Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION

AGENDA ITEM NO.: 34
AGENDA DATE: Thu 01/13/2005
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SUBJECT: Authorize negotiation and execution of Amendment No. 2 to the contract with GREGORY C. RIGAMER (GCR) AND ASSOCIATES, New Orleans, LA, for software upgrade to the Property and Revenue Information Management System (PRIMS) and conversion services to format and import the Airport's CAD files into PRIMS, in an amount not to exceed $55,000, with five 12-month extension options for maintenance services in an amount not to exceed $40,000 per extension option, for a revised total contract amount not to exceed $792,798.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of $95,000 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Department of Aviation. Funding for the remaining maintenance options will be contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing
DEPARTMENT: for Aviation;

DIRECTOR'S
AUTHORIZATION: Vickie Schubert

FOR MORE INFORMATION CONTACT: Vic Chanmugam, Specialist Sr Buyer/974-2030; Michelle Moheet, Information Systems Mgr, Aviation/530-6336

PRIOR COUNCIL ACTION: 5/6/99 - Approved Original PRIMS contract. 3/22/01 - Approved Amendment No. 1 for additional Multi-User Flight Information Display module.

BOARD AND COMMISSION ACTION: To be reviewed by the Austin Airport Advisory Commission on January 11, 2005.

PURCHASING: N/A

MBE / WBE: This contract was awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Woman-Owned Business Enterprise Procurement Program. No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

This contract amendment purchases 1) an upgrade to the Property and Revenue Information Management System (PRIMS) currently used at Austin-Bergstrom International Airport (ABIA) and 2) conversion services to format the airport's electronic plan (CAD) files into the file format required to import them into the PRIMS Space Management module. The upgrade/conversion allows the Department of Aviation (DoA) to efficiently track leased space, review/set appropriate rates and charges for leased space at ABIA, streamline the tracking system for repair work orders to ensure reimbursement for tenant repairs, and draw up new leases more accurately and efficiently. It includes a new module – "Airport IQ: Airport Business Manager" and upgrades the existing "Lease Management", "Billing", "Accounts Receivable" and "Space Inventory" modules. The software will reside on a new platform that takes advantage of the newest web enabled technologies and facilitates ease of use.

The current software tracks and manages tenant agreements, insurance and bond requirements. It also performs tenant billing, manages accounts receivables and cash receipts and displays arrival and departing flight information throughout the terminal and on the City's website. Other airport specific statistics that

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are reported to the Federal Aviation Authority (FAA) are also tracked.

The current system was originally purchased in 1999 through a competitive RFP process. It has been a reliable and satisfactory system with customizations and features that are especially of benefit to the business needs of the airport industry and to ABIA in particular. The vendor advised the DoA that the current software based on Microsoft Access 97 is at the end of its useful life and recommended that the DoA move to the upgraded software with all the added features and benefits described above.

Amendment No. 1 was approved by Council in 2001, to add a Multi-User Flight Information Display (MUFID) module to the PRIMS software. Amendment No. 2 will allow DoA to take advantage of newer, more efficient technologies and added functionality including tighter integration with the flight information display system and access to the vendor's live FAA data, tracking all flight activity and aircraft landings at ABIA. This provides staff with another source to check all aircraft landings and verify that all the appropriate revenue is duly collected.

The PRIMS system is in use at many U.S. airports, including Albuquerque International Airport, Richmond International Airport, Louis Armstrong New Orleans Intl. Airport, San Diego International Airport, Baton Rouge Metropolitan Airport, and Baltimore-Washington Intl. (BWI) Airport.

This RCA was scheduled for review at the December 14th Airport Advisory Commission meeting, however, a quorum was not present.

Contract Summary

Original Contract	PRIMS module	$260,456
	Maintenance for 5 years - $18,000 per year	$90,000
Amendment No. 1	MUFIDS module	$107,342
	Maintenance for 4 years - $20,000 per year	$80,000
Proposed Amendment No. 2	Software upgrade & conversion services	$55,000
	Maintenance for upgraded software for 5 years - $40,000 per year	$200,000
	REVISED CONTRACT TOTAL	$792,798