



## Recommendation for Action

**File #:** 21-2716, **Agenda Item #:** 31.

9/2/2021

### **Posting Language**

Authorize award of two contracts with Austin Arborist Company, d/b/a Austin Tree Experts and Xeriscapes by Austin LLC d/b/a XBA, to provide tree planting services, each for a term of five years in an amount not to exceed \$675,000, divided between the contractors.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

Austin Energy.

### **Fiscal Note**

Funding in the amount of \$11,250 is available in the Fiscal Year 2020-2021 Operating Budget of Austin Energy. Funding for the remaining contract terms is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Purchasing Office issued an Invitation for Bids (IFB) 1100 EAL1005REBID for these goods and services. The solicitation was issued on June 7, 2021 and it closed on June 29, 2021. Of the three offers received, the recommended contractors submitted the lowest responsive offers. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=135488)  
<[https://www.austintexas.gov/financeonline/account\\_services/solicitation/solicitation\\_details.cfm?sid=135488](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=135488)>.

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Liz Lock, at 512-322-6251 or [Liz.Lock@austintexas.gov](mailto:Liz.Lock@austintexas.gov) <<mailto:Liz.Lock@austintexas.gov>>.

### **Council Committee, Boards and Commission Action:**

August 19, 2021 - Recommended by the Electric Utility Commission on a 7-0 vote with Chair Hopkins and Commissioner Stone absent, and two vacancies.

### **Additional Backup Information:**

These contracts will provide tree planting services for Austin Energy's Vegetation Management Program. The

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contractors will supply and plant utility compatible container-grown trees. Plantings are anticipated during the standard planting season of September through March. Services will be on an as needed basis. The contractors will be required to follow standard processes, including notice of work and herbicide use, and follow strict safety protocols.

This is a new contract. Estimates are based on average annual tree removals consisting of the maintenance cycle and customer request jobs.

**Strategic Outcome(s):**

Government that Works for All.