



Business Committee Meeting of the HIV Planning Council Monday, April 26, 2021

The Business Committee Meeting to be held 04/26/2021 with Social Distancing Modifications

Public comment will be allowed via Microsoft Teams; no in-person input will be allowed. **All speakers must register in advance** (04/23/2021 by Noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the April 26, 2021 HIV Planning Council Meeting, residents must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



Versión en español a continuación.

Reunión del Special Called Buisness Committee Meeting of the HIV Planning Council

FECHA de la reunion (Monday, Abril 26, 2021)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**04/23/2021** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas.gov** antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>



**HIV PLANNING COUNCIL
BUSINESS COMMITTEE MEETING
Monday, April 26, 2021, 6:00 P.M.
City Hall/ Remote**

HIV PLANNING COUNCIL MEMBERS:

Chair L.J. Smith, Vice-Chair Tarik Daniel, Secretary Glenn Crawford, Akeshia Johnson-Smothers, Barry Waller, Bart Whittington, Brian Johnson, Brooks Wood, Dennis Ringler, Julio Gómez, Karson Jensen, Lee Miranda, Mattyna Stephens, Michael Everett, Tara Scarbrough, Taylor Stockett, A. Daniel Ramos, and Rocky Lane

MINUTES

CALL TO ORDER

Chair called meeting called to order at 6:01 pm.

Guest: Aliza Norwood, Medical Director at Vivent and a Professor at Dell Medical School, Caitlin Simmons, Vivent Health, Flor Hernandez-Ayala, COA, Anjelica Barrientos, COA, Gil Flores, Planning Council in Fort Worth.

Planning Council Members in attendance: Chair L.J. Smith, Vice-Chair Tarik Daniel, Secretary Glenn Crawford, Akeshia Johnson-Smothers, Barry Waller, Bart Whittington, Brooks Wood, Julio Gómez, Lee Miranda, Mattyna Stephens, Taylor Stockett and A. Daniel Ramos

Staff in Attendance: Jaseudia Killion, Hailey de Anda, Dylan Keese, and Mallory Scott

AA in Attendance: Brenda Bounous, and Justin Ferrill

CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. CERTIFICATION OF QUORUM

2. INTRODUCTION/ANNOUNCEMENTS

a. Meeting Guests

Guest introduced themselves.

b. Membership Updates

Two membership applications, no interviews have happened at this time.

3. APPROVAL OF MINUTES 



Tabled minutes to next meeting – fix typos on first page and under agenda item #6.

4. PROVIDER CAPABILITY AND CAPACITY SURVEY

- a. Discuss edits and vote to approve

Glenn: We did add a line for cultural diversity and demographic information.

Jaseudia: Track changes recommendations come from Anjelica and the committee.

Daniel: I move that we accept the changes to the provider capability and capacity survey presented to us by the including additional question response to number 16 to include geno type testing and rapid starter packs.

Glenn – Second

LJ -yes
Brooks -yes
Barry – yes
Bart- yes
Mattyna- yes
Julio- yes
Glenn – yes
Akeshia -yes
Daniel – yes
Lee -abstain

Vote is unanimous.

5. PRIORITY SETTING AND RESOURCE ALLOCATIONS (PSRA) PROCESS

- a. Review and Approve Data Presentation/Timeline Adjustments

Barry: We did change the timeline at our last meeting, we moved it up one month. It has the similar content. It is a committee recommendation,

Glenn- yes
Daniel -yes
Bart – yes
Brook -yes
LJ – yes
Akeshia – yes
Julio – yes
Lee- yes
Mattyna- yes
Barry – yes
Taylor – yes



Vote is unanimous

6. TOWN HALL DISCUSSION

- a. Gil Flores of Tarrant County will present information regarding Spanish Speaking Townhall

LJ: How much prep time did you have for this event? How much time did you all put in for this event?

Gil: Once you decide on topic, then you had to make sure you have Spanish speakers, look at calendars and see what we could connect it to in the community. Setting the date- at 6 weeks out, we identified the communities we wanted to target. We worked with groups that work with Spanish speaking population. Share the information with them and get the community involved. We used the “What’s App” app to communicate with the community. Evening events worked better for the community, are more successful. Give at least 4 to 6 weeks for the notice for the townhall. Make sure that any information is translated and ready to give out. The hardest thing is making sure there are presenters that can present in Spanish. Make sure to work with your subrecipients. We provided a meal or incentive for those who attended the townhall. When we met in person childcare could be an issue. We would set up a tv for a movie, monitored by a volunteer.

Linguistics services/ communication – how to overcome the barrier to make sure the person you use can communicate with the entire group? We use the same person, and he is now familiar with all our community members. Language line was not always the best option, it is not great, but they would get through it. We were able to get funding out of MAI for this. Immigration status does not matter, we assured the community with sharing written documentation with this.

7. DATA 101 AND AUSTIN TRANSITIONAL GRANT AREA DATA PRESENTATION

- a. Austin Public Health Epidemiologist Flor Hernandez presentation on understanding data basics and Austin TGA HIV data

Flor: I will share my screen so you can see the presentation. As you know, we are using data with HRSA and Ryan White HIV/ AIDS program. Think outside of the box, mathematical reasoning, see the big picture. Presentation shared on Teams.

Information from this presentation will be in your notebooks for reference.

8. VOTE TO APPROVE SOCIAL MEDIA CALENDAR



Akeshia – update calendar, events added, and a monthly spotlight on a planning council member on social media, your why. We are asking for your vote on this calendar. We are asking to vote to approve the calendar and have it as a living document.

Taylor motioned to accept as calendar as a living document.

Brooks seconds.

Glenn – yes

LJ- yes

Tarik – yes

Daniel – yes

Barry – yes

Bart – yes

Julio – yes

Lee- yes

Mattyna- yes

Akeshia – yes

Taylor – yes

Brooks -yes

Vote is unanimous

9. DOCUMENT REVIEW

Social media calendar

10. STAFF REPORT

a. Office of Support Staff Report

- Jaseudia: A written staff report will be sent out to you all soon. There is some funding information that we want you all to be aware of.
- Mattyna will stay on the council but will no longer be part of the Part B. We do have someone to be the Part B that will be coming soon.
- It is about to do your semi-annual grant report. You will get a survey to update your demographic information.
- Roberts Rule of Order and TOMA training.
- Possible that you will have two new members before PSRA season.

i. Graphic Designer

Working on getting this graphic designer to help with STAR AWARDS

