



Recommendation for Action

File #: 21-2981, **Agenda Item #:** 19.

10/14/2021

Posting Language

Authorize award of a multi-term contract with Universal Recycling Technologies, LLC, to provide electronics recycling, for up to 55 months, in an amount not to exceed \$720,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Austin Resource Recovery.

Fiscal Note

Funding in the amount of \$160,000 is available in the Fiscal Year 2021-2022 Operating Budget of Austin Resource Recovery. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 1500 SLW1045 for these services. The solicitation was issued on August 24, 2020 and it closed on September 17, 2020. Of the six offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134689)
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=134689>.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>
<<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Sandy Wirtanen, at 512-974-7711 or sandy.wirtanen@austintexas.gov <<mailto:sandy.wirtanen@austintexas.gov>>
<<mailto:sandy.wirtanen@austintexas.gov>>.

Council Committee, Boards and Commission Action:

October 13, 2021 - To be reviewed by the Zero Waste Advisory Commission.

Additional Backup Information:

The contract will provide the pickup, transportation, and recycling of electronics. Austin Resource Recovery provides specialized waste diversion and disposal services through the Recycle and Reuse Drop-Off Center (RRDOC), to protect the environment and conserve resources. Residents and City departments utilize the RRDOC to drop off various electronic recyclables.

The contractor must recycle the materials in an environmentally sound manner in accordance with the e-Stewards Standard for Responsible Recycling of Electronic Equipment of the Basel Action Network and in compliance with all federal, state, and local laws.

The City estimates collection of over 1,000 tons of electronic recyclable materials from the RRDOC annually. The contract will continue diverting these materials from landfills, maximize the overall cost-effectiveness of the processes described above, promote the City of Austin's Zero Waste goals, and enhance awareness of recycling.

The requested authorization amount was determined using departmental estimates based on historical drop-off quantities and anticipated future usage. The recommended contractor is the current provider for these services.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	30 mos.	\$400,000
Optional Extension 1	1 yr.	\$160,000
Optional Extension 2	1 yr.	\$160,000
TOTAL	5 yrs.	\$720,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.

Strategic Outcome(s):

Health and Environment.