



Austin Public Library

Fiscal Year 2022-23 Proposed Budget

The Proposed Operating Budget of the Austin Public Library (APL) includes an increase of \$2,031,203 or 3.4%. The Materials budget requested increase is \$217,359, or 3.5% for inflation.

	FY 2021 Budget	FY 2022 Budget	FY 2023 Proposed
Requirements:	\$58,868,376	\$60,487,260	\$62,518,463
Revenues	\$239,815	\$525,806	\$188,153
Full-Time Equivalents (FTEs):	445.55	450.55	450.55
Materials Budget:	\$5,896,218	\$6,210,270	\$6,427,629

Proposed Operating Budget Highlights General Fund

CITY-WIDE

	<u>Requirements</u>	<u>FTEs</u>
□ Personnel		
Wage adjustments and accrued payroll	\$ 552,310	.00
Insurance – health/life/dental, increase in City cost	\$ 463,700	
Reduction for prior year one-time salary enhancement	(\$ 419,028)	
□ Internal Support Services allocation changes		
Administrative Support	\$ 145,123	
Communications & Technology Management (CTM)	\$ 652,907	
Fleet Maintenance & Fuel	\$ 32,052	

DEPARTMENT-WIDE

□ Materials Budget (Books, Subscriptions, and Hotspots)		
3.5% increase for materials, due to inflation & population growth	\$ 217,359	
□ IT software – increase for hardware & software licenses and contracts	\$ 301,100	
□ One-time budget reallocations:		
Digital literacy training for older adults (Programs & Partnerships)	\$ 25,000	
□ Vacancy savings funded expenditures – Contingent upon vacancy rate:		
Materials Budget	\$ 700,000	
Programs	\$ 275,384	
Furniture	\$ 183,300	
Security Cameras	\$ 100,000	
Internships - temporary employees	\$ 99,900	
Training	\$ 27,950	



Austin Public Library Fiscal Year 2022-23 Proposed Budget

Library Facilities Maintenance and Improvements Fund

The Operating Budget in the Library Facilities Maintenance and Improvements Fund (7LIB) is \$644,445 in expenditures. This includes \$448,945 in operating costs for the Central Library parking garage, gift shop, and facility rentals. Operating costs include a one-time expenditure of \$90,000 for a parking garage gate. Support services expenditures consists of \$195,500 in contingency for facility maintenance costs exceeding General Fund budget. Revenues from Central Library operations including parking garage, gift shop, facility rentals, and café rental are budgeted at \$1,158,991.

Historic Preservation Fund

The Proposed Operating Budget in the Historic Preservation Fund (1160) for Austin Public Library is \$33,299 to provide digital asset management for Austin History Center (AHC) collections. This is a continuation of annual funding that began in FY 2020 to provide Digital Services for Austin History Center (AHC) Historic Collections.

Capital Improvement Program Funds

APL continues work on renovations and repairs at various branches and locations across the city with planned spending of \$15,779,863 in 2018 Bonds, 2012 Bonds, and Historic Preservation Funds.

Buildings and Improvements

Subproject	2023
788.002 Yarborough Branch Library Roof Replacement and HVAC Upgrade	476,637
1289.002 Ruiz Branch (Roof Replacement)	0
1291.004 Spicewood Springs Roof Replacement (Built Up Roof)	0
1292.002 Carver Branch Library Roof and Mechanical Replacement	604,890
5888.005 Faulk Building and History Center Renovation	9,377,409
6014.037 University Hills Branch Library Parking Lot Expansion	244,289
6014.041 Cepeda Branch Library Renovation	800
11981.001 Willie Mae Kirk Branch Library Renovation	581,145
11983.001 Old Quarry Branch Library Renovation	458,280
12700.001 Cepeda Branch Trail	252,600
12702.001 Little Walnut Creek Renovation	1,253,976
12703.001 St. John Branch (Renovation)	1,156,215
12704.001 Manchaca Branch (Roof Replacement / Renovation)	866,748
12705.001 Hampton Branch at Oak Hill Parking Lot Expansion	150,000
12706.001 Howson Branch HVAC and Controls Upgrades	356,874
Total	15,779,863

