

OPERATING BUDGET FISCAL NOTE

DATE OF COUNCIL CONSIDERATION:
DEPARTMENT(S):
FUND:

12/9/21
Communications and Technology Management
Information and Technology

SUBJECT: Approve an ordinance amending the Fiscal Year 2021-2022 Support Services Fund and Information and Technology Fund Operating Budgets (Ordinance No. 20210811-001) to increase the number of authorized positions by four full-time equivalents in the Office of the City Clerk; two full-time equivalents in the Communications and Public Information Office; and two full-time equivalents in the Communications and Technology Management Department to provide resources and staff for the continuation of virtual testimony and hybrid participation of Council Members, board and commission members, and subcommittee members.

CURRENT YEAR IMPACT:

	2021-22 Approved	This Action	2021-22 Amended
Beginning Balance	5,528,295	0	5,528,295
Total Revenue	512,600	0	512,600
Total Transfers In	82,664,859	0	82,664,859
Total Available Funds	83,177,459	0	83,177,459
Department Requirements			
Communications and Technology Management	72,016,519	0	72,016,519
Information Security Office	10,230,812	0	10,230,812
Total Department Requirements	82,247,331	0	82,247,331
Total Other Requirements	405,219	0	405,219
Total Transfers Out	6,053,204	0	6,053,204
Total Requirements	88,705,754	0	88,705,754
Excess (Deficiency) of Total Available Funds Over Requirements	(5,528,295)	0	(5,528,295)
Ending Balance	0	0	0
Full-time Equivalents	230.00	2.00	232.00

FIVE-YEAR ESTIMATED IMPACT:

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Total Revenue	0	0	0	0	0
Total Expenses	0	0	0	0	0

ANALYSIS / ADDITIONAL INFORMATION: This budget amendment is in response to Resolution No. 20211014-046 related to accommodate the resources and staff needed to continue virtual testimony and hybrid participation of Council Members, Board and Commission Members, and Subcommittee members. This includes three new positions within the Support Services Fund; one Administrative Specialist position in the Office of the City Clerk and two Video Production Specialist Senior positions in the Communications and Public Information Office. Additionally, two IT Support Analysts positions within the Information and Technology Fund for the Communications and Technology Management (CTM) Department are also required. This action only increases the number of authorized positions and does not impact Fiscal Year 2021-2022 appropriation levels. The personnel costs for the five positions are anticipated to be absorbed by these departments for FY 2022. Annualized funding of \$453,058 for these positions will be included as part of the FY 2023 budget process.