



Versión en español a continuación.

Executive Committee Meeting of the HIV Planning Council TUESDAY, April 6, 2021

Executive Committee Meeting to be held April 6, 2021 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (04/05/2021 by noon).** All public comment will occur at the beginning of the meeting.

To speak remotely at the **April 6, 2021 HIV Planning Council Meeting**, members of the public must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



Reunión del **Executive Committee Meeting of the HIV Planning Council**

TUESDAY, April 6, 2021

FECHA de la reunión (April 6, 2021)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**04/05/2021** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas**. antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>



**HIV PLANNING COUNCIL
EXECUTIVE MEETING
Tuesday, April 6, 2021, 5:00 P.M.
City Hall/ Remote Meeting
Austin, Texas**

HIV PLANNING COUNCIL MEMBERS:

Chair-L.J. Smith, Vice Chair Tarik Daniels, Secretary-Glenn Crawford, Akeshia Johnson-Smothers, A. Daniel Ramos, Tara Scarbrough, and Barry Waller

MINUTES

CALL TO ORDER

Meeting called to order at 5:02 PM by Chair LJ Smith

Committee Members in Attendance: Chair-L.J. Smith, Secretary-Glenn Crawford, Akeshia Johnson-Smothers, A. Daniel Ramos, Tara Scarbrough, and Barry Waller

Staff in Attendance: Hailey de Anda, Jaseudia Killion, Dylan Keesee, Mallory Scott

AA in Attendance: Justin Ferrill

Guest in Attendance: Maren Lujan

CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. CERTIFICATION OF QUORUM

Yes.

2. INTRODUCTION/ANNOUNCEMENTS

Jaseudia- Katie with the Housing/ Planning department would like to come and discuss its program, updates, and accomplishments. Get feedback from the planning council for their action plan. She is requesting to do so at the Business meeting.

LJ: When will be able to get her on the calendar? It's noted.

3. APPROVAL OF MINUTES 🏳️‍🌈

LJ: Approved with edits listed.



Daniel: Add A. Daniel Ramos and Tara Scarbrough to the HIV Planning Council Members to agenda and attendance.

4. COMMUNITY HEALTH ASSESSMENT PRESENTATION

- a. Maren Lujan to present

Maren: Hi everyone. It's an honor to be here with the HIV Planning Council. Thank you to Jaseudia for setting this up.

Maren: Shared Screen for the presentation.

Maren: Our community Health Plan Organizers are involved in our leadership of our community health plan. It is comprised of two different phases. Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP). We create an improvement plan, previously a five-year cycle but we are transitioning it to a 3-year cycle in be aligned with hospitals.

We want to make sure that we are engaging with community members about health issues, health equity concerns, working with leaders in the community. We share a commitment to supporting the ongoing efforts of the CHA/CHIP and the benefits associated with the process.

Priority Areas:

- Access to and Affordability of Health Care
- Chronic Disease
- Sexual Health
- Stress, Mental Health, and Wellbeing

Access to Care: 2021 Focus

- Increase the employment of Community Health Workers
- Increase enrollment and use of insurance/ healthcare coverage and assistance programs
- Decrease no-shows

Chronic Disease: 2021 Focus

- Decrease the amount of people with risk factors that lead to chronic disease.
- Increase early detection of chronic disease among adults with special focus on disproportionately affected populations
- Increase the number of safe, accessible, equitable, and culturally competent assets and opportunities for healthy food and physical activity.

Sexual Health: 2021 Focus

- Reduce teenage pregnancies
- Reduce prevalence of STIs/HIV in young adults
- Increase the number of schools that provide evidence informed sex education in Travis County
- Increase access to resources that are culturally sensitive and affordable, for youth who are pregnant and parenting.

Maren: Objective 3.2, I would like to focus on Reduce prevalence of STIs/HIV in young adults. I think there is some direct application with this objective. We recently spoke with Fast Track Cities and got a lot of valuable feedback. We are adjusting some of the wording on these strategies and your feedback is valuable to us. How can we better incorporate what Fast Track Cities is doing, what the HIV Planning Council is doing into



our community health plan, so we are building and not duplicating our efforts. I would appreciate your support and guidance to capture your efforts as well.

