



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 33
AGENDA DATE: Thu 03/24/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month service agreement with FLEET MAINTENANCE OF TEXAS, Austin, TX, for generator maintenance and repair services in an amount not to exceed \$189,319, with two 12-month extension options in amounts not to exceed \$134,635 for the first extension option and \$167,966 for the second extension option, for a total agreement amount not to exceed \$491,920.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$94,659.50 is available in the Fiscal Year 2004-2005 Approved Operating Budgets of the departments as follows: Finance and Administrative Services (Building Services) \$13,946, Austin Energy \$7,389, Austin Fire Department \$32,359.50, Austin Water Utility \$19,329, Fleet Services \$5,771, Communications and Technology Management \$2,880.50, Wireless Communications Services \$9,579.50, Library Department \$1,655, and the Austin Convention Center \$1,750. Funding for the remaining six months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT:for Various Departments **AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Mick Osborne, Senior Buyer/974-2995

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid of five bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide for the maintenance and repair of emergency back-up generators to be used by the Building Services Division, Fleet Services, Wireless Communication Services, the Austin Fire Department, the Austin Water Utility, Library, Convention Center, Communications and Technology Management, and Austin Energy. A total of 102 generators will be covered under this contract with the provision to add new generators as they are purchased and their warranties expire. These generators provide emergency back-up power for fire and police stations, electrical substations, wastewater lift stations, the microwave radio network serving Fire, Police and EMS, other communications systems, a transformer oil pumping trailer and the City's vehicle fueling system. Maintenance service is provided on a quarterly basis for each generator. The inspection and maintenance services provided under this contract meet the National Fire Protection Association Code for Emergency and Standby Power Systems. In addition to the quarterly maintenance schedule, the contract also provides for both routine and emergency repair services, with the contractor responding within one hour of notification in the event of an emergency failure.

MBE/WBE solicited: 1/0

MBE/WBE bid: 0/0

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BID TABULATION

**Generator Maintenance and Repair Services (102 line items)
IFB No. MO05300172**

<u>VENDOR</u>	<u>PRICE</u>			<u>TOTAL</u>
	<u>YEAR 1</u>	<u>YEAR 2</u>	<u>YEAR 3</u>	
Fleet Maintenance of Austin Austin, TX	\$189,319	\$134,635	\$167,966	\$491,920
Cummins Southern Plains Round Rock, TX	\$197,437	\$153,253	\$178,544	\$529,234
Electronics Research Laboratories Irving, TX	\$188,163	\$188,390	\$188,217	\$564,770 *
Holt Cat Pflugerville, TX	\$213,625	\$155,626	\$188,339	\$557,590
Entech Sales & Service Austin, TX	\$203,995	\$176,137	\$195,164	\$575,296

* Electronics Research Laboratories requested that their bid be withdrawn.

PRICE ANALYSIS

- Adequate competition.
- Twenty-six notices were sent, including one MBE. No WBE firms are listed under this commodity code. Eight solicitations were issued, including no MBEs. Five bids were received.
- Bid prices represent an approximate ½ % increase over the previous contract prices from 2002.

APPROVAL JUSTIFICATION

- Low bidder.
- The departments concur with the recommended award.
- Advertised in the Austin American Statesman and on the Internet.