



Versión en español a continuación.

Executive Committee Meeting of the HIV Planning Council TUESDAY, May 04, 2021

Executive Committee Meeting to be held May 04, 2021 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (05/03/2021 by noon).** All public comment will occur at the beginning of the meeting.

To speak remotely at the **May 04, 2021 HIV Planning Council Meeting**, members of the public must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



Reunión del **Executive Committee Meeting of the HIV Planning Council**

TUESDAY, May 04, 2021

FECHA de la reunion (Mayo 04, 2021)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**05/03/2021** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas**. antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>



**HIV PLANNING COUNCIL
EXECUTIVE MEETING
Tuesday, May 04, 2021, 5:00 P.M.
City Hall/ Remote Meeting
Austin, Texas**

HIV PLANNING COUNCIL MEMBERS:

Chair-L.J. Smith, Vice Chair Tarik Daniels, Secretary-Glenn Crawford, A. Daniel Ramos, Akeshia Johnson-Smothers, Tara Scarbrough, and Barry Waller

MINUTES

CALL TO ORDER

Chair – LJ Smith called meeting to order at 5:04 pm.

CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. CERTIFICATION OF QUORUM

2. INTRODUCTION/ANNOUNCEMENTS

Katie with the Housing/ Planning Department – City of Austin – we just concluded a needs assessment for the Fiscal Year 21/22 Action Plan. Action plan is an application for federal funding. We are hoping to extend an opportunity to present information on the action plan in May.

3. APPROVAL OF MINUTES 

Minutes are approved as written.

4. DISCUSS ADDING ADDITIONAL SUB-COMMITTEE

- a. Data sub-committee that will focus on the data and quality assurance.

Jaseudia – this item was requested to be on the agenda from last month’s meeting, suggested by Daniel Ramos.

- Possibly be a committee clarification for data and quality assurance.
- It seems that things are covered between multiple committees that exist already.
- Would this committee do research?



- Is this to gather data or review date? What are we looking for it to do as far as data?
- An additional committee with the quorum issues we are having now will stretch you all thin.
- This type of discussions/ conversation is what we want to have with forward thinking and strategic planning.

5. GILEAD 340 B DISCUSSION

- January 1, 2022, GILEAD is changing the way they are advancing access program will fill prescriptions.
- This will change the services for uninsured folks.
- Let us get this on the sub-committee level and Business meeting agendas. Daniel will speak to all committees about this.
- How do we confront this? Community advocacy/ Community input. What sub-committee would tackle this? Maybe have a town hall in September/ October to confront this.
- Daniel formulating a FAQ sheet about this.

6. COMMITTEE UPDATES

- a. Governance/Membership
- b. Care Strategies –
 - We are going to focus on reviewing a Linguistic Service Category.
 - Directive has been created; we are going to over it.
 - Service Standards Review – will be providing recommendations on service gaps for the PSRA process this year.
- c. Finance/Allocations –
 - Looked at PSRA process- timeframe changes which were approved, looked at training materials for PSRA
 - Work around the AMM survey
 - Information shared with us from Bear County puts information together and yields a report. Jaseudia will get information from two or three different counties to see how a report is put together
 - Reviewed and discussed budget



- d. Strategic Planning/Need Assessment -
 - Capacity Surveys are expected to go out next week.
- e. Executive -
 - Add topic to next months agenda, 340 B, lets keep this topic alive

7. HIV PLANNING COUNCIL STAFF REPORT


- a. Committee Budget
 - i. Parliamentarian Request
 - ii. Graphic Designer Request
- b. Work Plan Calendar Review
- c. Training Calendar Review

8. STAFF REPORT

- a. Administrative Agent
 - Justin –we have two contracts in routing for signatures, two contracts are pending signatures with agencies, two contracts that are still in negotiation, and one contract that is waiting on administrative paperwork to get the process started.
- b. Office of Support
 - We do have some peer navigation work groups happening this week
 - Interns have created some COVID-19 safety protocols while being out in the public
 - We are working out issues with gift cards
 - Dylan has come up with a great social calendar with getting the survey out

ADJOURNMENT

Chair LJ Smith adjourned meeting at 5:48 pm.

Indicative of action items 

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Executive Committee, please contact Jaseudia Killion at **(512) 972-5806**