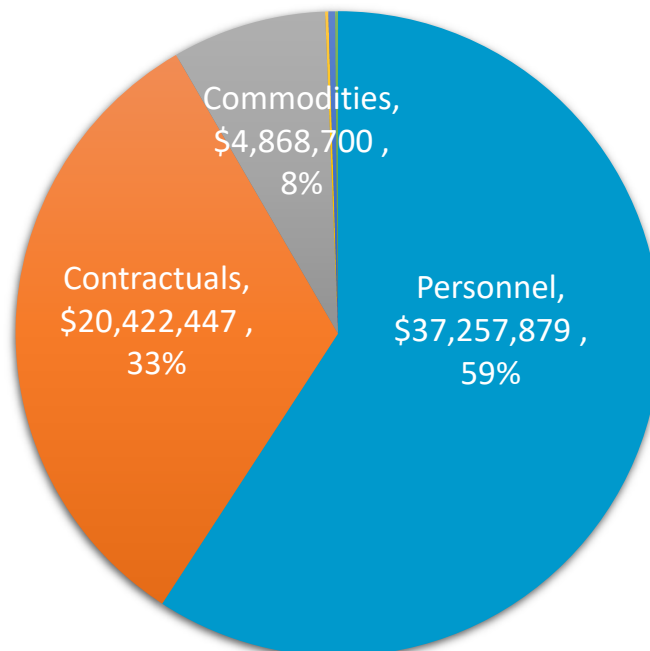
Austin Public Library - Operating Budget Summary

EXPENDITURES, BY PROGRAM & ACTIVITY:

FY23 Budget

General Fund		\$ 62,518,463	100.0%
Materials Management Services		\$ 8,292,688	13.3%
Cataloging Support	3CAT	893,442	1.4%
Collection Support	3CLL	7,399,246	11.8%
Public Services		\$ 25,395,397	40.6%
Austin History Center	2AHC	1,505,893	2.4%
Circulation and Programs	2CRC	22,216,822	35.5%
Reference and Information Services	2REF	1,516,081	2.4%
Homelessness	6HML	156,601	0.3%
Support Services		\$ 17,341,825	27.7%
Departmental Support Services	9ADM	17,341,825	27.7%
Transfers & Other Requirements		\$ 11,488,553	18.4%
Other Requirements	9REQ	719,480	1.2%
Transfers	9XFR	10,769,073	17.2%
Library Facilities Maintenance and Improvements Fund (7LIB)		\$ 644,445	
Central Library Operations		\$ 448,945	
NCL Parking Garage		230,870	
NCL Gift Shop		159,775	
NCL Facility Rentals		58,300	
Support Services		\$ 195,500	
Facilities Services		195,500	

FY23 Budget - General Fund, by Major Category



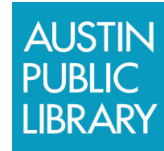
General Fund									
EXPENDITURES, BY CATEGORY:	FY20	FY21	FY22	FY22	Under/	% for FY	FY23	Budget to	Budget to
	Actual	Actual	Budget	CYE	(Over)	Est. Spent	Budget	\$ diff	% diff
Personnel	\$ 34,151,838	\$ 33,403,280	\$ 36,528,232	\$ 35,516,287	\$ 1,011,945	97.2%	\$ 37,257,879	\$ 729,647	2.0%
Contractuals	15,765,588	17,724,279	19,146,895	20,000,582	(853,687)	104.5%	20,422,447	1,275,552	6.7%
Commodities	2,385,238	3,679,907	4,807,861	4,018,512	789,349	83.6%	4,868,700	60,839	1.3%
Non-CIP Capital	-	200,445	210,000	300,000	(90,000)	142.9%	100,000	(110,000)	-52.4%
Expense Refunds	(164,774)	(118,679)	(233,890)	(326,610)	92,720	139.6%	(216,986)	16,904	-7.2%
Transfers	128,316	48,530	28,162	36,982	(8,820)	131.3%	86,423	58,261	206.9%
	\$ 52,266,207	\$ 54,937,761	\$ 60,487,260	\$ 59,545,754	\$ 941,506	98.4%	\$ 62,518,463	\$ 2,031,203	3.4%

