



The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a Regular meeting on Tuesday, May 4, 2021 via videoconference.

CALL TO ORDER

Committee Chair, Eliza May calls meeting to order at 5:31pm.

BOARD MEMBERS IN ATTENDANCE:

Eliza May (Chair), Reginald World (Vice-Chair), Lena Banks, Daniel Berner, Schiller Liao, Ahmed Moledina, Tina Cannon, Terry Mitchell, Talan Tyminski, Erica Douglass

CITIZEN COMMUNICATION: GENERAL

There were no speakers.

1. APPROVAL OF MINUTES

The minutes for the regular meeting of April 6, 2021 were considered for approval. The minutes were approved on a motion by Committee Member, Tina Cannon and seconded by Committee Member, Reginald Worlds. Minutes approved on an 10-0 vote.

2. NEW BUSINESS

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

a. Director's Updates and Announcements with discussion and possible action

- Edward Campos announced that he has been appointed the new Director of SMBR.
- Will begin recruitment of the now vacant Assistant Director in June.

b. Discussion and appropriate action regarding the election of officers (Chair and Vice-Chair) including the override of the term limit provision for the Chair and Vice-Chair as noted in the By-Laws governing the MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee, Article 4. Officers, Section (C).

- Approve to override the term limit provision as noted in the committee By-Laws.
 - Committee approved on a motion by Committee Member Tina Cannon and seconded by Committee Members, Reginald Worlds and Schiller. Motion approved on a 10-0 vote.

- Elect officers for the Chair and Vice-Chair positions.
 - Besides Committee Members Eliza May and Reginald Worlds, no other Commissioners expressed interest in these two positions.
 - Committee approved on a motion by Committee Member Tina Cannon and seconded by Committee Members Reginald Worlds and Schiller Liao to re-appoint Eliza May as the Chair for a fourth term. Motion approved on a 10-0 vote.
 - Committee approved on a motion by Committee Member Schiller Liao and seconded by Committee Member Daniel Berner to re-appoint Reginald Worlds as the Vice Chair for a fourth term. Motion approved on a 10-0 vote.
- c. Discussion and appropriate action regarding the development of a timeline to review and discuss the disparity study findings, and review and make known positions regarding any recommendations from the Inclusive Procurement Working Group.
 - SMBR Director, Edward Campos presented the anticipated projects timeline for the disparity study.
 - Currently in the data analysis phase.
 - Release date to the public and the first meeting of the Inclusive Procurement Working Group (IPWG) is anticipated to be in August 2021. This group will review the disparity study findings along with holding additional briefing sessions. Several members of this Advisory Committee are a part of the IPWG. Committee Member, Reginald Worlds is the official spokesperson on behalf of the Advisory Committee.
 - In the late Summer/Fall, The IPWG will be focusing on best practices, outreach, communications, resources needed by the minority and women-owned businesses need or require to success, draft initial recommendations on item covered to date and prepare for a Council presentation.
 - In the beginning of 2022, any final presentations or recommendations will occur. The IPWG anticipates that a new ordinance will be adopted in March 2022.

Discussion:

Committee Member Eliza May requested that SMBR provide a regular briefing on any recommendations from the IPWG.

SMBR Director, Edward Campos agreed that there will be a regular update regarding the disparity study. There will be a briefing by the disparity study consultant on the findings of the disparity study in the Fall.

Committee Member Schiller Liao suggested the Committee review carefully the recommendation from the consultant regarding the goal decreasing for the minorities.

Committee Member Eliza May asked SMBR Director, Edward Campos if during the monthly update, is that the opportunity for the Committee to make suggestions to Committee Member Reginald Worlds (member of the IPWG) regarding any recommendations from the committee? SMBR Director, Edward

Campos responds that the Committee can make recommendations to Mr. Words during the monthly updates.

3. OLD BUSINESS

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

- a. Monthly update on the 1) Council Awards; 2) Third-Party Project; 3) Request for Change (RFC); and 4) Certification Roll.
 - SMBR Compliance Officer, Tamela Saldaña gave the updates on the Council Awards, Third Party Project, and the Request for Change reports. These reports are posted on the MBE/WBE Advisory Committee website.
 - Certification Division Manager, Elton Price gave the update on the Certification Roll report. This report is posted on the MBE/WBE Advisory Committee website.
- b. Discussion and appropriate action regarding information on the City's MBE/WBE participation and usage; and the use of a Personal Net Worth (PNW) and the Economic Disadvantage definition in the MBE/WBE Procurement Program.
 - SMBR Director, Edward Campos gave the update.
 - This will be a standing item for discussion and discuss any new information from the community. Any questions or feedback from the Committee as to whether or not the City should keep or remove this definition will be considered.

Discussion:

Committee Member Schiller Liao asked if we anticipate any time soon that City Council will be discussing this issue.

Edward Campos stated that at this time City Council has not discussed this issue.

- c. Discussion and appropriate action regarding the prospect of a resolution supporting the inclusion of Lesbian, Gay, Bisexual and Transgender-Owned Businesses in the City's procurement process.
 - City Staff and the LGBT Chamber of Commerce are working together to get a step closer to creating data points to capture.
- d. Update on the Disparity Study with discussion and appropriate action:
 - SMBR Director, Edward Campos gave the update.

4. FUTURE AGENDA ITEMS

- a. Discussion and appropriate action regarding an update from AUS staff on their Capital Development Program Initiative for future capacity expansion of Austin-Bergstrom International.

ADJOURN

Committee Chair, Eliza May adjourned meeting at 7:00pm.