



## Recommendation for Action

**File #: 22-2420, Agenda Item #: 48.**

7/28/2022

### **Posting Language**

Authorize negotiation and execution of a cooperative contract with Insight Public Sector Inc. to provide Public Information Request management software licensing and support services, for a term of five years in an amount not to exceed \$1,100,000.

(Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this procurement, there were no subcontracting opportunities therefore, no subcontracting goals were established).

### **Lead Department**

Financial Services Department.

### **Client Department(s)**

Law Department.

### **Fiscal Note**

Funding in the amount of \$205,000 is available in the Fiscal Year 2021-2022 Operating Budget of the Law Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

Multiple contractors within this cooperative purchasing program were reviewed for these services. The Financial Services Department has determined this contractor best meets the needs of the department to provide the services required at the best value for the City.

### **For More Information:**

Inquiries should be directed to Marina Williams, at 512-978-1759 or [Marina.Ciferri@austintexas.gov](mailto:Marina.Ciferri@austintexas.gov) [<mailto:Marina.Ciferri@austintexas.gov>](mailto:Marina.Ciferri@austintexas.gov).

### **Additional Backup Information:**

The contract will continue to provide the Public Information Request (PIR) management software licensing and support services used by designated City staff for purposes of compliance with the Texas Public Information Act (TPIA). The GovQA software supports the City's efforts to streamline and standardize processes associated with changing methodologies and reporting requirements pursuant to the TPIA. In addition, the software is a tool for logging, tracking, and responding to the Freedom of Information Act/TPIA requests and responses, ensures efficient processing of PIRs across the City, identifies PIR responses containing sensitive information, and provides the benefit of publication of PIR related information to the City's open data portal.

The OMNIA Partners cooperative establishes competitively bid contracts that can be utilized by the State and other government agencies through a cooperative agreement. Cooperative agreements save taxpayer dollars by leveraging volume-buying power to drive down costs on hundreds of contracts through a streamlined cooperative purchasing program.

**Strategic Outcome(s):**

Government that Works for All.