



Recommendation for Action

File #: 21-2979, **Agenda Item #:** 17.

10/14/2021

Posting Language

Authorize award of a contract with Enterprise Professional Services, Inc. d/b/a EPSI for landscaping and ground maintenance services, for a term of five years for a total contract amount not to exceed \$742,500.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Austin Energy.

Fiscal Note

Funding in the amount of \$61,875 is available in the Fiscal Year 2021-2022 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 1100 MMH1000 for these services. The solicitation was issued on June 14, 2021, and it closed on July 1, 2021. Of the seven offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link:

[Solicitation Documents](#)

https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134891.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or

AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Melita Harden, at 512-322-6149 or melita.harden@austintexas.gov <<mailto:melita.harden@austintexas.gov>>.

Council Committee, Boards and Commission Action:

September 13, 2021 - The Electric Utility Commission was cancelled due to lack of quorum.

Additional Backup Information:

The contract is for a certified and trained contractor to provide commercial mowing, grounds maintenance, and irrigation system services for Austin Energy locations including Town Lake Center, Kramer Lane Service Center, Justin Lane Reclamation Yard, St. Elmo Service Center, and System Control Center. The contract requirements provide a consistent standard for landscaping, ground maintenance, and irrigation services to ensure appropriate landscape and lawn care management. The contractor will be responsible for providing and maintaining all equipment necessary for each location. The City intends to reduce emissions by requiring the use of cleaner-burning, reduced-emissions powered equipment on contracts for these types of services. The staff from the Office of Sustainability provided guidelines for emissions reduction, which were included in this project. These guidelines include use of alternative fuels rather than gasoline powered equipment, and native plants and landscape materials.

This contractor is not the current providers for these good and services. The current contract expires November 9, 2021.

Strategic Outcome(s):

Government that Works for All.