



## Recommendation for Action

**File #: 22-2458, Agenda Item #: 22.**

9/1/2022

### **Posting Language**

Authorize award of a contract with Jollyville Car Wash Inc. d/b/a Arbor Car Wash to provide vehicle washing and cleaning services, for a term of five years in an amount not to exceed \$1,094,400.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Financial Services Department.

### **Client Department(s)**

Fleet Mobility Services.

### **Fiscal Note**

Funding in the amount of \$182,400 is available in Fiscal Year 2022-2023 Operating Budget of Fleet Mobility Services. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Financial Services Department issued an Invitation for Bids (IFB) 7800 BRS1039 for these services. The solicitation was issued on January 17, 2022, and it closed on February 17, 2022. Of the four offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=135965)  
<[https://financeonline.austintexas.gov/afo/account\\_services/solicitation/solicitation\\_details.cfm?sid=135965](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=135965)>.

### **For More Information:**

Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Bridney Stewart, at 512-974-3127 or [Bridney.Stewart@austintexas.gov](mailto:Bridney.Stewart@austintexas.gov) <<mailto:Bridney.Stewart@austintexas.gov>> or Bartley Tyler, at 512-974-2023 or [Bartley.Tyler@austintexas.gov](mailto:Bartley.Tyler@austintexas.gov) <<mailto:Bartley.Tyler@austintexas.gov>>.

### **Additional Backup Information:**

The contract is for full-service washing and cleaning services of over 7,150 City-owned vehicles in different geographic zones of the City. The full-service wash will be performed by contractor's attendants on sedans, light duty trucks, and vans. Full-service washes will include interior cleaning such as vacuuming, cleaning of seats, windows and mirrors, and exterior cleaning such as wiping and hand drying vehicles. The contract will also be used for police patrol sedans which require special interior deep cleaning and sanitizing to remove the threat of bio-waste hazards, harmful microorganisms, and odors. Fleet Mobility Services does not have the staffing or equipment to perform these services in-house and it is important to have multiple locations to

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reduce downtime for City vehicles.

This contract will replace the current contract which expires November 30, 2022. The requested authorization amount for this contract was determined using departmental estimates and historical spend. The recommended contractor is the current provider for these services.

If the City is unable to secure a contract, departments will not have access to discounted car washes and specialized cleaning. This may increase the cost for vehicle cleanings at higher retail prices, especially when the Austin Police Department needs specialized cleaning for patrol units.

**Strategic Outcome(s):**

Mobility.