



The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, July 6, 2021 via videoconference.

CALL TO ORDER

Committee Chair, Eliza May called the meeting to order at 5:39pm.

BOARD MEMBERS IN ATTENDANCE:

Eliza May (Chair), Lena Banks, Daniel Berner, Barbra Boeta, Schiller Liao, Terry Mitchell, Talan Tyminski

CITIZEN COMMUNICATION: GENERAL

No registered speakers.

1. APPROVAL OF MINUTES

The minutes for the regular meeting of June 1, 2021 were considered for approval. The minutes were approved on a motion by Committee Member, Talan Tyminski and seconded by Committee Member, Lena Banks. Minutes approved on an 6-0 vote.

2. NEW BUSINESS

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

- a. Discussion and appropriate action on updates and directions from the Chair and Vice-Chair on MBE/WBE Program changes or enhancements.
 - Committee Chair, Eliza May notified the Committee that this will be a standing item on the agenda going forward.
- b. Director's Updates and Announcements with discussion and possible action.
 - Director, Edward Campos announced that SMBR will begin reintegration back into the office in August 2021.
- c. Review of the 2020 Annual Report submitted to the City Clerk's Office with discussion and possible action.
 - Committee Chair, Eliza May will be completing the June 1, 2020 – July 30, 2021 Annual Report.
 - The report will be discussed and a motion to approve will be held at the next Committee meeting on August 3rd.

3. OLD BUSINESS

For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:

a. Monthly update on the 1) Council Awards; 2) Third-Party Project; 3) Request for Change (RFC); and 4) Certification Roll.

- SMBR Compliance Officer, Tamela Saldaña gave the updates on the Council Awards, Third Party Project, and the Request for Change reports. These reports are posted on the MBE/WBE Advisory Committee website.

Discussion:

Third-Party Project Report

Committee Member Schiller Liao asked if the stadium is open although construction is occurring? Tamela Saldaña responded that the Q2 stadium is open and there are some additional packages out for site utilities and concrete structures. Program Compliance Coordinator, Jolene Cochran added that packages 1-4 for work on the stadium itself have been completed and a couple of others are finishing up construction. There may be an upcoming project for the parking structure adjacent to the stadium which will be package 7.

Request for Change Report

Committee Member Barbra Boeta asked if the Committee should review rising prices for gas and building materials? SMBR Compliance Officer, Tamela Saldaña responded that there were discussions with Public Works, Capital Contracting, and Law.

Committee Member Daniel Berner suggested tracking MBE/WBE dropouts and the dropout rate both before and after the pandemic. SMBR Compliance Officer, Tamela Saldaña added that she and Public Works Assistant Director Eric Bailey will be making a list of high-cost materials. She will be reviewing how many upcoming compliance plans and Council Award reports this will impact. Committee Chair Eliza May asked if there could be a preliminary review of this information for the next meeting? Committee Member Lena Banks requested data on the firms that have been able to renegotiate rates based on costs. Director, Edward Campos stated that an item will be placed on next month's agenda to discuss the issue.

- Certification Business Development Supervisor, Deanna Brown gave the update on the Certification Roll report. This report is posted on the MBE/WBE Advisory Committee website.
- b. Discussion and appropriate action regarding information on the City's MBE/WBE participation and usage; and the use of a Personal Net Worth (PNW) and the Economic Disadvantage definition in the MBE/WBE Procurement Program.**
- Committee Chair Eliza May suggested that a resolution be created to provide the Inclusive Procurement Working Group (IPWG) with something to work on when their group meets to discuss the disparity study. Committee Chair Eliza May wants to discuss this suggestion at the next Committee meeting. Both the Committee Chair Eliza May and Committee Member Barbra Boeta agreed that there needs to be some type of preparation by the Committee prior to the IPWG meetings. The goal is for this Committee to be prepared to act and provide additional leadership to Committee Member Barbra Boeta and Committee Vice-Chair Reginald Worlds who will be a part of the IPWG.
- c. Discussion and appropriate action regarding the prospect of a resolution supporting the inclusion of Lesbian, Gay, Bisexual and Transgender-Owned Businesses in the City's procurement process.**
- No update provided.

- Confirm if Committee Member Tina Cannon wants to provide a monthly or quarterly update on this item.

d. Update on the Disparity Study with discussion and appropriate action:

- SMBR Director, Edward Campos informed the Committee that there will be a Meet and Greet with the members of the Inclusive Procurement Working Group on August 6th.

4. FUTURE AGENDA ITEMS

- Discuss cost of goods and how it is affecting current contracts.
- Discuss PNW in more detail including language for a possible resolution.
- Review of the 2020 Annual Report that will be submitted to the City Clerk's Office.

ADJOURN

Committee Chair, Eliza May adjourned meeting at 7:26 pm.