



## Recommendation for Action

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**File #:** 21-2954, **Agenda Item #:** 95.

9/30/2021

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### **Posting Language**

Authorize negotiation and execution of a contract with AssetWorks, LLC to provide a vehicle maintenance and fuel management system, for a term of five years in an amount not to exceed \$2,600,000.

(Note: Sole source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

Fleet Mobility Services.

### **Fiscal Note**

Funding in the amount of \$502,917 is available in the Fiscal Year 2021-2022 Operating Budget of Fleet Mobility Services. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

Sole Source.

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>> or to Gil Zilkha, at 512-974-2696 or [Gil.Zilkha@austintexas.gov](mailto:Gil.Zilkha@austintexas.gov) <<mailto:Gil.Zilkha@austintexas.gov>>.

### **Additional Backup Information:**

The contract is for the continuation of maintenance and support including any necessary software and hardware updates for the FleetFocus and FuelFocus vehicle maintenance and fuel management system used by Fleet Mobility Services (Fleet).

FleetFocus (M5) tracks Fleet's entire fleet maintenance, helping Fleet to better manage the availability of vehicles and equipment by tracking the life cycle. As a result, the useful life of vehicles and equipment is extended, information on warranties and warranty repairs are readily available, and labor productivity is improved via real time labor capture. M5 also helps to maintain inventory levels by tracking parts history and usage.

FuelFocus is an automated fuel and fluid management system which includes a web-based fleet and asset management solution that Fleet uses to improve accountability for metered or pulsed consumables, such as gasoline, diesel, propane, compressed natural gas, and lubricants. Fleet also uses this system for real-time

wireless access to FleetFocus using numerous types of devices over wireless and broadband networks.

AssetWorks is the sole provider of the FleetFocus and FuelFocus systems, which constitutes the only known fleet-to-fuel solution fully integrated in a single database, and is the sole provider of maintenance, support, and enhancements of this proprietary software. This real-time web integration of FuelFocus with the M5 system allows for instant validation and posting of all fuel transactions, thus eliminating duplicate data entry.

Approval of this contract will ensure that the City maintains accurate and efficient tracking of Fleet vehicles and equipment.

**Strategic Outcome(s):**

Mobility, Government that Works for All.