



**Purchasing Contract
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

AGENDA ITEM NO.: 35
AGENDA DATE: Thu 03/03/2005
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SUBJECT: Authorize execution of a contract through the U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE with HAWORTH INCORPORATED, Austin, TX, and their authorized distributor FURNITURE MARKETING GROUP, Austin, TX, for the purchase and installation of work surfaces, office chairs, tables and keyboard trays in an amount not to exceed \$68,071.51.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$57,791.83 is available in the Fiscal Year 2004-2005 Approved One Texas Center Fund of the Financial Services Department. Funding in the amount of \$10,279.68 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Economic Growth and Redevelopment Services Department.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing
DEPARTMENT:for Financial and
Administrative Services;
Public Works; Economic
Growth and
Redevelopment Services;

**DIRECTOR'S
AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Elizabeth Sanchez, Buyer/974-3266

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Purchasing Cooperative.

MBE / WBE: N/A

This contract will provide for office chairs, tables and keyboard trays to furnish 88 offices for the relocation of the One Stop Shop of the Watershed Protection and Development Review Department's Development Assistance Center, Zoning Review and Permit Center, Austin Fire Department's Inspections, Austin Water Utility Department's Taps Inspections, and Economic Growth and Redevelopment Services Office's Small Business Center to the One Texas Center building. The space at One Texas Center has 33,760 square feet and includes approximately 88 modular offices and workstations with reception/waiting areas, conference/training rooms, planning room and records storage areas. Modular office systems are necessary to completely furnish the offices and will be purchased from the same vendor through the use of the State contract.

The new location will allow the Watershed Protection and Development Review Department, Austin Fire Department, Austin Water Utility Department, and Small Business Center to consolidate their permit, inspection and small business services staff into a single location at One Texas Center building. Currently, Watershed Protection and Development Review Department has inspections located at One Texas Center, the Austin Fire Department located at Pleasant Valley Road, and Austin Water Utility and Economic Growth and Redevelopment Services Office located at Ed Bluestein Boulevard.



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The U.S. Communities Government Purchasing Alliance was established in cooperation with an Advisory Board of local government purchasing officials across the United States. It is sponsored by the National Association of Counties, the National Institute of Governmental Purchasing, the National League of Cities and the United States Conference of Mayors. These entities pool the purchasing power of public agencies to achieve greater volume discounts for all participants. Fairfax County, Virginia, the lead participating agency, issued a competitive solicitation and awarded contracts to various furniture manufacturers that provide a purchasing forum for public agencies nationwide.

The local authorized dealer, Furniture Marketing Group, will provide and install the furniture for the manufacturer Haworth Inc.