



CALL TO ORDER

Committee Vice-Chair, Reginald Worlds called meeting to order at 5:38pm.

BOARD MEMBERS IN ATTENDANCE:

Reginald World (Vice-Chair), Lena Banks, Tina Cannon, Erica Douglass, Schiller Liao, Terry Mitchell
Talan Tyminski

CITIZEN COMMUNICATION: GENERAL

Tiffany Washington operates an urban farm in Austin. Ms. Washington spoke about her experience as a local Black-owned business working with the Black Leaders Collective and the Black Austin Coalition.

Action Item: Committee Member Terry Mitchell requested that Ms. Washington provide proof of her grievances to the Committee.

1. APPROVAL OF MINUTES

The minutes for the regular meeting of May 4, 2021 were considered for approval. The minutes were approved on a motion by Committee Member, Tina Cannon and seconded by Committee Member, Lena Banks. Minutes approved on an 7-0 vote.

2. NEW BUSINESS

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

a. Director’s Updates and Announcements with discussion and possible action.

- No updates

b. Discussion and appropriate action regarding an update from AUS staff on their Capital Development Program Initiative for future capacity expansion of Austin-Bergstrom International Airport.

- Tracy Thompson, Chief Officer of Aviation gave the presentation. The presentation will be posted on the Committee website.
 - Tracy gave an overview of the Airport Expansion and Development Program (AEDP). Discussed the existing Airport facilities, the AUS strategic aim, recovery profile, re-strategized AEDP, and the implementation of the program.
 - The AEDP consists of optimizing the Barbara Jordan terminal, enabling processing, airfield, and utilities infrastructure, and developing the New Midfield concourse.
 - Re-sequenced some of the projects and components identified in Aviation’s 2014 Master Plan.
 - For the AEDP, Aviation will be solicitating Principal Architect/Engineer to act as the lead planning, programming, and initial design team for major elements of the AEDP and various

airport initiatives. This solicitation will go out around the end of July/early August 2021. Aviation will also be seeking a Project Management/Consultant Support for project management, project controls, risk management, QA/QC & construction management. This solicitation will go out in January/February 2022. The decision was made to stagger the procurement of these two large teams to maximize the ability of our small and minority business and local women owned businesses to participate in our program.

Discussion:

Committee Member Tina Cannon asked when in Summer 2021 will the first solicitation go out? Tracy Thompson responded at the end of July/early August.

- c. Discussion and appropriate action regarding an update from the Capital Contracting Office (CCO) regarding the Contractor/Consultant Evaluation Program.
- Rolando Fernandez, Capital Contracting Officer introduced Sonya Powell, CPE Administrator for CCO as the presenter on the Contractor/Consultant Evaluation Program. The presentation will be posted on the Committee website.
 - Sonya Powell gave an overview of the program which included the challenges that the program has faced, the review process, and some program enhancements.
 - The purpose of the program is to provide a uniform method of evaluating tracking and reporting vendor performance to support high quality city projects. In 2014, an administrative rule outlined the requirements for city-wide and vendor performance in the form of an evaluation program. It was also determined that vendor performance should be maintained for historical record and that past performance is to be used in future solicitation award decisions.

Discussion:

Committee Member Tina Cannon asked if there are marks the consultant or construction would receive for poor quality of work, staying on budget, or minimal number of change orders outside the scope of the project? Sonya Powell responded that there are ratings and comments boxes for the Project Manager to use for documentation for the life of the project. On the Consultant and Contractor Evaluation form remaining within budget is one of the criteria.

- d. Discussion and appropriate action regarding an update from the Capital Contracting Office (CCO) regarding the Construction Training Program.
- Melissa Pool, a Division Manager for CCO introduced her colleague Michelle Pierre, Program Compliance Coordinator for CCO as the presenter on the Construction Training Program. The presentation will be posted on the Committee website.
 - The Construction Training Program provides economic opportunity to construction workers in the Austin area. The initial concept of the program of the construction training program was developed through a Council resolution in the summer of 2018.
 - Michelle Pierre gave a further overview of the program, including its development and implementation, the partnerships formed, the program's reporting requirements, followed by some statistics of the program, shared some success stories, and concluded with the discussing future initiatives.

Discussion:

Committee Member Tina Cannon asked Michelle Pierre how many persons have gone through Program? Michelle Pierre responded that for projects below the \$10M threshold

there are 86 and for projects above the \$10M threshold, there are 198. There are an additional eight additional trainees for projects that have already concluded that had a requirement to meet CTP.

3. OLD BUSINESS

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

- a.** Monthly update on the 1) Council Awards; 2) Third-Party Project; 3) Request for Change (RFC); and 4) Certification Roll.
 - SMBR Compliance Officer, Tamela Saldaña gave the updates on the Council Awards, Third Party Project, and the Request for Change reports. These reports are posted on the MBE/WBE Advisory Committee website.
 - Certification Division Manager, Elton Price gave the update on the Certification Roll report. This report is posted on the MBE/WBE Advisory Committee website.
- b.** Discussion and appropriate action regarding information on the City's MBE/WBE participation and usage; and the use of a Personal Net Worth (PNW) and the Economic Disadvantage definition in the MBE/WBE Procurement Program.
 - Will discuss this item further once Committee Chair Eliza May is in attendance.
- c.** Discussion and appropriate action regarding the prospect of a resolution supporting the inclusion of Lesbian, Gay, Bisexual and Transgender-Owned Businesses in the City's procurement process.
 - No update
 - Confirm if Committee Member Tina Cannon wants to provide a monthly or quarterly update on this item.
- d.** Update on the Disparity Study with discussion and appropriate action:
 - SMBR Director, Edward Campos will provide an update during the next meeting due to a loss of quorum.

4. FUTURE AGENDA ITEMS

ADJOURN

Committee Vice-Chair, Reginald Worlds adjourned meeting at 7:14 pm.