



## Recommendation for Action

**File #:** 22-2438, **Agenda Item #:** 174.

7/28/2022

### **Posting Language**

Authorize award of a contract with Equipment Depot Texas, Inc. to provide original equipment manufacturer parts and repair services for various forklifts and scissor lifts, for a term of five years in an amount not to exceed \$460,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Financial Services Department

### **Client Department(s)**

Fleet Mobility Services

### **Fiscal Note**

Funding in the amount of \$18,879 is available in the Fiscal Year 2021-2022 Operating Budget of Fleet Mobility Services. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Financial Services Department issued an Invitation for Bids (IFB) 7800 JRH1045 for these goods and services. The solicitation was issued on February 21, 2022, and closed on March 22, 2022. Of the two offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online: [Solicitation Documents](#)

[https://financeonline.austintexas.gov/afo/account\\_services/solicitation/solicitation\\_details.cfm?sid=136255](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=136255).

### **For More Information:**

Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: John Hilbun, at 512-974-1054 or [john.hilbun@austintexas.gov](mailto:john.hilbun@austintexas.gov) or Richard Whipple, at 512 974-3349 or [richard.whipple@austintexas.gov](mailto:richard.whipple@austintexas.gov).

### **Additional Backup Information:**

The contract is for the supply of original equipment manufacturer (OEM) parts and repair services for City-owned Komatsu, Yale, JLG, and Genie forklifts and scissor lifts on an as-needed basis. The City currently has 30 of these pieces of equipment with five new pieces of equipment and six replacements planned for purchase this fiscal year. The contractor will provide repair services to supplement the work performed by City technicians. The contract is necessary to minimize downtime and ensure continuity of services to City departments.

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This contract will replace a current contract which expires August 4, 2022. The requested authorization amount is based on departmental estimates and historical spend. The increase in predicted spend is due to an increased number of units that come off warranty and aging equipment, as well as future acquisitions. The recommended contractor is the current provider for these goods and services.

If the City is unable to secure a contract, the City will be forced to purchase parts and services on an as-needed basis, which may result in higher prices and additional operational costs.

**Strategic Outcome(s):**

Mobility.