

Versión en español a continuación.

Finance/Allocations Committee Meeting of the HIV Planning Council

WEDNESDAY, January 20, 2021

Finance/Allocations Committee Meeting to be held January 20, 2021 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (01/19/2021 by noon).** All public comment will occur at the beginning of the meeting.

To speak remotely at the **January 20, 2021 HIV Planning Council Meeting**, members of the public must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>

Reunión del **Finance/Allocations Meeting of the HIV Planning Council**

MONDAY, January 20, 2021

FECHA de la reunion (January 20, 2021)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**01/19/2021** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas**. antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>

**HIV PLANNING COUNCIL
FINANCIAL/ALLOCATIONS COMMITTEE
WEDNESDAY 01/20/2021
6:00 PM-8:00 PM
VIA VIDEOCONFERENCING**

FINANCIAL/ALLOCATIONS COMMITTEE MEMBERS:

Committee Chair-Barry Waller, Dennis Ringler, Mattyna Stephens, and A. Daniel Ramos

MINUTES

Committee Members in attendance: Barry Waller, Daniel Ramos, and Mattyna Stephens

Staff in Attendance: Hailey deAnda, Jaseudia Jillion, Dylan Keese, and Mallory Scott

Administrative in Attendance: Anthony Kitzmiller, Brenda Bounous

CALL TO ORDER

Meeting called to order at 6:04 pm by Committee Chair, Barry Waller.

CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.


- 1. CERTIFICATION OF QUORUM**
- 2. INTRODUCTION/ANNOUNCEMENTS**

None

- 3. APPROVAL OF MINUTES** 

Approved as written

- 4. ADMINISTRATION AGENT REPORT**

- a. Reallocation 
 - Anthony: No reallocations at this time since we have a few months left.
 - Could be a reallocation for ESI- we are having a lot of money left over from this year and it's possible it will be the same as next year. This is our outreach program that we do. They are not extending as we thought they would because of Covid. Reallocate to PSRA since the pandemic is not allowing us to use funds for outreach- moving money out for fiscal year 2021 due to Covid.

- My suggestion is to reallocate funds to the PSRA allocation section. This program will not be able to spend this money down. If we reallocate this money to a different service area, then we can use this money and help.
- Move money out of ESI for fiscal year 2021 – That would be March 2021
- Fiscal year is March 2021 until February 2022 – Grant year 2021
- These funds are locked into one particular sub recipient that's been granted.
- Anthony: Oral Health Services and Health Insurance Premium are the big ones that we could reallocate funds and it be spent right away during the covid period. The goal is to get it spent right away, not towards the end of the year. I must figure out a way to get us down to \$159,000.00.

b. Latest Service Category spending

5. Priority Setting and Resource Allocations (PSRA) Process

- a. Feedback on previous year discussion
- b. Discuss ideas for 2022-23

6. ASSESSMENT OF THE ADMINISTRATIVE MECHANISM RESPONSE

- a. Feedback on previous year discussion
 - b. Discuss ideas for 2022-23
- PSRA: feedback on previous year discussion: Great feedback – positive feedback – first time everyone got to discuss. Remember, we are not allowed to feed you all if we remain virtual.
 - Jaseudia- anyone want to add or recommend anything?
 - Barry: I identified some issues:
 - page 18 - of the slide from Emily and Hila (it's on the tool)
 - page 6 – accessibility? Do we get to know what they are? I'm not sure we do.
 - Performance standards and connected services – I don't remember any data or discussion around that.
 - Jaseudia: we are thinking beyond
 - It's possible that Hila and Emily might have changes or answers – we need to get with them
 - With new contractors, we could have new providers, we need to add that
 - Barry: concern on how to do an RFP, how the ease for the consumer to move?
 - Daniel: how did you come up with the numbers/ information?
 - Hailey: Needs assessment is every 3 years assessment is every 5 years

- We used fast tracked cities to help. We have been working hard within our unit to align it. It is fast track cities plus a couple of additional items that weren't, a few from the plus. With the plan – updating to a 5-year cycle and we are waiting for guidance from the state currently. Survey will be fiscal year 2021, it will inform the comprehensive plan as well.
- PSRA-
- Daniel – in previous priority settings and allocations – a parliamentarian needed – facilitators brought in - Roberts rule of order: helping us stay on task, educator, explain, and assisted in how procedure to be used. They also helped with bylaws.
- Jaseudia- I was going to bring this to the committee today- budget to be used- we are going to price to hire.
- Barry: PSRA document: changes? No changes from committee, no changes from staff. Hailey – we need to do a better job on step 4, it got lost and we need to do step 4 before the workshop.

7. PLANNING COUNCIL BUDGET PROPOSALS

- Governance/Membership Committee Requests
 - Graphic Designer for STAR Awards
 - Electronic Devices for meetings
 - Member Requests
 - Parliamentarian
- \$200 to \$300 for devices (each)
 - A graphic designer
 - Parliamentarian
 - Per Barry review at February meeting and then decide in March meeting
 - The first purchase came through – the swag bags and incentives (gift cards) for surveys

8. REVIEW ANNUAL CALENDAR

- Review of the work plan calendar for this committee
 - Hailey: February: don't need to review that – I will bring back in February in light of what is about to happen in March with the allocation.
 - March – finalize for?
 - August – hold over – take off- and move directives, I will move to summer per Jaseudia
 - November – no meeting
 - December – no meeting
 - Anything missing? No.
- Training recommendations from committee
 - Daniel: Is there a review of Ryan White Act? Original and 2006? We can add that.
 - Innovative outreach strategies? Support? How to do it? Technical to support?


- Mattyna – bring individuals who can speak about other sexual health care issues – Hailey – maybe connect with health equity

9. STAFF REPORT

- Jaseudia: we are all activated and on call for APH vaccine response, there will be moments that staff won't be available. It's possible that it might be one person at the meetings.
- Hailey: Jaseudia is the interim supervisor for the Office of Support, I'm going to transition away for subcommittee meetings at this time. You might now see me as much, but I am still here.

ADJOURNMENT

Committee Chair Barry Waller adjourned meeting at 8:00 pm.

 *Indicative of action items*

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Allocations Committee, please contact Hailey de Anda at (512) 972-5862.