EXPENDITURES, BY UNIT:	FY20	FY21	FY22	FY22	Under/	% for FY	FY23	Budget to	Budget to
	Actual	Actual	Budget	CYE	(Over)	Est. Spent	Budget	\$ diff	% diff
2300 Central Circulation	2,049,147	2,016,027	1,780,492	2,115,392	(334,900)	118.8%	1,845,549	65,057	3.7%
2400 Reference	1,606,636	1,727,842	1,622,086	1,643,610	(21,524)	101.3%	1,585,881	(36,205)	-2.2%
2600 Public Printing Services	(11,066)	538	(69,800)	(34,652)	(35,148)	49.6%	(69,800)	-	0.0%
2700 Community Services	150,032	111,259	153,913	90,866	63,047	59.0%	156,601	2,688	1.7%
3000 Branch Services	14,780,191	14,484,982	15,428,035	15,114,331	313,704	98.0%	15,906,075	478,040	3.1%
3100 Cataloging Support	715,914	555,130	897,644	844,973	52,671	94.1%	893,442	(4,202)	-0.5%
3200 Collection Support	6,195,793	7,358,495	7,193,477	7,781,428	(587,951)	108.2%	7,399,246	205,769	2.9%
3300 Customer Service	698,500	719,794	844,348	772,078	72,270	91.4%	845,192	844	0.1%
3400 Delivery - Circ. Support	542,467	528,879	486,903	438,979	47,924	90.2%	506,793	19,890	4.1%
5000 Austin History Center	1,513,117	1,382,987	1,489,090	1,377,936	111,154	92.5%	1,505,893	16,803	1.1%
8100 Youth Services	904,668	967,277	993,005	1,030,358	(37,353)	103.8%	1,002,791	9,786	1.0%
8770 Administration	1,916,552	1,926,066	1,994,257	2,261,779	(267,522)	113.4%	2,009,365	15,108	0.8%
8772 Mail Services	5,789	3,945	35,000	13,214	21,786	37.8%	35,000	-	0.0%
8773 Facilities Services	3,221,394	2,966,075	3,622,768	3,169,219	453,549	87.5%	3,662,866	40,098	1.1%
8774 Security	2,047,842	1,907,983	1,930,350	2,199,278	(268,928)	113.9%	1,904,859	(25,491)	-1.3%
8775 Custodial	2,059,992	1,948,115	1,733,727	2,071,354	(337,627)	119.5%	1,708,284	(25,443)	-1.5%
8781 Human Resources	852,681	853,457	963,163	875,129	88,034	90.9%	954,247	(8,916)	-0.9%
8782 Training	195,437	200,000	319,706	346,115	(26,409)	108.3%	328,296	8,590	2.7%
8783 Financial Services	744,120	755,943	833,009	893,770	(60,761)	107.3%	846,268	13,259	1.6%
8784 Information Technology Support	3,519,333	3,977,973	4,251,664	4,144,419	107,245	97.5%	4,543,598	291,934	6.9%
8785 Communications	401,676	304,388	462,020	424,212	37,808	91.8%	447,993	(14,027)	-3.0%
8787 Programs and Partnerships	812,853	866,932	1,509,482	606,261	903,221	40.2%	1,323,959	(185,523)	-12.3%
8788 Outreach	439,076	363,335	763,431	643,970	119,461	84.4%	786,463	23,032	3.0%
8789 Vehicle Maintenance	127,453	126,698	168,211	146,728	21,483	87.2%	200,263	32,052	19.1%
8791 Sales and Event Services	529,075	554,594	609,285	522,039	87,246	85.7%	700,786	91,501	15.0%
9998 Other Requirements	(369,310)	(947,888)	586,197	167,170	419,027	28.5%	719,480	133,283	22.7%
9999 Transfers Out	6,616,845	9,276,936	9,885,797	9,885,797	-	100.0%	10,769,073	883,276	8.9%
	\$ 52,266,207	\$ 54,937,761	\$ 60,487,260	\$ 59,545,754	\$ 941,506	98.4%	\$ 62,518,463	\$ 2,031,203	3.4%

