



**Professional Services Amendment
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 33
AGENDA DATE: Thu 04/07/2005
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SUBJECT: Authorize negotiation and execution of an amendment to the professional services agreement with COLETTE HOLT & ASSOCIATES, Chicago, IL, for services relating to the "second generation availability study" related to minority-owned and women-owned procurement programs, in an amount not to exceed \$30,000, for a total contract amount not to exceed \$155,000.

AMOUNT & SOURCE OF FUNDING: Funding is available in Interlocal Agreements with both Travis County and Capital Metro, in the amount of \$15,000 each.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Small and Minority Business Resources
DEPARTMEN
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DIRECTOR'S
AUTHORIZATION: Jeffrey Travillion

FOR MORE INFORMATION CONTACT: Jeffrey Travillion, DSMBR Director, 974-7607; Sally Henly, Assistant City Attorney, 974-2667

PRIOR COUNCIL ACTION: Council approved the professional services contract with Colette Holt & Associates on 10/07/2005.

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

MBE / WBE: N/A

This amendment increases the amount of the professional services agreement with Colette Holt for managing the "second generation availability study" for MBE, WBE and DBE procurement programs by \$30,000 for a total agreement price of \$155,000.

A separate item on today's agenda authorizes the City to enter into Interlocal Agreements with both Travis County and Capital Metro, for their participation in the focus groups and public hearings component of the second generation availability study. Each will pay \$15,000 to the City to participate in the jointly conducted focus groups and public hearings.

This action will authorize the additional \$30,000 to be added to the professional services agreement with Colette Holt, which will be funded by both Travis County and Capital Metro, in the amount of \$15,000 each.