Behavioral Health: 2021 Focus

- Create community awareness
- Train providers on trauma informed care and screening tools
- Advocate for coverage of behavioral health services covered by MAP Pair Mental Health/SUD workers, Mobile Health Outreach Teams

Maren: One thing I would like to do is see if there is a way to incorporate other local assessments in the Travis County area to fold that in the Travis county manual. What does health look like in the Travis County area? I want to make sure that we are in alignment with interview guides and make sure that we capture health needs on your end. We are developing a community engagement subcommittee to help us.

Maren's direct request?

Overall:

Deeper alignment with HIV planning council, capture the work you are doing and make sure that we aren't duplicating it.

LJ: I would like for you to come to our Business meeting and invite you to come our subcommittee meeting so that we can really collaborate where we aren't duplicating effort. Add that topic to the subcommittee agendas/ discussions, discuss and let us know what you all come up with to we can bring to Maren. Give us what your work groups are and when they meet, and we can attend if we feel a need.

Jaseudia: Should I add Maren to the agenda this month?

LJ: If we can do something that would be great. If we don't have anything pressing for time.

5. COMMITTEE UPDATES

- a. Governance/Membership
Akeshia- we didn't meet today as scheduled. We are going to reschedule the meeting. Some of the members of the committee did get to meet the graphic designer that will work with us for the Star Awards.
- b. Care Strategies
Daniel- we have our meeting tonight. We will discuss Service Standards - Linguistic Service Category, recommendations for service gaps and reallocations for the PSRA.
- c. Finance/Allocations
Barry- we did not have a monthly meeting due to no quorum. We moved it to the Business meeting that you all were at. We do need to do revisions to our documents given the changes made and time frame for PSRA. We will need to look at our meeting and then bring new documents to the Business meeting for approval. Also, look at allocations for this fiscal year.
- d. Strategic Planning/Need Assessment



Glenn: We need to go back to look at some of the questions and comments on the capacity survey. Get an update on where our Needs Assessment is and the roll out.
Jaseudia: The Needs Assessment Survey is going out this month.

e. Executive

6. BYLAW AND QUORUM REVIEW

a. Active Bylaws

b. Quorum Issues

Jaseudia: We were going to go over Bylaws and Quorum issues, but the Gov./Membership meeting did not take place, so we will cover that another time.

Are you guys currently operating under the emergency addendum? Which means quorum is whoever is present under the emergency. Per bylaws that only way for that to be lifted is by the Governor lifts the emergency declaration. As of now, it is until the end of April 2021.

Daniel: What about the Quorum Certification documents?

Jaseudia: It is back up; you will still need to fill those out. Mallory will get the certifications forms will update the year and members listed.

7. HIV PLANNING COUNCIL STAFF REPORT

a. Committee Budget

i. Parliamentarian Request

ii. Graphic Designer Request

b. Work Plan Calendar Review

c. Training Calendar Review

8. STAFF REPORT

a. **Administrative Agent**

Justin: We received at \$19,000 decrease. We moved this around to reduce the burden of that reduction. Less than 3%.

b. **Office of Support**

Jaseudia:

- Needs Assessment Survey is going out this month.
- Concerning membership- Mattyna was resigning from the Part B not the Planning Council, she is no longer Part B but is staying on Planning Council.
- We have two applications and will be up for interview in May.
- Lee has asked to be on Finance Allocations and Strategic Plans Needs Assessment Committees. What does that look like for Attendance?
- After PSRA, Bart will no longer be on the Planning council.
- Member count is: 17 voting, 1 non-voting.

Daniel: Just an idea – this came out of the presentation that was presented last week. An Additional committee that goes over data and quality. They focus on data and quality insurance that we are using. I'm curious to the idea and if there is a need of that committee.

LJ: Add that to Executive Committee Meeting for discussion next month.



ADJOURNMENT

Chair, LJ Smith adjourned meeting at 5:50 pm.

Indicative of action items 

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Executive Committee, please contact Jaseudia Killion at **(512) 972-5806**