Library Facilities Maintenance and Improvements Fund									
EXPENDITURES, BY CATEGORY:	FY21	FY22	FY22	Under/	% for FY	FY23	Budget to	Budget to	
	Actual	Budget	CYE	(Over)	Est. Spent	Budget	\$ diff	% diff	
Personnel	\$ 5,495	\$ 153,986	\$ 150,004	\$ 3,982	97.4%	\$ 190,870	\$ 36,884	24.0%	
Contractuals	6,036	683,575	485,375	198,200	71.0%	184,575	(499,000)	-73.0%	
Commodities	18,878	179,000	121,500	57,500	67.9%	179,000	-	0.0%	
Non-CIP Capital	-	228,000	-	228,000	0.0%	90,000	(138,000)	-60.5%	
	\$ 30,409	\$ 1,244,561	\$ 756,879	\$ 487,682	60.8%	\$ 644,445	\$ (600,116)	-48.2%	

EXPENDITURES, BY UNIT:	FY21	FY22	FY22	Under/	% for FY	FY23	Budget to	Budget to
	Actual	Budget	CYE	(Over)	Est. Spent	Budget	\$ diff	% diff
8771 NCL Parking Garage	\$ 3,665	\$ 361,986	\$ 110,004	\$ 251,982	30.4%	\$ 230,870	\$ (131,116)	-36.2%
8773 Facilities Services	-	695,500	475,000	220,500	68.3%	195,500	(500,000)	-71.9%
8776 NCL Facility Rentals	6,521	27,300	46,000	(18,700)	168.5%	58,300	31,000	113.6%
8778 NCL Gift Shop	20,223	159,775	125,875	33,900	78.8%	159,775	-	0.0%
	\$ 30,409	\$ 1,244,561	\$ 756,879	\$ 487,682	60.8%	\$ 644,445	\$ (600,116)	-48.2%

**Austin Public Library
Revenues, by Category
Budgeted Funds**



General Fund

Revenue By Category	FY20 Actual	FY21 Actual	FY22 Budget	FY22 CYE	(Under)/ Over	Est. % Coll.	FY23 Proposed	Budget to budget \$ diff	Budget to budget % diff
<u>Charges For Services/Goods</u>									
<u>General Government</u>									
Passport Services	\$ -	\$ 16,853	\$ 41,000	\$ 72,175	\$ 31,175	176%	\$ 76,268	\$ 35,268	86%
Photocopies	\$ 7,968	\$ 1,403	\$ 14,754	\$ 4,028	\$ (10,726)	27%	\$ 4,084	\$ (10,670)	-72%
<u>Recreation and Culture</u>									
Non-Resident Card Fee	\$ 41,508	\$ 46,410	\$ 73,945	\$ 55,098	\$ (18,847)	75%	\$ 55,870	\$ (18,075)	-24%
<u>Fines, Forfeitures, Penalties</u>									
Library Fines	\$ 260,498	\$ 141,384	\$ 376,622	\$ 126,576	\$ (250,046)	34%	\$ 43,402	\$ (333,220)	-88%
<u>Other Revenue</u>									
Austin History Center	\$ 11,977	\$ 10,604	\$ 19,485	\$ 8,411	\$ (11,074)	43%	\$ 8,529	\$ (10,956)	-56%
Over/Short	\$ 64	\$ 55	\$ -	\$ -	\$ -		\$ -	\$ -	
Total Revenue	\$ 322,015	\$ 216,709	\$ 525,806	\$ 266,288	\$ (259,518)	51%	\$ 188,153	\$ (337,653)	-64%

