



Versión en español a continuación.

**The Strategic Planning/Needs Assessment Committee
Meeting of the HIV Planning Council
MONDAY, March 8, 2021**

The Strategic Planning/Needs Assessment Committee Meeting to be held March 8, 2021 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (03/7/2021 by noon)**. All public comment will occur at the beginning of the meeting.

To speak remotely at the **March 8, 2021 HIV Planning Council Meeting**, members of the public must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



Reunión del **Strategic Planning/Needs Assessment
Committee Meeting of the HIV Planning Council**
MONDAY, March 8, 2021
FECHA de la reunion (**March 8, 2021**)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**03/07/2021** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas**. antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí:
<http://www.austintexas.gov/page/watch-atxn-live>



**HIV PLANNING COUNCIL
STRATEGIC PLANNING/NEEDS ASSESSMENT COMMITTEE
MONDAY, MARCH 8, 2021
at 6:00 P.M.
CITY HALL/REMOTE**

STRATEGIC PLANNING/NEEDS ASSESSMENT COMMITTEE MEMBERS:

Committee Chair-Glenn Crawford, Lee Miranda, and Tara Scarbrough

MINUTES

Committee Members in Attendance: Committee Chair-Glenn Crawford, Lee Miranda, and Tara Scarbrough

Staff in Attendance: Jaseudia Killion, Planner II, Dylan Keese, AmeriCorps, Mallory Scott, Administrative Senior

AA in Attendance: Brenda Bounous, Justin Ferrill, Patricia Niswander

Guest in Attendance: Caren Echols, Susan Champion, and Caitlin Simmons with Vivint Health. Bart Whittington.

CALL TO ORDER

Meeting called to order at 6:24 pm, by Chair Glenn Crawford.

CITIZEN COMMUNICATION

None

Speakers who have registered one day prior to the meeting will have a three-minute allotment to address concerns regarding items on the agenda.

1. CERTIFICATION OF QUORUM

- i. Take roll and make sure quorum is met
- ii. Explain and discuss quorum topic

2. INTRODUCTION/ANNOUNCEMENTS

Jaseudia: We have a few special guests. I will let them introduce themselves if they want to. People joining the call.



Guest:

I'm Sue Champion with Vivint Health formerly AIDS Services Austin. I know many of you here, good seeing you all. It's been while since I have been able to join a meeting. I am interested in tonight's agenda.

Hi, I'm Caitlin Simmons also with Vivint Health. I know some of y'all on here. I am the Director of Food & Nutrition Services, and I am also interested in tonight's agenda. Thanks for having us and allowing me to introduce myself.

My name is Carol Echols, I am also with Vivint., I am the Director of Behavioral Health. I am here to learn and listen. Thank you.

Jaseudia: The other person is your intern. Katia, do you want to speak?

Katia: Hi. I'm happy to be here and get more background information.

3. APPROVAL OF MINUTES

Approved as submitted.

4. NEEDS ASSESSMENT SURVEY ADMINISTRATION

- i. Discussion around survey administration, timeline, and any issues or ideas

Glenn: Have we been able to get anything out to the public?

Jaseudia: You guys haven't started, it's on schedule to go out in April. I have been told that it's a three to four-month process, with collection and everything. If you saw the PSRA timeline you will see that is on the timeline from April until July. AA has a request to move the PSRA timeline up. We will see how that will impact the survey.

Glenn: We are going to try to piggyback some events. So, if you can think of something, that would be great, due to covid.

Lee: I don't remember how much we are moving PSRA up.

Jaseudia: The request is to move it up to May or June.

Justin: Yup, that's correct.

Glenn: Anything else we need to cover on this?

Jaseudia: You guys are on track. I just want you to keep in mind that is there is a change to PSRA there can be an adjustment to this. The survey can still be going on. I am looking at other ways to getting you guys consumer input and feedback.



5. 2021 DIRECTIVES AND SERVICE STANDARDS UPDATE

i. Discussion around potential Directives

Glenn: Do we have any directives other than Peer Navigation.

Jaseudia: Yes, I have been given the word from some planning council members from other committees, that they are interested in a language directive. I'm not sure what is going into it or what it is looking like. It will potentially impact the linguistic category. Think of recommendations from the AA, potential is MAI funding.

Glenn: Did you find the Latinx survey?

