



**Purchasing Supply Agreement  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 29  
AGENDA DATE: Thu 02/03/2005  
PAGE: 1 of 2**

**SUBJECT:** Authorize execution of a 12-month supply agreement with CONTROL PANELS USA, Georgetown, TX, for various types of substation relay panels and associated hardware in an amount not to exceed \$1,300,000, with four 12-month extension options in an amount not to exceed \$1,300,000 for each extension option, for a total agreement amount not to exceed \$6,500,000.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$1,300,000 is available in the Fiscal Year 2004-2005 Approved Capital Budget of Austin Energy. Funding for the extension options is contingent upon available funding in future budgets.

**FISCAL NOTE:** A fiscal note is attached.

**REQUESTING** Purchasing **DIRECTOR'S**  
**DEPARTMENT:**for Austin Energy; **AUTHORIZATION:** Vickie Schubert

**FOR MORE INFORMATION CONTACT:** Dolores Castillo, Buyer II/322-6466

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** Lowest bid of two bids received.

**MBE / WBE:** This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This contract will establish a 12-month supply agreement for the purchase of various types of substation relay control panels and associated hardware. These panels are used to protect high voltage transmission lines, substation equipment and the distribution system of Austin Energy. Relay control panels identify electrical failures on transmission and distribution circuits or other electrical equipment, such as large power transformers and circuit breakers. Relays automatically operate their contacts to properly identify the source of trouble and remove it from the system. The relay panels also perform pre-determined operations as required by the electrical system conditions. Each relay control panel is unique to each substation location and is manufactured based on the requirements of the electrical system.

Low bid/2 bids received

MBE/WBE Solicited: 0/0



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**BID TABULATION**  
Substation Relay Panels  
Various types and associated hardware  
(74 line items)  
IFB No. DC05100004  
(Annual Budget Amount - \$1,300,000)

<b><u>Bidder</u></b>	<b><u>Total Price</u></b>
Control Panel USA Georgetown, TX	\$2,226,327.00
LCRA Austin, TX	\$2,462,374.23

A complete bid tabulation is available in the Purchasing Office.

**PRICE ANALYSIS**

- Adequate competition.
- Four notices were sent and two bids were received. There are no known MBEs/WBEs for this commodity.
- The current pricing represents a 14% increase to the last purchase made June 2003. This can be attributed to the additional relay equipment engineered for these relay control panels.

**APPROVAL JUSTIFICATION**

- Low bid.
- Austin Energy concurs with the recommended award.
- Advertised on the Internet.

**CIP BUDGET**  
**Fiscal Note**

**DATE OF COUNCIL CONSIDERATION:**  
**WHERE ON AGENDA:**  
**DEPARTMENT:**

2/3/2005  
Resolution  
Austin Energy

**SUBJECT:** Authorize execution of a 12-month supply agreement with CONTROL PANELS USA, Georgetown, TX, for various types of substation relay panels and associated hardware in an amount not to exceed \$1,300,000, with four 12-month extension options in an amount not to exceed \$1,300,000 per extension option, for a total agreement amount not to exceed \$6,500,000.

**FINANCIAL INFORMATION:**

Parent Project Name:       **Distribution**  
Project Authorization:      2004-2005 Approved Capital Budget

Current Appropriation	\$ 215,597,444.00	
Unencumbered Balance		\$ 22,490,137.38
Amount of This Action		<u>(650,000.00)</u>
Remaining Balance		<u>\$ 21,840,137.38</u>

**Use of Remaining Balance:**

Remaining funds will be used for design, construction, equipment, and material acquisition to complete the project.

**Use of Any Remaining Funds After Completion of Project:**

No remaining funds anticipated at this time.

Director, Planning and Budget

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

1/17/05

**CIP BUDGET**  
**Fiscal Note**

**DATE OF COUNCIL CONSIDERATION:**

2/3/2005

**WHERE ON AGENDA:**

Resolution

**DEPARTMENT:**

Austin Energy

**SUBJECT:** Authorize execution of a 12-month supply agreement with CONTROL PANELS USA, Georgetown, TX, for various types of substation relay panels and associated hardware in an amount not to exceed \$1,300,000, with four 12-month extension options in an amount not to exceed \$1,300,000 per extension option, for a total agreement amount not to exceed \$6,500,000.

**FINANCIAL INFORMATION:**

Parent Project Name:      **Transmission**  
Project Authorization:      2004-2005 Approved Capital Budget

Current Appropriation	\$ 131,475,734.00	
Unencumbered Balance		\$ 7,457,054.14
Amount of This Action		<u>(650,000.00)</u>
Remaining Balance		<u>\$ 6,807,054.14</u>

**Use of Remaining Balance:**

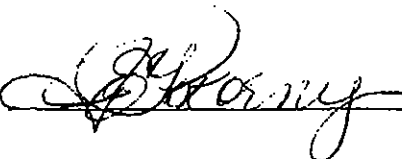
Remaining funds will be used for design, construction, equipment, and material acquisition to complete the project.

**Use of Any Remaining Funds After Completion of Project:**

No remaining funds anticipated at this time.

Director, Planning and Budget

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

1/14/05