Special Revenue Funds - New Central Library (NCL)

Revenue By Category	FY20 Actual	FY21 Actual	FY22 Budget	FY22 CYE	(Under)/ Over	Est. % Coll.	FY23 Budget	Budget to budget \$ diff	Budget to budget % diff
<u>Use of Property</u>									
NCL Parking Garage	\$ 183,141	\$ 122,935	\$ 450,960	\$ 294,827	\$ (156,133)	65%	\$ 360,000	\$ (90,960)	-20%
NCL Facility Rentals	70,022	23,412	313,700	\$ 307,826	\$ (5,874)	98%	307,840	\$ (5,860)	-2%
NCL Café Tenant	252,559	228,236	148,468	\$ -	\$ (148,468)	0%	237,471	\$ 89,003	60%
<u>Other Revenue</u>									
NCL Gift Shop	157,042	72,968	253,680	\$ 186,500	\$ (67,180)	74%	253,680	\$ -	0%
<u>Transfer from Special Revenue</u>									
NCL Parking Garage		1,124,782							
NCL Facility Rentals		535,415							
NCL Café Tenant		302,502							
NCL Gift Shop		281,683							
Total Revenue	\$ 662,764	\$ 2,691,933	\$ 1,166,808	\$ 789,153	\$ (377,655)	68%	\$ 1,158,991	\$ (7,817)	-1%

AUSTIN PUBLIC LIBRARY

Operating Budget	2019-20 Actual	2020-21 Actual	2021-22 Estimated	2021-22 Amended	2022-23 Proposed
Expenditures by Strategic Outcome					
Culture and Lifelong Learning	46,018,672	46,608,713	49,492,776	50,015,266	51,029,911
Government that Works	(369,310)	0	0	0	0
Transfers and Debt Service	6,616,845	8,329,048	10,052,967	10,471,994	11,488,553
Total by Strategic Outcome	52,266,207	54,937,761	59,545,743	60,487,260	62,518,464
Expenditure by Program					
Materials Management Services	6,911,707	7,913,625	8,626,401	8,091,121	8,292,688
Public Services	23,485,622	23,169,853	23,799,126	25,000,985	25,395,397
Support Services	15,621,342	15,525,236	17,067,249	16,923,160	17,341,826
Transfers, Debt Service, and Other Requirements	6,247,535	8,329,048	10,052,967	10,471,994	11,488,553
Total by Program	52,266,207	54,937,761	59,545,743	60,487,260	62,518,464
Funding Sources					
General Fund	322,015	216,709	266,288	525,806	188,153
Total Revenue	322,015	216,709	266,288	525,806	188,153
Civilian FTEs	443.55	445.55	450.55	450.55	450.55

Library Facilities Maintenance and Improvements

	2019-20	2020-21	2021-22	2021-22	2022-23
	Actual	Actual	Estimated	Amended	Proposed
Beginning Balance	0	0	2,661,524	2,483,738	2,483,738
Revenue					
Building Rental/Lease	0	251,648	307,826	462,168	545,311
Parking Fees	0	122,935	294,827	450,960	360,000
Other Revenue	0	72,968	186,500	253,680	253,680
Total Revenue	0	447,551	789,153	1,166,808	1,158,991
Transfers In					
Other Funds	0	2,244,382	0	0	0
Total Transfers In	0	2,244,382	0	0	0
Total Available Funds	0	2,691,933	789,153	1,166,808	1,158,991
Program Requirements					
Support Services	0	30,409	756,879	1,244,561	644,445
Total Program Requirements	0	30,409	756,879	1,244,561	644,445
Total Requirements	0	30,409	756,879	1,244,561	644,445
Excess (Deficiency) of Total Available Funds Over Total Requirements	0	2,661,524	32,274	(77,753)	514,546
Adjustment to GAAP	0	0	0	0	0
Ending Balance	0	2,661,524	2,693,798	2,405,985	2,998,284

Note: Numbers may not add due to rounding.