Jaseudia: I gave it to Megan; she is working on that.

Glenn: When did we do that survey?

Jaseudia: In was in 2019.

Glenn: Do you think that it will help?

Jaseudia: Yes. I've given that to her and the relevant, she also has PCN 1602, that documents and outlines what you can and can't do.

Glenn: I think we changed some of the languages. Can we talk about that? Some that weren't needed.

Jaseudia: You will do two directives, so far from what I know.

ii. Peer Navigator Directive Service Standard Tool

1. Discuss Service Standards Relevant to Peer Navigation Directive

Glenn: Peer Navigation Directive. Where are we with that? Doing research?

Jaseudia: I hoping I was able to bring it to tonight's meeting, but I don't have it. Michael Everett on the Care Strategies committee has come up with a tool with service standards on the side and at the top it has metrics, what you want to do or achieve. That is happening in Care Strategies related to the service standards don't have to be updated until the PSRA cycle. The final update on that doesn't happen until July. They are going to do a community input session in April and May where they will have service providers and consumers to really define peer navigation. It will be a series of session. They will talk about it and you guys will define it with the parameters of what Ryan White can and cannot do.

Glenn: When will that be?

Jaseudia: Looking at April and May. It will be in collaboration with Fast Track Cities, a huge event with break out sessions. Everyone will be invited.

Glenn: Cool. You all know I think this something that we really need.

Jaseudia: I can tell you now service standards that are being looked at, OAHS, EIS, Non-Medical Case Management, Medical Case Management have come up. Am I missing one, Bart? Not set in stone but are being looked at.

Bart: Did you say Mental Health?

Jaseudia: Oh yes, mental health.



Glenn: Can it go into one standard?

Jaseudia: yes.

Glenn: I know Emily and Hila are busy with the survey follow up. Did we ever get the list back with who is doing peer navigation in the area?

Jaseudia: they determine that all peer recipients have peer support in some form, but not relevant to what you all are going to use it for. She didn't think it would be useful. However, there is a section in the presentation on March 29th that will be dedicated to peer navigation and recommendations.

Glenn: I look forward to that.

Lee: I would be interested to see what they say about that.

6. REVIEW ANNUAL CALENDAR

i. Review of the work plan calendar for this committee

Jaseudia: You all are a month behind, a month behind because we didn't get data until a couple of weeks ago. For our Epidemiologist is going to analyze you guys April 26 is when she present HIV data for Ryan White, and the system of care analyst wasn't ready in February, but it is ready this month and will be presented on March 29th. I will come back to add to this, you guys will be doing the directive writing for the PSRA.

Glenn: That will be Tara and Lee.

Jaseudia: You will have one intern for the language one. The piolet program will be me.

Glenn: I won't be here still.

Jaseudia: You can come and put community input.

Lee: Tara and me?

Glenn: Yes. You had talked about adding comp plan to the calendar, right?

Jaseudia: Yes. As soon the Needs Assessment survey is done. Comp Plan goes on there. I applied for the Public Health Associate. That is all them.

That was most of the application. They will spend a lot of time with this committee.

ii. Recommendations for training calendar

Glenn: Do you have any recommendations?

Tara: No, I don't have anything.

Lee: No, I don't have any.

Glenn: Jaseudia, did you get the email I sent you for training?

Jaseudia: Yes. It is relevant, a good one. I'll go back and look at the email.

7. HIV PLANNING COUNCIL STAFF REPORT

iii. Committee Budget Recommendations



Jaseudia: The Assessment of analysis will be March 29, 2021.

We are gearing up to launch Needs Assessments in April.

Katia is working on getting the wording together for the provider capability capacity survey, HIV resource inventory and the DASH. Info going in, hours of operations, LGBTQ+ friendly, Spanish speaking staff, how long are wait times.

Start to think about reintegration, in person visits will start again.

Glenn: You mentioned hours and all that stuff. Online only? Can we print it?

Jaseudia: We can print it, it's a resource inventory so we can print it. That's all office of support has for you. Does AA have anything?

Justin: No I don't, unless Trish has anything.

Trish: Not at this time. Thank you.

Brenda: No, I can't think of anything to add.

ADJOURNMENT

Meeting adjourned at 6:50 pm by Glenn Crawford.

 *Indicative of action items*

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Comprehensive Planning Committee, please contact Hailey de Anda at (512) 972-5862.