



**Building and Fire Code Board of Appeals
Approved Minutes**

**Board Meeting
July 28, 2021**

The Building and Fire Code Board of Appeals met in a Regular Called Meeting on July 28, 2021 via Web Ex Video Conference

Board Member, Brasfield called the meeting to order at 2:21 p.m.

Board Members in Attendance: Ashley Juraska, Tim Arndt, Bobby Johns, Ben Abzug, Aubrey Brasfield and Ron Buys

Board Members Not in Attendance: Marco Fiorilo and Alan Schumann

Staff in Attendance: Rick Arzola (DSD), Beth Culver (DSD), Jaime Castillo (DSD)

- 1. APPROVAL OF MINUTES:** The minutes from the June 23, 2021 Regular Called meeting were postponed to the next board meeting as board members did not have chance to review it. Next meeting is tentatively scheduled for August 25, 2021
- 2. DISCUSSION- Development Presentation of Contractor Registration Program** – Assistant Director and Building Official of Development Service Department Beth Culver, provided a presentation to Board members and interested parties of the Flat Top Fence workgroup, contractor registration program. In her presentation, Beth outlined Historical overview of the registration program, data of expired permits, examples of registration programs and Stakeholder Engagement plan.
In the Historical overview, Beth’s goal is to hold contractors accountable for all permits issued to trade contractors as well as to general contractors who register with the city and to develop with other municipalities, a registration program for building and demolition contractors that is supported by internal and external stakeholders and then followed by initiating a resolution to incorporate amendments in establishing a registration program that is consistent with building and demolition work for all contractors pulling permits with the City of Austin.
This registration program this will provide enforcement on staff to go after contractors that have extensive expired permits and hold them accountable for unfinished and paid work to homeowners and businesses.
Examples of these current programs that DSD oversee is what the Electrical board has in their registration. Offenses against electrical contractors who violate the registration of work performed at the site with suspension of their registration if the contractor has 3 or more violations in a 12 month period. Volume Builder program, penalizes volume builders who commit errors for their continuous submitted work and other municipalities programs with their registration programs that the City of Austin is looking at to possible emulate into their registrations.
The final piece of this is to conduct Stakeholder Engagement plan. A series of planned virtual stakeholder meetings followed by meetings with Building and Fire board and Housing and Planning committee before going to Council for hearing.
- 3. FUTURE AGEND ITEMS-** No Future Agenda Items were discussed.
- 4. ADJOURN** – Without objection, Vice Chairman Brasfield adjourned the meeting at 3:03 pm.