

- Commission Discussion on Annual Priorities for the Annual Work Plan

September 2020

- Briefing on COVID-19 Response to Digital Inclusion Programs (John Speirs, Program Manager – Telecom & Regulatory Affairs)
- TARA Office Briefing (John Speirs, Program Manager – Telecom & Regulatory Affairs)
- Discussion and action on Grant for Technology Opportunities Program 2021 Cycle Recommendations (Jesse Rodriguez, Business Process Specialist – Telecom & Regulatory Affairs)

October 2020

- Briefing on Digital Inclusion Week 2020 & Special Conversation on Digital Equity Introduction (Commission Chair, Nehemiah Pitts III)
- Digital Equity Discussion & Presentations - Digital Empowerment Community of Austin (DECA) Entities, Community Members, Civic Organizations, and Leaders
- Presentation on the City of Austin Communications and Technology Management Department (CTM), digital equity and infrastructure (Chris Stewart, Interim Chief Information Officer)
- Presentation on Affordable Internet Options in Austin and Lived Experience with the Digital Divide (Catherine Crago - Head of Strategic Initiatives - Housing Authority of the City of Austin & Austin Pathways and Alexis Henderson, Rosewood Council Head)
- Presentation on achieving digital equity in Austin and Texas (Michael Ward Jr., Austin Urban Technology Movement)

November 2020
- Good Systems – A UT Grand Challenge (Sara Smith, IT Business Systems Analyst)
- Presentation on the City of Austin Information Security Office Projects (Shirley Erp – Chief Information Security Officer)
- Update on Telecommunications and Regulatory Affairs (TARA) Legislative Summary (John Speirs, TARA)
- The long reach of Artificial Intelligence (Commission Discussion and Action)
- Remote participation at commission meetings (Commission Discussion and Action)
- Review and adoption of the proposed 2021 commission Schedule (Commission Discussion and Action)
- DECA Poster Competition Award Announcement (Commission discussion and Action; Nehemiah Pitts III, Chair Commissioner; Jesse Rodriguez, Business Process Specialist)
- Commission Special Report on Digital Equity (Commission Discussion and Action)

December 2020
- Good Systems – A UT Grand Challenge (Chris Stewart, Sara Smith, Ted Lehr, and Charles Purma)
- Update on Telecommunications and Regulatory Affairs (TARA) Solicitations and Contracts (John Speirs, TARA)
- The long reach of Artificial Intelligence (Commission Discussion and Action)
- Remote participation at commission meetings (Commission Discussion and Action)
- Commission Special Report on Digital Equity (Commission Discussion and Action)

January 2021
- Presentation on ConnectionText ATX (City of Austin: John Speirs and Anilya Krishnan; SpeedUpAmerica: Alexandra Corvello and Matt Sayre)
- TARA Office Briefing (John Speirs, Program Manager – Telecom & Regulatory Affairs)
- Grant for Technology Opportunities Program – Letters of Interest Received and Action on Grant Review Panel (Commission Discussion and Action, Jesse Rodriguez, Telecommunications and Regulatory Affairs)

February 2021
- TARA Office Briefing on GTOPs Grant Reviewers, Increasing Broadband Access, and GTOPs Mini (John Speirs, Program Manager – Telecom & Regulatory Affairs)
- Grant for Technology Opportunities Program – Selection of the Grant Review Panel (Commission Discussion and Action, Jesse Rodriguez, Telecommunications and Regulatory Affairs)
- FY 22 Budget Recommendations (Commission Discussion and Possible Action)

March 2021

- TARA Office Legislative Briefing (John Speirs, Program Manager – Telecom & Regulatory Affairs)
- Grant for Technology Opportunities Program – Brief update on applications submitted (Jesse Rodriguez, Business Process Specialist – Telecommunications and Regulatory Affairs)
- FY 22 Budget Recommendations (Commission Discussion and Possible Action)

April 2021

- Remote Participation at Commission Meetings (Discussion and Possible Action)
- Council Vote Tablature (Discussion and Possible Action)
- Web Conference Availability at Public Facilities (Discussion and Possible Action)

May 2021

- Emergency Broadband Benefit Program Briefing from Participating Austin Internet Service Providers. (Erin Burget, AT&T)
- Grant for Technology Opportunities Program – 2021 Award Recommendations and Vote for Approval (Discussion and Possible Action)
- Council Vote Tablature (Discussion and Possible Action)
- Election of Officers (Discussion and Possible Action)
- Council Committee Agenda Request for Council Vote Tablature (Discussion and Possible Action)
- ATXN Staffing Support (Discussion and Possible Action)
- Commission Work Plan Retreat – Setting Commission Priorities for the Next Year (Discussion and Possible Action)

Boards & Commissions Council Committee Agenda Item Requests

2021

- **Council Committee Agenda Request** - 20210512-2a: on Council Vote Tabulation (317KB)

2020

- **Council Committee Agenda Request** - 20201209-3B: Recommendation in support of permanent availability of remote participation at board and commission meetings. (250KB)

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Budget Recommendations

2021

The CTTC recommends $10,000 in support for equipment purchases for ATXN in order to continue the current level of support for remote participation at City Commission meetings. This recommendation would allow ATXN to initiate and manage a hybrid in-person and remote meeting style in support of flexible participation models, as current capabilities can only handle fully remote or fully in-person.

Additionally, the CTTC supports the request of the Clerk's Office for three FTE positions in as much as these positions allow the continuation of remote participation for all City commissions and support the rollout and expansion of this piloted hybrid model.

Moreover, the CTTC supports the request of CTM for proportional funding to 1) upgrade technology at meeting rooms in City Hall, 2) upgrade software (and support) relating to web streaming and A/V support, and 3) convert contract staff to FTEs -- all in support of continuing remote participation for all City Commissions and rolling out this piloted hybrid model for the currently broadcasted Boards & Commissions in FY2022.

2020

- The additional FTE focused on processing would diffuse the backlog of police video processing.
- To include an allocation for GTOPs of $400,000, as approved in FY20 unanimously, in the FY21 City of Austin budget.
- To include an allocation of $75,400 for an IT Application Developer (1-FTE) to be hired and assigned to the City Clerk's Office for development of a digital solution for City Council Vote Tabulation, in the FY21 City of Austin budget.