



Recommendation for Action

File #: 22-1420, **Agenda Item #:** 31.

3/24/2022

Posting Language

Authorize award of a contract with Capitol Chevrolet Motors LLC to provide original equipment manufacturer parts and repair services for Chevrolet vehicles, for a term of five years in an amount not to exceed \$1,560,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Financial Services Department.

Client Department(s)

Fleet Mobility Services, Aviation.

Fiscal Note

Funding in the amount of \$138,500 is available in the Fiscal Year 2021-2022 Operating Budget of Fleet Mobility Services. Funding in the amount of \$17,500 is available in the Fiscal Year 2021-2022 Operating Budget of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued an Invitation for Bids (IFB) 7800 BRS1029 for these goods and services. The solicitation was issued on September 20, 2021, and it closed on November 4, 2021. Of the two offers received, the recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=135734)
<https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=135734>.

For More Information:

Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Bridney Stewart, at 512-974-3127 or Bridney.Stewart@austintexas.gov <<mailto:Bridney.Stewart@austintexas.gov>> or Bartley Tyler, at 512-974-2023 or Bartley.Tyler@austintexas.gov <<mailto:Bartley.Tyler@austintexas.gov>>.

Additional Backup Information:

The contract is for the supply of original equipment manufacturer parts and repair services for 721 City-owned Chevrolet light-duty vehicles and trucks. The parts and repair services will be used to supplement the repairs performed by Fleet Service Technicians to ensure continuity of fleet services to City departments.

This contract will replace a contract which expired March 7, 2022. The requested authorization amounts for

this contract were determined using departmental estimates and historical spend.

If the City is unable to secure a contract, departments will not have a reliable and continuous source for parts and repair services for Chevrolet light duty vehicles and trucks. In addition, the City will be forced to procure these parts and services on an as-needed basis, which may result in higher prices and additional operational costs.

Strategic Outcome(s):

Mobility.